



TOWN OF COLLINGWOOD

SPECIAL MEETING OF COUNCIL AGENDA

July 19, 2010

"Inspire confidence, wonder and a sense of possibility – deliver today's services and realize tomorrow's promise."

A Special Meeting of Council will be held Monday, July 19, 2010 in the Council Chambers, Town Hall, Collingwood commencing at 3:00pm for the following matters:

ORDER OF BUSINESS

1. CALL OF COUNCIL TO ORDER

2. ADOPTION OF AGENDA

- RECOMMENDING THAT the content of the Special Council Agenda for July 19, 2010, be adopted as presented.

3. DECLARATION OF PECUNIARY INTEREST

4. DEPUTATION

- Request Downtown Business Licensing Fees be Waived for 2010, BIA Board

5. CONSENT AGENDA

Table with 3 columns: Item ID, Description, and Status. Items include ED House 9 Hockey Foundation, P. Thurston, and Ontario Municipal Board.

6. STAFF REPORTS

Outdoor Ice Surface Roof Site Plan Analysis and Feasibility Study, Dan Hurley, CC Tatham & Associates

LS2010-11 Collingwood Jr. A Hockey – Ice Rental Rate (p.12)

RECOMMENDING THAT Council approve extending the Minor Hockey ice rental rate to the Collingwood Jr. A hockey team.

PW2010-11 Award of RFP PW2010-05 Design and Construction of Replacement Structures at 4th and 5th Streets over the Oak Street Canal (p.34)

RECOMMENDING THAT Council receive Staff Report PW2010-11 to Award the Request For Proposal (RFP) PW2010-05 Design and Construction of Replacement Structures at 4th and 5th Streets over the Oak Street Canal;

AND THAT Council awards the RFP to Ainley Group with a total upset limit for design and construction of \$ 119,703 plus applicable tax;

AND THAT Council authorize the Mayor and staff to sign all necessary documents to execute the contract.

PW2010-12 Award of Poplar Sideroad Reconstruction, Resurfacing of 10th Line & Resurfacing of Raglan Street (p.37)

RECOMMENDING THAT Council receives staff report PW 2010-12 to Award the Reconstruction of Poplar Sideroad - 10th Line To Hwy 26 New, Resurfacing of 10th Line - Poplar Sideroad To Sixth Street and Resurfacing Raglan Street - Hume Street 1.1km South;

AND THAT Council award the Tender to Seeley & Arnill Construction for the submitted tender value of \$6,832,466.96;

AND THAT Council authorize the Mayor and staff to sign all necessary documents to execute the contract.

C2010-16 Compliance Audit Committee (p.45)

RECOMMENDING THAT the Compliance Audit Committee Terms of Reference attached as Appendix I to the subject report be approved;

AND THAT a call for applications/nominations to the 2010 Compliance Audit Committee (CAC) be published and recommended appointments be presented to Council for approval;

AND THAT the Clerk is hereby authorized to undertake any action as deemed necessary to ensure the Compliance Audit Committee may execute its duties.

C2010-17 Pay and Display Parking Meters (p.51)

RECOMMENDING THAT Council authorize the purchase of the Pay and Display Parking meters be awarded to JJ MacKay Canada Ltd.

C2010-18 Encroachment Agreement – 6 Oliver Crescent (p.55)

RECOMMENDING THAT Council pass a by-law authorizing the execution of a minor encroachment agreement between the Town of Collingwood and the property owner(s) of 6 Oliver Crescent.

- **THAT By-law 2010-xxx**, being a by-law to authorize the execution of an encroachment agreement, be enacted and passed this 19th day of July, 2010.

7. MOTIONS

- **THAT** this Council proceeds in Camera in order to address a matter pertaining to:
 - a proposed or pending acquisition or disposition of land for municipal or local board purposes;
 - advice that is subject to solicitor/client privilege, including communications necessary for that purpose;

Items for Discussion:

- a) Potential Property Acquisition Matter
- b) Property Matter
- **THAT** Council support and endorse applications in principle that are pursued by the County of Simcoe to obtain funding for waste management activities from the province on behalf of municipalities that host county waste management facilities. (Notice provided July 12th by Deputy Mayor Cooper)

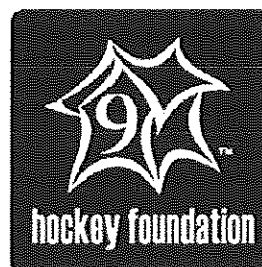
8. BY-LAWS

- **THAT By-law 2010-084**, being a by-law to establish the “busker audition committee”, be enacted and passed this 19th day of July, 2010. (p.59)

9. OLD/DEFERRED BUSINESS

- Follow up on “Operation Hero” – consent Item A. 1 from July 12th

10. ADJOURNMENT



July 14, 2010

Town of Collingwood
Sara Almas

On behalf of the Board of Directors of House 9 please accept my sincere thanks for all the help the Town of Collingwood has given us so far so that we can produce a fantastic event on August 11th.

As you know this project is to fund children to play minor hockey that would not be able to financially afford the equipment/fees. Because of the support of the Town as well as other sponsors we will be able to fund a number of children in the Collingwood Minor Hockey Season this coming year.

We require the use of the 79 parking spaces at the arena lot for our event and ask that you waive the fees for same.

If you require any further information please contact the undersigned.

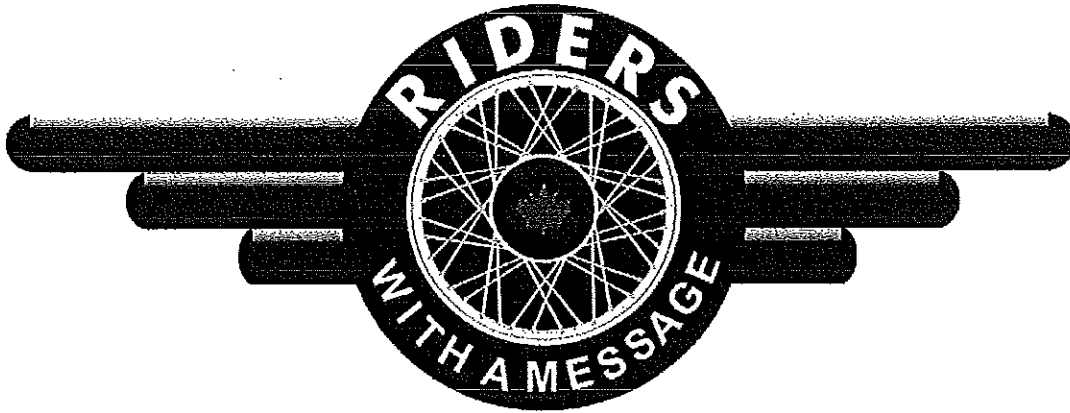
Sincerely

Sue

Sue Snider
ED House 9 Hockey Foundation

519-925-0818
519-940-1688

P.O. Box 966 Shelburne, Ontario L0N 1S0
519-940-1688 **www.house9hockey.com**



July 15th, 2010

Town Council of Collingwood

On **Sunday, August 1st, 2010**, from **11:00 am – 6:00 pm** at the parking lot at Pine St. & Second St. **"RIDERS WITH A MESSAGE"** will be hosting its **3rd** annual all day event, to benefit the **Wounded Warriors Fund**.

This spectacular event will be held at Pine St. & Second St. parking lot with the Admirals Post Pub. This event will include, **SHOW 'N SHINE, SILENT AUCTION, BBQ, FASHION SHOW, LIVE MUSIC AND our CANADIAN MILITARY displays from the Meaford Base.**

This letter is requesting the parking fees be waived for use of the parking lot from the Admiral's Post Pub to Second St. We are hoping to have the fees waived as the money raised will go to the Wounded Warriors Fund.

Your consideration is greatly appreciated.

Please help us Support our Troops!

Regards,

Paul Thurston

Thurst-T's cycle

If you have any questions please contact Thurst-T's Cycle at (705) 443 8751.

ISSUE DATE:
June 30, 2010



RECEIVED
JUL 05 2010

July 12/10 Clerk
enacted
• N. Farrer A.3
• S. Almas
• T. Houghton
• Consent (Christa)

rec'd by Regular Mail

Ontario
Ontario Municipal Board
Commission des affaires municipales de l'Ontario

IN THE MATTER OF subsection 34(19) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended

Appellants: See Attachment 1
Subject: By-law No. 2010-040
Municipality: Town of Collingwood
OMB Case No.: PL100526
OMB File No.: PL100526

BEFORE:

D. R. GRANGER)
VICE-CHAIR)
Wednesday, the 30th)
day of June, 2010)

UPON APPEAL to this Board, and the Board on its own motion pursuant to subsection 34(32) of the *Planning Act*, to make an order providing that any part of the by-law not at issue in the appeal shall be deemed to have come into force on the day the by-law was passed;

THE BOARD ORDERS that By-law 2010-040 of the Town of Collingwood save and except for the portions/provisions of said by-law being the appealed portions as set out in Attachment '2' to this order, shall be deemed to have come into force on April 12, 2010.

SECRETARY

Attachment '1'

Appellant: 2182890 Ontario Incorporated
Appellant: 524614 Ontario Ltd.
Appellant: Anchorage Holdings Inc.
Appellant: Bruce Hutcheson
Appellant: County of Simcoe
Appellant: Donald Gallinger and David Chandler
Appellant: Foremost Financial Corporation
Appellant: I.C.C. Group- Robert Mattcchione
Appellant: Landex Capital Corporation
Appellant: Lush Reality (Lorablue Holdings Inc.)
Appellant: Martinek Properties Inc.
Appellant: Rhonda and Doug Green
Appellant: S.F. Partners Inc.
Appellant: Simcoe Condominium Corporation No. 94,
Simcoe Condominium Corporation No. 114,
Simcoe Condominium Corporation No. 144

Appellant: Susan Lloyd
Appellant: TD Bank Financial Group
Appellant: Thelma Dianne Lesage

Attachment '2'

I. The Collingwood Zoning By-law was enacted by By-law No. 2010-040. That enacting By-law specifically exempted the following properties from the Collingwood Zoning By-law:

1. 10 Minto Street;
2. 280 Pretty River Parkway;
3. 284 Pretty River Parkway;
4. 290 Pretty River Parkway;
5. 292 Pretty River Parkway; and
6. 14 Harbour Street West.

These above-captioned properties shall continue to be subject to the provisions of Zoning By-law No. 87-61, as amended, until such time as the Collingwood Zoning By-law is further amended.

II. This Order does not apply to the following properties and policies of the Collingwood Zoning By-law which have been appealed to this Board¹:

1. 151-155, 159 & 175 First Street (i) objection to section 7.5, in that the C4-4 exception zone permits a pharmacy use on the site;
2. Lots 48-50, Con. 11 [The Preserve at Georgian Bay] (i) objection to proposed site-specific text policies and zone mapping on the site [MAP 6];
3. Part Lot 43, Con. 8 being RP 51R-26694, Parts 1 & 3; and RP 51R-29853, Part 2 (i) objection to proposed "R2" zone mapping on the site [MAP 21]; and
(ii) objection to the omission of "group or cluster dwelling", "townhouse dwelling, and "apartment dwelling" in Table 6.1.2.1 as permitted uses on the site;
4. 20 Balsam Street (i) objection to proposed "C3" zone mapping on the site [MAP 16];

(ii) objection to section 7.2.1.6 being applied to the site; and

(iii) objection to the omission of "business office", "retail commercial establishment" and By-Law No. 96-19 uses in

¹ Site-specific appeals appear in regular font. Policy-specific appeals (affecting more than a specific site) appear in ***bold italicised font***. See attached "Collingwood Zoning By-Law – Appealed Lands".

- Table 7.1.2.1 as permitted uses on the site;
5. 221 Balsam Street
 - (i) objection to proposed "(H3)C3" zone mapping on the site [MAP 12];
 - (ii) objection to section 7.2.1.6 being applied to the site;
 - (iii) objection to the omission of "business office" and "retail commercial establishment" in Table 7.1.2.1 as permitted uses on the site; and
 - (iv) objection to the "H3" conditions in Table 2.5.5.1 as it applies to the site;
 6. 10 Keith Street
 - (i) objection to proposed "C3-1" zone mapping on the site [MAP 11]; and
 - (ii) objection to section 7.5, in that the C3-1 exception zone does not permit a real estate service office, a financial & insurance service office or a medical practitioner's office;
 7. 11616 Highway 26 West
 - (i) objection to proposed "EP" zone mapping on the site [MAP 6];
 8. 11352 Highway 26 West
 - (i) objection to proposed "R3-33" zone mapping on the site [MAP 10]; and
 - (ii) objection to section 6.5, in that the R3-33 exception zone:
 - a) does not permit a "retirement home" and "senior citizen housing" use on the site;
 - b) does not permit legally existing uses on the site; and
 - c) does not permit uses as set out in the R6-12 zone of By-law 87-61, as amended, on the site;
 9. 11555 Highway 26 West
 - (i) objection to proposed "(H10)R3-34" zone mapping on the site [MAP 7];
 10. 595 Mountain Road
 - (i) objection to proposed "DR" zone mapping on the site [MAP 4];
 11. 530 Third Street
 - (i) objection to proposed "DC" zone mapping on the site [MAP 13];
 12. 167 Long Point Road
 - (i) objection to proposed "EP" zone mapping on portion of site [MAP 1];

13. 177 Long Point Road (i) objection to proposed "EP" zone mapping on portion of site [MAP 1];
14. Simcoe County (i) objection that inactive County Waste Disposal Site #33 [277 Osler Bluff Road] not identified on MAP 3;
- (ii) **objection that a 500m assessment area not identified on MAPS 2 & 3 and a hold provision not placed on all lands within such area;**
- (iii) objection that active County Waste Disposal Site #2 [470 Tenth Line] not identified on MAP 8; and
- (iv) **objection that a 500m assessment area not identified on MAPS 7, 8, 11 & 12 and a hold provision not placed on all lands within such area.**
15. 212 Raglan Street (i) objection to proposed "M2" zone mapping on the site [MAP 27];
- (ii) **objection to the omission of "mini-storage warehouse" in Table 8.1.1.1 as a permitted use;** and
- (iii) **objection to the proposed definition of "mini-storage warehouse" in section 3.1;**
16. 20 High Street (i) objection to proposed "(H3)C2-8" zone mapping on the site [MAP 12];
- (ii) objection to the "H3" conditions in Table 2.5.5.1 as it applies to the site; and
- (iii) objection to section 7.5, in that the C2-8 exception zone:
- a) restricts the maximum GLA of any individual permitted use [other than the home centre use] to 4,550 sq.m.;
- b) imposes a minimum GLA of 7,895 sq.m. for the home centre use; and
- c) does not permit any retail commercial establishments between 280 sq.m. and 370 sq.m.; and
17. Mariners Haven (i) objection to proposed "EP" zone mapping on a portion of site [MAP 16];
- (ii) objection to section 6.5, in that the R2-2 exception zone:
- a) should require a maximum landscaped area of only 30%; and

b) should permit certain accessory uses;

(iii) ***objection to the permitted C3 uses in Table 7.1.2.1;***
and

(iv) ***objection to the C3 development standards in Table 7.3.1.1.***



STAFF REPORT

REPORT #:	LS2010-11
DATE:	July 19, 2010
SUBMITTED TO:	Mayor & Members of Council
SUBMITTED BY:	Michelle Federer Peter Dunbar
SUBJECT:	Collingwood Jr. A Hockey – Ice Rental Rate

1. RECOMMENDATION:

- ◆ THAT Council consider extending the Minor Hockey ice rental rate to the Collingwood Jr. A hockey team.

2. SUMMARY AND BACKGROUND:

- ◆ Collingwood Junior Hockey can be traced back as far as 1950 where the town's Junior "C" team won four straight Clarence Schmalz Cups. In 1993 the Blues were promoted to Tier II, Junior A status where they remain today.
- ◆ Collingwood's junior hockey teams have helped over 70 players including several local players graduate to the next level of hockey including the NHL. Thirty-five players have been able to jointly play hockey and obtain a university education.
- ◆ The Ontario Hockey League recently underwent significant restructuring. The Collingwood Blues were offered a buyout by the league, the acceptance of which would have seen the team cease to exist. Team management hoped to have the option to drop down to a Junior 'B' or Junior 'C' division however these options were not made available to them. Rather than fold the team, management decided to move forward with Junior 'A' franchise, taking a more collaborative and integrated approach with Collingwood Minor Hockey and the Town.
- ◆ There have been a number of stakeholder meetings with participation from staff of Leisure Services, the CAO, and representatives of Collingwood Minor Hockey to discuss how to better engage the community, especially youth, in the team and capture economic benefit from increased game attendance.
- ◆ Early results of these discussions have resulted in the following:

- The Collingwood Blues have recently changed their name to the Collingwood Blackhawks to show their support and new partnership with Collingwood Minor Hockey.
 - The Blues have been developing a mentoring program with Minor Hockey. The Blues players will come out on the ice during Minor Hockey practices and work with the kids.
- ◆ The team is in negotiations to play six of their weekly games at the Beaver Valley arena in Thornbury which would free up ice time in Collingwood for use by others.
 - ◆ Annually the Blues apply for AMFAP funding to help offset their ice fees. In the past they have been awarded \$10,000. This year the team received \$9,150.00. Their ice bill for the year at the full rate amounts to approximately \$24,000. The youth rate for ice rental is \$95.25.
 - ◆ Other municipalities provide actual contracts (Huntsville, Quinte West, etc) to their junior A teams. These contracts outline a reduced rate, ice time at no charge for camps, advertising rights, hall rentals, and general conditions.
 - ◆ Since ice not rented to the junior team would likely be rented to other groups qualifying for the youth rental rate, the impact of this change to municipal finances is minimal.

3. SUSTAINABILITY CONSIDERATIONS:

Sustainability Check List:

1. Is this item currently identified in the SCP or Strategic Plan? Yes No
2. Does it fulfill the sustainability mission/vision of the Town of Collingwood? Yes No
3. Is regulatory compliance mandatory? Yes No If yes, proceed to #1 next section.
4. Negative impacts on any of the four (4) sustainability pillars (economic, social, environmental, cultural)?

Social	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:
Cultural	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:
Environmental	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:
Economic	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Explain:
5. Is funding available from external source(s)? Or is funding committed from internal source(s)? Yes No If yes, proceed to next section # 1.
6. Does it advance other initiatives? Yes No

Total Score:

- 1. Regulatory compliance is mandatory or funding is available (If so, action will automatically receive 6 points): 0
- 2. Positive impacts on sustainability pillars (up to 4 points): 4
- 3. Action advances other initiatives (1 point): 0

Total Score: 4

4. CONCLUSIONS:

For actions that score 4 points, or higher it is recommended that they proceed.

- Action to proceed
- Action not to proceed at this time

5. DISCUSSION:

- ◆ Collingwood Minor Hockey participants view the junior team as the next level. It provides the youth with a stepping stone to higher levels of hockey, as well as University or College opportunities.
- ◆ CAO Wingrove, Peter Dunbar, Michelle Federer, Darin Potts, and Dennis Seymour have been meeting with junior team officials to ensure they have a good understanding of the team’s challenges and opportunities.
- ◆ Michelle Federer has begun working with the team’s management to provide support in areas such as community liaison.
- ◆ Marketing and Promotions are being developed that will bring many visitors to our downtown. The more spectators they host, the more economically beneficial for the downtown businesses.
- ◆ Sources of revenue for the team:
 - Admission/ticket sales
 - 50/50 and raffle ticket sales
 - Advertising in the arena
 - Sponsorships
 - Merchandise sales

6. DEPARTMENT HEAD REVIEW:

7. EFFECT ON TOWN FINANCES:

- ◆ This change will have a minimal impact on Town finances. Ice not rented to the junior team will likely be rented to another group qualifying for the youth rental rate.

8. DISPOSITION:

- ◆ Leisure Services will be responsible for continuing a working relationship with the junior A hockey team.

9. APPENDICES:

None

Attached:

- Appendix A, Collingwood Blues Business Plan
- Appendix B, Letter of Understanding between the City of Quinte West and the Golden Hawks Jr. A Hockey Club.

Respectfully submitted,

Michelle Federer

Peter Dunbar



Collingwood Blues Hockey Club

*A summary of team operations and its vision as part of the
Collingwood community*

**Prepared by Darrell C. Mussell
Director of Hockey Operations
705-441-2187**

Table of Contents

1. Executive Summary – page 3
2. Vision for the team in our Community – page 4
3. The Blues as part of a vital downtown core – page 4
4. History and successes of the Blues in Collingwood - page 5
5. About the League - page 7
4. Academic Opportunities - page 8
5. Ownership background – page 9
6. Team structure and support – page 9
7. Future plans – page 10
8. Summary – page 12

Executive Summary

The Blues are a Non-profit organization that

- injects over \$1,000,000 into the downtown economy
- generates 10,400 in traffic to the downtown core during non-peak seasons
- is the number one generator of attendance at Eddie Bush
- makes the arena café and arena advertising attractive
- makes a significant social contribution to the Town of Collingwood
- has helped 70 young men graduate to higher levels of hockey
- 36 young men further their university education
- provides good examples for youth to balance their education and activities
- has over 50 years of history with the downtown core and Town
- helps Collingwood's desire to be seen as Ontario's Winter Sports Capital

The Town of Collingwood has received significant economic benefit through its past support of the team via ice subsidies and past endorsement of “in rink” fundraising efforts consistent with other communities who have Junior clubs in Ontario.

The Blues wish to continue its part of the vitality to the downtown core and the community at large. The Blues do need help with ice costs and assistance with the in rink fund raising consistent with past practice and other communities that value the best non-professional hockey in Canada.

Community Vision of the Collingwood Blues

The Collingwood Blue's are a non-profit organization that provides the opportunity for young men to become outstanding citizens while furthering their hockey and educational prospects. This is done through involvement with the community both off and on the ice. The Blues provide the opportunity for a number of talented local players to play at a high level. The Blues are an example for young people to balance sport, education and community service. The Blues players have volunteered for Minor Hockey, Run for the Cure, Salvation Army and local schools.

The Blues as a key part of a Vital Downtown Core

The Blues draw on average 400 attendees per game during the regular season; there are 26 home season games. This brings to the downtown core an additional 10,400 people to downtown Collingwood each year. Importantly this traffic occurs mostly during the shoulder months when foot traffic falls off for the downtown merchants. Fans do shop and eat downtown pre-game and during games. Many of the fans are out of town fans of the visiting teams and the hockey game is a good way of introducing these fans to our Town. Some of these people are likely to return for events other than hockey.

On average a fan might be expected to spend \$25 during their visit here between general shopping and food and beverages. This contributes and estimated one quarter million dollars in additional revenue to businesses in the downtown core.

In addition The Blues have been selected for the NCAA showcase tournament. Last year this tournament brought in 1755 people to the area between players, coaches, parents, fans and scouts. This was a weekend tournament and given food, beverage, hotel and general shopping this tournament brought in \$526,500. The Blues in running the hockey program itself contribute to the local economy in equipment purchases, wages, and services. The annual budget is estimated to be in the vicinity of \$200,000.

The Blues home games provide the attendance that makes the arena cafeteria potentially attractive for vendors to operate in a way that minor hockey cannot, given the limited attendance. The Blues attendance contributions also make the arena's advertising an attractive opportunity for sponsors.

In all the Blue's involvement with Downtown Collingwood brings in an estimated \$1,000,000 in economic benefits.

The \$1,000,000 infusion into the downtown economy and additional traffic during non-peak times is vital for a vibrant downtown in Collingwood and has been so since 1969.

The Blues are part of the Town of Collingwood's vision of being Ontario's Winter Sports Capital. Having a Junior A team and a nationally recognized NCAA tournament adds credibility to our community's leadership in winter sports.

Collingwood Blues History

Collingwood's junior hockey excellence can be traced back as far as 1950 where the town's Junior "C" team won four straight Clarence Schmalz Cups as All-Ontario Junior "C" Champions.

Although the exact origin of the Blues is not currently known, they dabbled mainly in Junior B and Junior C from 1969 until 1993. They won the Central Junior B Hockey League playoff championship in 1970 and 1971. In 1972, after transferring to the Mid-Ontario Junior B League, they won their league title. They won that title again in 1975-76 and advanced through the Ontario playdowns all the way to the Sutherland Cup provincial final against the St. Marys Lincolns of the Western Junior B Hockey League. St. Marys won the series 4-3.

The Blues played in the Southern Ontario Junior A Hockey League in 1976-77 and finished third out of four teams. The league folded and Collingwood dropped all the way to Junior C in 1977-78 with a team called the Glassmen. In 1979, the team changed their name to the Shipbuilders and jumped to the Major Intermediate A Hockey League. The Shipbuilder were 1982-83 Major Int. "A" Champions and second place in the province to a team from Timmins, Ontario. In 1983, the league was promoted to Senior "A". The team left the league in 1987 and went on hiatus. In their final Senior season they dropped down to the Georgian Bay Senior A Hockey League. They finished second in the regular season behind the Durham Huskies, but they won the league playoffs and the OHA Senior "A" title 4-games-to-2 against the Dunnville Mudcats of the Southern Ontario league.

In 1988, the Blues voted back into the Central Junior B Hockey League. In 1993, the league was promoted to Tier II Junior A status and the Blues remain a member of that league today.

Importantly the Blues have helped over 70 players including several local players graduate to the next level of hockey up to an including the NHL. 35 players have been able to jointly play hockey and obtain a university education.

<u>Player Name</u>	<u>NHL</u>	<u>AHL</u>	<u>NCAA</u>	<u>CIS</u>	<u>Minors</u>	<u>CHL</u>
<u>Travis Antler</u>						<u>X</u>
<u>Matt Ashman</u>						<u>X</u>
<u>Dana Bannerman</u>						
<u>Miguel Beaudryt</u>					<u>x</u>	<u>x</u>
<u>Pierre Beaulieu</u>				<u>X</u>		
<u>Kyle Begley</u>					<u>X</u>	
<u>Matt Beleskey</u>	<u>X</u>	<u>X</u>				<u>X</u>
<u>Kyle Bocek</u>					<u>X</u>	<u>X</u>
<u>Gille Boudreau</u>				<u>X</u>		
<u>Jessey Boyd</u>				<u>X</u>		<u>X</u>

Chris Brannen		<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Shea Carey		<u>X</u>			
Rick Carrier				<u>X</u>	
Anthony Child				<u>X</u>	
Kody Collins		<u>X</u>			
Dustin Dagenais			<u>X</u>		
Randy Dagenais		<u>X</u>	<u>X</u>		
Jason Dale				<u>X</u>	<u>X</u>
David Deeves		<u>X</u>		<u>X</u>	
Steve Dix				<u>X</u>	<u>X</u>
Brandon Elliott	<u>X</u>			<u>X</u>	<u>X</u>
Matt Ezzy				<u>X</u>	
Chris Ferguson					<u>X</u>
Keith Fink		<u>X</u>			
Jonathan Forest				<u>X</u>	
Josh Francis					<u>X</u>
Arawn Garbutt			<u>X</u>		
Cameron Gates			<u>X</u>		
Chris Gray			<u>X</u>		
Steve Haddon			<u>X</u>	<u>X</u>	
Jason Harshaw			<u>X</u>		
Evan Heming			<u>X</u>		
Tim Hockley				<u>X</u>	
Rick Hwodeky			<u>X</u>		<u>X</u>
Matt Kinsella				<u>X</u>	
Stefan Kostuch				<u>X</u>	
Colin Laforge			<u>X</u>		
Alain LaPlante				<u>X</u>	
Robbie Lawrence			<u>X</u>		<u>X</u>
T.J. Legge			<u>X</u>		
Joel Lenius			<u>X</u>		
Bob Macmillan				<u>X</u>	
Andrew McBride				<u>X</u>	
Greg McCauley			<u>X</u>	<u>X</u>	
Josh McNair			<u>X</u>		
Craig Miller			<u>X</u>	<u>X</u>	
Matt Miller				<u>X</u>	
Bryan Mills		<u>X</u>			
Domenic Monardo		<u>X</u>			
Chad Moreau					<u>X</u>
Andrew Morris		<u>X</u>		<u>X</u>	
Matt Nichol					<u>X</u>
Mike Nigalis			<u>X</u>		
D'Arcy Oakes		<u>X</u>			

Kevin Parfrey					X
Greg Patton					X
Nick Plastino				X	X
Bryan Riddell					X
Kyle Rogers	X	X			
Lyle Rolling					X
Scott Rozendal			X	X	X
Mike Schwindt					X
Matt Seegmiller					X
Andrew Shennan					X
Rob Shilton			X		X
Dan Speer			X		X
Mike Thomson			X		
Chase Tippin					X
Dan Viljevac					X
Chris Gard		X			
Andrew Wilkins					X

About the OPJHL

The **Ontario Provincial Junior A Hockey League** is a Junior A ice hockey league under the supervision of the Ontario Hockey Association and the Canadian Junior A Hockey League and is bound by the rules and regulations of both organizations. The league dates back to 1968 with teams based in the Greater Toronto Area, Central Ontario, Eastern Ontario, and Northeastern Ontario. The OPJHL is proud to be the largest junior league in all of Canada.

The OPJHL prides itself on its professional presentation as an amateur sports league and provides talented young players an opportunity to play at a competitive level of hockey. One of the main goals of the OPJHL is to further the player’s educational goals and to develop their hockey skills by exposing them to college and professional coaches.

Route to College/University Hockey

The OPJHL provides an excellent opportunity for those players looking to move on and pursue an education while continuing to develop their skills as elite hockey players. The OPJHL is recognized as amateur hockey and as such, players remain eligible to participate in the NCAA.

The NCAA is not the only College/University system supported by the OPJHL; there are plenty of opportunities available at Canadian Universities.

Route to Professional Hockey

The OPJHL has a very impressive record of advancing players to the professional ranks and each season see players selected in the NHL Entry Draft directly from the OPJHL. Many other players are selected from college ranks and major junior hockey after moving on from the OPJHL.

Many players choose to move on to play Major Junior Hockey in Canada, primarily the Ontario Hockey League, after spending time in the OPJHL.

Academic Opportunities

CANADA

Canadian Interuniversity Sport (CIS)

Canadian Interuniversity Sport is the national association governing university sports across Canada. Qualifications for academic entrance differ for each Canadian university.

Canadian Colleges Athletic Association (CCAA - formerly CIAU)

The Canadian Colleges Athletic Association is the coordinating body for college sports in Canada. There are 5 regional athletic conferences for league play: ACAA (Atlantic), QSSF (Quebec), OCAA (Ontario), ACAA (Alberta), BCCAA (British Columbia.)

UNITED STATES

National Collegiate Athletic Association (NCAA)

The National Collegiate Athletic Association is the governing body for all colleges & universities offering athletic programs in the United States. In order to play hockey at any one of the schools competing in Division I or III leagues, students must be deemed eligible by the NCAA and therefore **students must submit their transcripts and SAT exam scored to the NCAA Clearinghouse for review.**

Scholarships and Awards

CIS Scholarships/Awards

For all Canadian universities, tuition and compulsory fees is the maximum amount that you can receive for athletic related awards in an academic year. Students are eligible for an award or bursary at the beginning of their first year, if they have a minimum entering average of 80% or equivalent on the courses used to determine university admission.

NCAA Scholarships/Awards

US universities & colleges competing at the NCAA Division I level are allowed to offer hockey scholarships to 18 student athletes per year. The scholarship amount is negotiated in consultation between the institution and the student athlete. Scholarships are

granted on an annual basis, and not guaranteed for all 4 years. US post-secondary schools competing in Division III and most Ivy League schools offer financial assistance of varying amounts that are dependant on the annual family income of their student athletes. Athletic scholarships are not offered.

Ownership Background

My background is in minor hockey coaching with both Stayner and Collingwood Minor Hockey organizations. I have an Honors Degree in Physical and Health Education from the University of Western Ontario. I have participated in coaching programs with the Owen Sound Attack and the Brampton Battalion of the OHL, and continue coaching education in international programming such as the Roger Neilson Coaching Symposium where coaching staffs from all over the world share and educate colleagues.

My business background is in retail sales. For ten years I owned and operated three businesses in the audio visual industry in Hamilton, ON.

I co-founded the Georgian Bay Hockey Academy in 2005, a youth hockey development program designed specifically to work on individual skill development. My experience in coaching showed me that due to lack of ice time, inexperienced coaches, etc...many kids were not getting the fundamental teaching necessary to give them the *opportunity* to develop their game. Since inception we have put over 1500 players through our camps and programs and continue to grow in 2008 with a third week of summer camp added to our schedule, featuring NHL and OHL players.

Team Structure and Support

This is a Non-profit organization. Revenues are generated primarily through three avenues. Gate receipts for home games make up approximately 40% of the budget, sponsorship and advertising at 40%, and fundraising makes up the balance of 20%.

With small town teams the support and sponsorship of the Town and local business is crucial to the team's ability to operate. Without support from the community, small town teams in this league are quite simply not able to operate.

The Blues offer tremendous value to the arena advertising program, and need the continued support of the Town with regards to the board advertising. Blue game attendance puts well over 10,000 people annually in front of arena advertisers. The team also offers value in community awareness and promotion throughout the league. The "Collingwood" name is put out there in every community they play, on radio, newspaper and television. The Town spends a tremendous amount of time and money on community promotions and awareness throughout Ontario and the Blues offer another avenue to promote our community.

The Collingwood community has shown that the Blues are important to them. The Blues are consistently in the top third of the league in attendance. Attendance is between 10,000 and 15,000 per year. A significant part of our community is supporting the team and telling the town it is important as tax payers and residents to have this entertainment source available to them.

The Town also sets an important and influential precedent with the business community. Sponsorships from private businesses are more accessible when they know the team here long term and Town support lends security that they will be.

Future Plans for working with the Community

1. Establishing a working relationship with Collingwood Minor Hockey Association and other area Associations.

I want the Blues to be a goal that our minor hockey players see as possible. The reality is that for players in our local associations a professional career in hockey is not a probability. Skill level at our size centers, coaching expertise and the availability of quality practice time all contribute to this fact.

What is more realistic and where the Blues can be a valuable part of this community, is to offer our minor hockey players the advantage of additional higher end training, coaching and preferential treatment at tryouts by having the team here. I will initiate programs with CMHA to make available Blues players for practice each week and to make team practices open to CMHA coaching staff. A number of local Blues players commenced this program last year.

I will also initiate a program to consolidate our hockey community by working to bring the CMHA “Blackhawk” name and our current “Blues” name into one. I will work with CMHA on a “Future Blues” program that makes all minor hockey families aware of what the Blues stand for, makes games accessible and affordable to them and works to make them part of the Blues family.

2. Establish affiliate relationships with other local Junior, University and NCAA teams.

By establishing an affiliate relationship with teams such as the Junior C Stayner Siskins we can once again offer our minor hockey community another benefit and opportunity. Where a player is not at the Blues level, they may very well be suitable and capable of playing with a team such as the Siskins and our program would provide them with the same benefits and advantages with the Siskins as they would with us. We in turn would reciprocate with the SMHA. This provides another avenue for the players to expand their skills and experience otherwise not available to them, and an excellent stepping stone to move forward for the late developers.

From the information provided in this package you will see that one of the main goals and focuses of the OPJHL is to work with NCAA and Canadian University and Colleges to provide our players with opportunities for higher education and possibly a career in hockey. Hundreds of players over the past five years have had this opportunity that if not for OPJHL would not have been available to them. Attending a NCAA College or a Canadian University / College through hockey is a realistic and attainable goal for many minor hockey players if they are given the opportunity to play at a competitive level and gain the valuable experience needed to go forward.

We will continue with the leagues initiative to establish affiliates and contacts in these areas to provide our players with every opportunity to succeed. In the few short weeks I have taken over hockey operations I have already established a relationship with Michigan Tech, NCAA 1 and will be having a representative speaking with one of our players and his family.

3. Make the games more accessible and family friendly.

I will introduce family seating to make the game more enjoyable for those wishing a “family friendly” environment. We have many “occasional” attendees to games that hockey is not their main focus for attending; rather the game provides a source of entertainment that they can share as a family. We need to be sensitive to all our Blues fans and intend to offer family seating areas where we can enforce restrictions on such issues as language and other distractions to a family experience.

Family season passes, CMHA discounts and group rates will add to the game experience.

Summary

In summary, I want the Collingwood Blues Jr A hockey team to be a valuable part of my community for the long term. This goal can only be met with co-operations between the Town, local businesses and the team in creating a working relationship for the betterment of our community.

We have seen the positive impact the program has had on players and their futures. We now have young players (including locals) that are getting experience, exposure and educational opportunities. They are providing good role models for local youth. We have a very special and unique opportunity for our local hockey players and our hockey supporters, and I look forward to seeing it continue.

Example of
Contract
for Blues



**LETTER OF UNDERSTANDING
BETWEEN**

**THE CORPORATION OF THE CITY OF QUINTE WEST
(the "City")**

AND

**THE GOLDEN HAWKS JR. "A" HOCKEY CLUB
(the "Club")**

This Letter of Understanding is entered into by the City of Quinte West and the Jr "A" Hockey Club for relocation of the Club to the City of Quinte West and the use of the Duncan MacDonald Memorial Community Gardens

TERM:

- 1 The Term of this Agreement shall commence on May 1st, 2009 and shall expire on April 30th, 2012 with an option to renew for an additional five (5) years as mutually agreed to along the same said terms as stated Club option will not be unreasonably withheld

The exercising of the renewal **by the Club** shall be made a minimum of six (6) months prior to the end of this agreement

It is understood that no other Junior or Senior Club shall operate out of the Duncan MacDonald Memorial Community Gardens throughout the stated TERM of this said agreement

TEAM NAME:

The Club shall be named the "Trenton Golden Hawks"

ICE TIME:

In season Prime Time:

The City agrees to reserve ice for the Club at a prime time rate of \$110.50 on the following dates and times:

Regular Season Schedule Commencing September 4th, 2009



HOCKEY CANADA

www.hockeycanada.ca

MODULE Minor Hockey Association Coach Development



BC Coach Development Program

Practice - Self Appraisal



Coach: _____ Date: _____

Location: _____ Team: _____

	3 - High	2 - Average	1 - Low	N/A - Not Applicable
Pre-Practice Preparation				
Objectives: • have identified specific technical and tactical objectives	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Organization: • pre-ice presentation, preparation of assistant(s) • equipment required	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Practice Outline: • clear, organized, diagrams, includes warm-up and cool-down, related to stated objectives	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Components of Yearly Plan: • practice plans fit into yearly plan • objectives and drill progressions relate to previous practice	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Practice				
Use of Drills: • full participation • teach skills/tactics effectively • use drill progressions from simple to complex	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Teaching Techniques: • allowed time for teaching and demo • demonstrations are effective • effective use of voice and body language	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Error Correction: • immediate and appropriate feedback to players • repetition of drills where necessary	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Rapport with Players: • positive communicator • non-threatening, relaxed atmosphere • evidence of player enjoyment	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
Organization: • use full ice surface when necessary and appropriate • attention to risk management • follow practice outline • use of on ice assistant(s) - support personnel	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>	N/A <input type="radio"/>
List 3 things that went well: 1. _____ 2. _____ 3. _____	List 3 things to improve on: 1. _____ 2. _____ 3. _____			

Monday 8:00 p m to 9:30 p m
 Wednesday 7:30 p m to 9:00 p m
 Thursday 7:30 p m to 9:00 p m
 Friday 7:00 p m to 10:00 p m

90 minutes of practice ice time will be provide on the week end day that the junior team is not playing a game, starting no later than 7 pm, or no earlier than 10 am.

Five Sunday Afternoon Games during the regular season from 1:30 p m to 4:30 p m at a prime time rate of \$110.50/hour With a priority to be given to OJHL Christmas break, Thanksgiving Weekend, Grey Cup and Super Bowl dates Ice time rates include GST.

Year 2009-2010	Year 2010-2011	Year 2011-2012
October 11	October 10	October 9
November 29	November 28	November 27
December 20	December 19	December 18
January 3	January 2	January 8
February 7	February 6	February 5

SUMMER (non prime time) ICE TIME

Summer (non-prime) ice time shall be at a rate of \$85.00/hour for the following dates and times:

August 10 - August 14 8:00 a m to 5:00 p m

The City shall provide the August 10 to 14 ice time to the Club for the running of a summer hockey school at no charge for the 2009/2010 and at 50% of the regular ice time rate for the 2010/11 and 2011/2012 seasons and All subsequent years operating Club to submit August final ice time requirements annually, no later than July 15th

SUMMER (prime time) ICE TIME

Summer (prime time) ice time shall be a rate of \$100.50/hour for the following dates and time:

August 13 – August 14 5:00 p m to 10:00 p m
 August 15 - August 16 8:00 a m to 10:00 p m

LABOR DAY WEEKEND OJHL TOURNAMENT

The City shall annually provide to the "Golden Hawks", priority ice time throughout Labor Day Week-end, commencing the Friday afternoon at 4 pm through to Sunday evening at the Club's discretion Ice time costs shall be at the non prime time hourly rate of \$95.00

Club must "Annually" submit non refundable OJHL Labor Day Tournament ice times required no later than July 30th of each year

Ice Rental Rate Changes

Ice rental rates are established by the City on an annual basis and shall not exceed 2% over the term of the agreement

HALL RENTALS

The City agrees to provide 5 Hall Rental dates to be mutually agreed upon at no charge, exclusive of costs associated with the acquisition of special occasion permits by the Club if required for the use of the facility With a priority being given to League Christmas break, Thanksgiving Weekend, Grey Cup and Super Bowl dates

FACILITIES

The Club shall have exclusive use of the dressing room, medical room, coach's room, trainer's room and skate sharpening room at the north end of the Duncan McDonald Memorial Community Gardens at no cost to the Club

Laundry room facilities shall be shared with minor hockey

ADVERTISING RIGHTS

The City agrees to grant the Club exclusive rights to sell all advertising in Rink Number One, including; rink board advertising, wall advertisements, the ice resurfacer, step fascia signs, Zamboni, and any other surface as mutually agreed to by both parties subject to the following conditions:

- 2 The advertising must be in compliance with City regulations regarding size and the prohibition against the advertisement of alcohol, tobacco products and/or inappropriate activities
- 3 Wall advertising shall be limited to the east wall of Rink # 1
- 4 No defacement of the building walls, without the prior approval of the City, shall be permitted to install the signs on a permanent basis
- 5 The step fascia advertising shall be a removable sticker and shall not in any way obstruct the safety of the steps
- 6 The installation of all signs will be completed by the Club subject to the City's Health and Safety policies and with prior notice by the City
- 7 The Club, at its sole discretion, shall determine all advertising rates and fees associated with the above

- 8 The Advertising rights identified in this agreement are transferable in the event of a team ownership change or sale, subject to approval by the City, that will not be unreasonably withheld
- 9 The Team will be allowed to hang team banners from Arena rafters, with prior written approval of and by the City
- 10 As compensation for the above noted advertising rights, the Club shall pay to the City the following fee:
 - a 2009/2010 season \$1,500 00
 - b 2010/2011 season \$2,500 00
 - c 2011/2012 season \$3,000 00

The Club shall make the advertising fee payments noted above to the City August 1st on an annual basis

- 11 The Club shall honour rink Board advertising sold by the City prior to the signing of this agreement. The Club shall receive all revenues associated with the previously committed rink board advertising commencing in the 2009/2010 season

GENERAL CONDITIONS

The Club agrees to allow temporary signage over the boards, etc during special events requiring decorations

The City agrees to provide ice to the Club for the duration of each regular season, including playoffs

The Club understands and agrees that it shall be subject to the City's Ice/Floor Cancellation Policy, Facility Rules and Regulations and Payment Policy attached hereto as Schedule 'A' to this agreement

Both the City and the Junior "A" Hockey Club agree that there will be no "Official" announcement of this said agreement until such a time as final approval has been given by the Ontario Hockey Association and City Council

This agreement is subject to final approval of the transfer of the Club by the Ontario Hockey Association and City Council

JR "A" HOCKEY CLUB

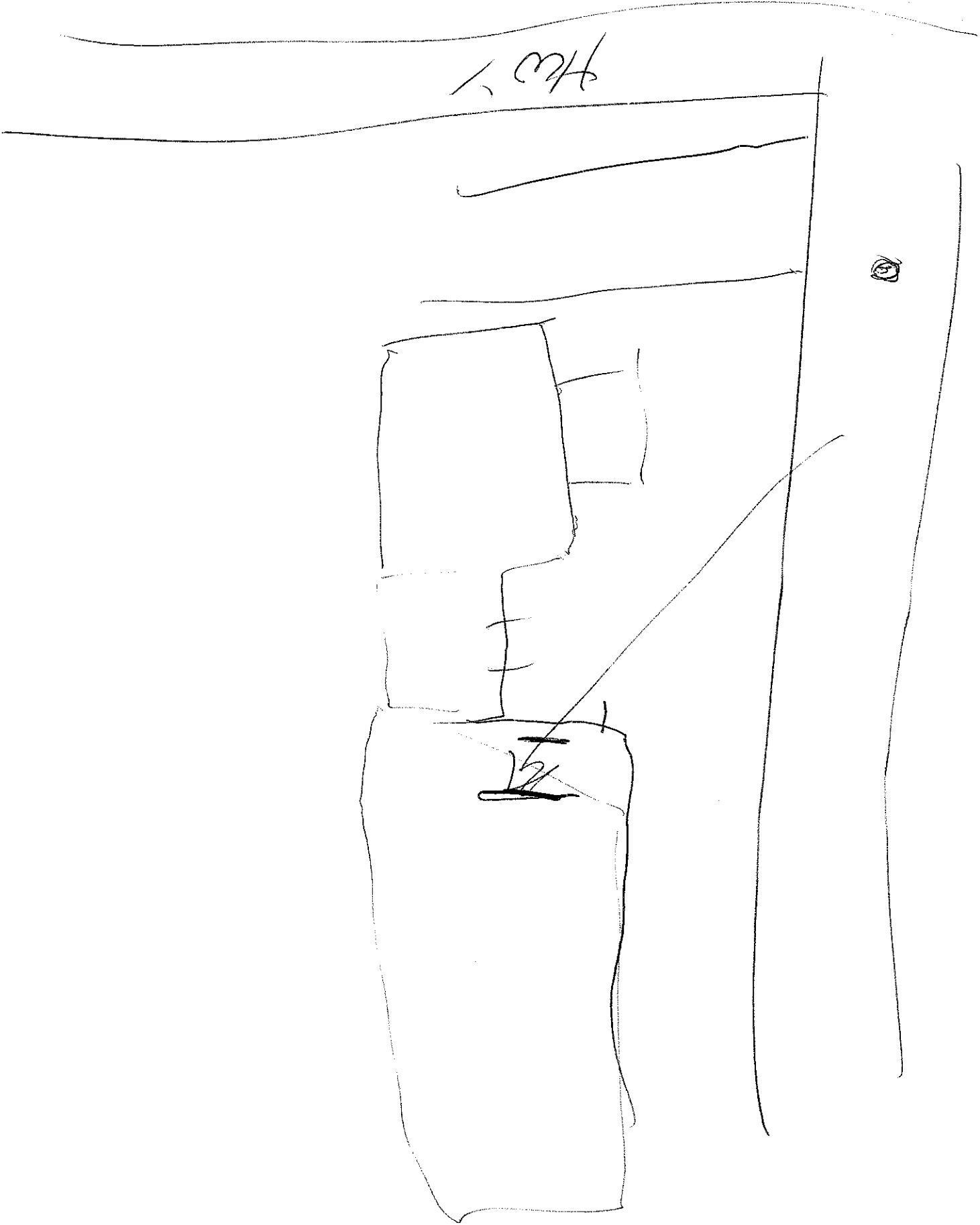
THE CORPORATION OF
THE CITY OF QUINTE WEST

Timothy W Clayden, Director of Operations

John R. Williams, Mayor

Gary Dyke, City Clerk

1007





STAFF REPORT

REPORT #:	PW2010-11
DATE:	July 19, 2010
SUBMITTED TO:	Mayor and Council
SUBMITTED BY:	Ed Houghton, Executive Director, Public Works
SUBJECT:	Award of RFP PW2010-05 Design and Construction of Replacement Structures at 4 th and 5 th Streets over the Oak Street Canal.

1. RECOMMENDATION:

THAT Council receives Staff Report PW2010-11 to Award the Request For Proposal (RFP) PW2010-05 Design and Construction of Replacement Structures at 4th and 5th Streets over the Oak Street Canal; and,

THAT Council awards the RFP to Ainley Group with a total upset limit for design and construction of \$ 119,703 plus applicable tax; and

THAT Council authorizes staff and the Mayor to sign all necessary documents to execute the contract.

2. SUMMARY AND BACKGROUND:

Five local engineering consultants were invited to submit proposal for The Design and Construction of Replacement of Structures at 4th and 5th Street over the Oak Street Canal. Three proposals were received. RFP 2010-05 closed on Tuesday July 6, 2010. Brian MacDonald and Becky Dahl were in attendance for the RFP openings.

A staff committee independently evaluated and ranked each of the proposals taking into consideration the firm's corporate capabilities and experience, understanding of the project objectives, their work program and innovation, their proposed schedule, their deliverables, their project team and finally their fees and disbursements.

The chart below indicates the combined Committee evaluation rankings;

Firm	Technical Ranking	Financial Ranking	Total Ranking
Ainley Group	70	20	90
Consultant B	69	19	88
Consultant C	69	17	86

All proposals were considered comparable and all firms presented a good understanding of the requirements for the project. The firm of Ainley Group had the best overall proposal with an evaluation ranking score of 90. Their proposal shows an good grasp of the issues and thorough understanding of the project's objectives. We believe that the Ainley Group team can deliver the anticipated product. The proposal from Ainley Group was also the lowest price bid as well.

The Project

The need for the reconstruction of these bridges was identified in both the Town's 2007 and 2009 Bridge Inspections. In 1997, the Ontario Government passed O.Reg. 104/97 under the Public Transportation and Highway Improvement Act, which requires all bridges to be inspected every two years for structural integrity. This has to be done under the direction of a professional engineer and in accordance with the Ontario Structure Inspection Manual published by the Ministry of Transportation of Ontario. These bi-annual inspections have identified that the Fourth and Fifth street bridges over the Oak Street Canal are in immediate need of repair.

Design is anticipated to begin July 2010 with the final design drawings to be delivered in early March. The tender and construction could start as early as April 2011 however it will be subject to the 2011 budget process and possible funding allocations.

3. SUSTAINABILITY CONSIDERATIONS:

Sustainability Check List:

1. Is this item currently identified in the SCP or Strategic Plan? Yes No
2. Does it fulfill the sustainability mission/vision of the Town of Collingwood? Yes No
3. Is regulatory compliance mandatory? Yes No If yes, proceed to #1 next section.
4. Negative impacts on any of the four (4) sustainability pillars (economic, social, environmental, cultural)?
 - Social Yes No Explain:
 - Cultural Yes No Explain:
 - Environmental Yes No Explain:
 - Economic Yes No Explain:
5. Is funding available from external source(s)? Or is funding committed from internal source(s)? Yes No If yes, proceed to next section # 1.

6. Does it advance other initiatives? Yes No

Total Score:

1. Regulatory compliance is mandatory or funding is available (If so, action will automatically receive 6 points): 6
2. Positive impacts on sustainability pillars (up to 4 points): 4
3. Action advances other initiatives (1 point): 0

Total Score: 10

4. CONCLUSIONS:

For actions that score 4 points, or higher it is recommended that they proceed.

Action to proceed

5. DISCUSSION:

- This contract is necessary to comply with O.Reg. 104/97.

6. DEPARTMENT HEAD REVIEW:

- Department Head Review on July 13, 2010 and no concerns raised.

7. EFFECT ON TOWN FINANCES:

- The approved 2010 Capital budget projected the total engineering cost for this project to be \$60,000 in 2010, \$70,000 in 2011 and \$10,000 in 2012 for a total cost of \$ 140,000. The total proposal price from the Ainley Group is \$119,703 and is within the estimated overall budget allocation.

8. APPENDICES:

None

SIGNATURE

Ed Houghton
Executive Director, Public Works
Town of Collingwood



STAFF REPORT

REPORT #: PW 2010-12
DATE: July 19, 2010
TO: Members of Council
SUBJECT: Award of Poplar Sideroad Reconstruction, Resurfacing of 10th Line & Resurfacing of Raglan Street
SUBMITTED BY: Ed Houghton, Executive Director

1. RECOMMENDATIONS:

THAT Council receives staff report PW 2010-12 to Award the Reconstruction of Poplar Sideroad - 10th Line To Hwy 26 New, Resurfacing of 10th Line - Poplar Sideroad To Sixth Street and Resurfacing Raglan Street - Hume Street 1.1km South; And,

THAT Council awards the Tender to Seeley & Arnill Construction for the submitted tender value of \$6,832,466.96; and,

THAT Council authorize staff and the Mayor to sign all necessary documents to execute the contract.

2. BASIC DATA PERTAINING TO THE MATTER:

2.1 General Information

Works included in this contract include the following:

Reconstruction of Poplar Sideroad from 10th Line to Hwy 26 New

- Pulverize approximately 43,000 m² of existing asphalt and underlying granulars
- Reconstruct Poplar Sideroad with Granular A grade raise and full widening including 600mm Granular B/Pulverized material, 150mm Granular A, 60mm Superpave 19.0 and 40mm Superpave 12.5
- Construct approximately 4,700 m of concrete curb and gutter and 5,500 m of subdrain

- Construct urban road section from west of High Street to Hurontario Street/County Road 124
- Construct a modern roundabout at the intersection of Poplar Sideroad and High Street
- Replace all driveway and road crossing culverts
- Place pavement markings for a total length of 17,500 m
- Restore all disturbed areas with topsoil and sod/seed & mulch
- Install pedestrian signals (provisional) and rail crossing signals
- Extend the existing watermain along Poplar Sideroad, including bore and jack under the existing railway (provisional) approximately 650 m

Resurfacing of 10th Line from Poplar Sideroad to Sixth Street

- Pulverize approximately 12,400 m² of existing asphalt and underlying granular
- Place approximately 13,100 m² of 150mm Cold Recycled Mix and 40mm Superpave 12.5
- Replace 1 750 mm cross culvert
- Adjust all driveways
- Place pavement markings for a total length of 1900 m

Resurfacing of Raglan Street from Hume Street approximately 1.1km south

- Pulverize approximately 7,100 m² of existing asphalt and underlying granular
- Place approximately 7,100 m² of 150mm Cold Recycled Mix and 40mm Superpave 12.5
- Adjust approach grades at railway crossing (no change in grade at crossing)
- Adjust all driveways
- Place pavement markings for a total length of 1100 m

The tender closed on Wednesday, July 16, 2010 at 1:00 pm. Staff in attendance were: Sara Almas, Clerk; Ed Houghton, Executive Director, Brian MacDonald, Manager of Engineering Services; and Trevor Harvey, Project Co-ordinator. Four tenders were submitted and checked for completeness and accuracy by our Engineers, C.C. Tatham & Associates.

Subsequently, C.C. Tatham and Associates have reviewed all tender submissions and are recommending that the contract be awarded to Seeley & Arnill Construction with the lowest complete tender submitted for a total value of \$6,832,466.96 excluding HST. The aforementioned tender value submitted by Seeley & Arnill is \$618,639.94 (8%) lower than the Engineer's estimate and is well within the Town's available project budget.

The total tender price includes consideration for some contingencies and provisional items. Some of these items will be funded by others and are not part of the transportation funding. They include provisional items for the following:

- \$293,470.00 provisional item - watermain extension from east of Pretty River Bridge to Raglan Street
- \$176,708.35 for the resurfacing of Raglan Street from Hume Street approximately 1.1km south.

3. EFFECT ON TOWN FINANCES

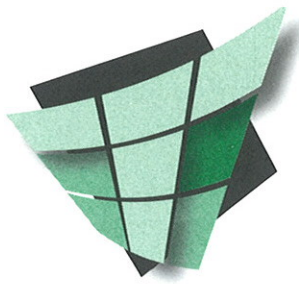
3.1 Current Year

The tender price submitted by the low bidder is 8% lower than the Engineer's estimate and is within the allocated budget for this project.

4. APPENDICES

Appendix 'A' - C.C. Tatham Tender Summary Report & Recommendation.

Respectfully submitted,
Ed Houghton, CET, MAATO



C.C. Tatham & Associates Ltd.
Consulting Engineers

Collingwood

Bracebridge

Orillia

Barrie

115 Sandford Fleming Drive, Suite 200
Collingwood, Ontario L9Y 5A6
Tel: (705) 444-2565
Fax: (705) 444-2327
Email: info@cctatham.com
Web: www.cctatham.com

July 16, 2010

via mail & email
CCTA File 109064-2

Brian MacDonald, C.E.T.
Manager, Engineering Services
Town of Collingwood
545 Tenth Line North
PO Box 157
Collingwood, ON L9Y 3Z5

**Re: Reconstruction of Poplar Sideroad & Resurfacing of 10th Line and Raglan Street
Contract PW2010-01 - Report on Tenders**

Dear Brian:

We are pleased to enclose our report on the tenders received for the above noted project (Contract PW 2010-01).

Call for Tenders

The call for tenders was advertised in the Daily Commercial News on June 25, 2010, in the Enterprise Bulletin on July 2, and July 9, 2010 and on the Town's website. A copy of the advertisement was also emailed to the following:

- Aecon / Miwel Construction;
- Arnott Construction;
- Coco Paving (formerly Lafarge);
- Darpak;
- Duncor;
- Georgian Paving;
- KJ Beamish;
- Seeley & Arnill; and
- Tectonic.

Tender documents were also provided to the Barrie Construction Association.

Tender documents were available to bidders on June 23, 2010 at our Collingwood office. The advertised Official Closing Time was 1:00 PM on Wednesday, July 14 providing a 21 day tender period.

Time for Completion

The tender noted that a Start Work Order is anticipated for July 27, 2010 with substantial performance, including placement of base course and top course asphalt, by November 31, 2011. The tender document stipulates liquidated damages in the amount of \$500 per day should the prescribed date of Substantial Performance not be met.

Plan Takers List

Tender documents were provided to 13 contractors and suppliers during the three-week tender period. A record of plan takers was maintained by CCTA and is available upon request.

Tender Period Questions & Addenda

Questions and requests for information were received and responded to by CCTA throughout the tender period. For clarification, 4 addenda were issued during the tender period and bidders were required to acknowledge receipt of the addenda with their tender submission.

Engineer's Estimate

The pre-tender engineer's estimate for the works included in this project was \$7,451,106.90 including an allowance of \$250,000 for contingencies (excluding engineering and HST).

Tender Opening

Tenders were received at the Town of Collingwood Clerk's office up to 1:00 PM. on Wednesday, July 14, 2010. Submissions were received from 4 bidders, which included:

- Arnott Construction Ltd.;
- Coco Paving Inc.;
- Miwel Construction; and
- Seeley & Arnill Construction.

All tenders were opened publicly and results read by the Town starting at 1:15 PM.

Tender Results

All tender submissions are considered complete in that they include the following information as stipulated under Section 15 of the Tender Form:

- Completed Tender Form;
- \$500,000 Certified Cheque Tender Deposit;
- Agreement to Bond;
- Bidder's Ability and Experience Form;
- Qualifications of Senior Staff & List of Equipment;
- List of Subcontractors; and
- Acknowledgement of Addenda 1 through 4.

A summary of tenders received and the engineer's estimate is provided in Table 1. All tender prices include an allowance of \$250,000 for contingencies and exclude HST. Tender prices were checked for mathematical errors - none were found. The tenders are valid for a 60-day period, ending on September 13, 2010.

Table 1: Tender Summary

Rank	Contractor	Tender Price
1	Seeley & Arnill Construction	\$6,832,466.96
2	Coco Paving Inc	
3	Arnott Construction Ltd.	
4	Miwel Construction	
	Pre-Tender Cost Estimate	\$7,451,106.90

The tender price submitted by Seeley & Arnill is lower than the pre-tender cost estimate by - \$618,639.94 (8%) and lower than the second low tender price by \$413,805.49 (6%).

While there are additional costs relating to engineering, geotechnical works during construction, location of underground gas main, property acquisition and implementation of wayfinding signage, these can be accommodated within the total budget amount.

Lowest Bidder's Ability & Experience

The lowest bidder, Seeley & Arnill, have completed numerous similar projects over the past three years as evidenced by the Ability and Experience form submitted with their tender. This includes projects for the Town of Collingwood and County of Dufferin.

Seeley & Arnill have also completed several contracts administered by CCTA in the past and thus we are directly familiar with their works and are confident in their abilities to complete the project within budget and schedule. This includes their current assignment for the Stayner Alternative Route road improvements for the Township of Clearview, which is to be completed in September 2010.

Approvals

The Certificate of Approval (C of A) applications and supporting documentation for the storm sewers and water works were submitted to the MOE on April 1, 2010 and June 30, 2010, respectively. On April 20, 2010, we received a MOE reference number (0231-84FM5U) for the storm sewer works. A MOE reference number has not been received for the water works to date. The MOE comments regarding the storm sewer works have been addressed and the MOE has confirmed issuance of the C of A following receipt of the NVCA approvals. We are following up with Ministry staff regarding the water works C of A and will continue to follow up on a regular basis to complete the review and approval process. If the Town proceeds with the watermain extension (it is a provisional item in the contract), it is planned for construction in 2011, at which time all necessary approvals are expected to be in place.

Approvals are outstanding from the NVCA and DFO with respect to the proposed culvert works at the intersection of Poplar Sideroad and 10th Line. Despite a submission of April 1, 2010, there is a possibility that the approvals will be delayed as we were just recently informed that the DFO staff managing the review will be away for 5 weeks on holiday. As such, these works may have to be deferred to 2011 because of restrictions on in-water works for cold-water fishers (works would otherwise have to be completed by September 30, 2010). A Letter of Advice from the DFO is also outstanding for the proposed storm works along the Hamilton Drain and this approval may also be delayed for the same reasons. However, the cold water fishery timing restrictions do not apply to this watercourse and the works may proceed in 2010 following receipt of the requisite approvals.

The Start Work Order will provide further direction as to the above (this was also brought to the contractors' attention through the tender period).

Utility Relocation

Utility relocations are currently underway along Poplar Sideroad west of Hurontario Street. While this has yet to be completed, it is expected that works can proceed nonetheless. Additional relocation will occur in advance of the works east of Hurontario Street, which are scheduled for 2011.

Property Acquisition

The Town is still in negotiations to purchase the required property at the NE corner of Poplar Sideroad/10th Line, and on Poplar Sideroad immediately south of the roundabout. The former will have implications with respect to construction at the intersection (although this could be deferred until 2011 as noted above) should property acquisition not be possible. The latter is considered minor and revisions to the works can be made as necessary.

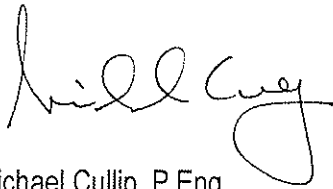
Summary & Recommendation

A total of 4 tenders were submitted and all were considered complete. Seeley & Arnill Construction is the low bidder and based on our direct experience with them, they are considered experienced and capable of carrying out the required work within the stipulated timeframe. Seeley & Arnill's tender price is lower than the engineer's estimate and less than the available funding. On the basis of our review, we recommend awarding the Contract to Seeley & Arnill Construction.

Upon receipt of your approval of this recommendation, we will issue the Contract Award letter, arrange for execution of the Contract and co-ordinate a pre-construction meeting.

We trust this is satisfactory. Should you require further information or clarification please do not hesitate to call.

Yours truly,
C.C. Tatham & Associates Ltd.



Michael Cullip, P.Eng.
Director, Manager - Transportation Engineering
MJC:mjc

I:\2009 Projects\109064-2 - Collingwood Road improvements\Documents\Tender\109064-02 Tender Report.doc



STAFF REPORT

REPORT #:	C2010 – 16
DATE:	July 19, 2010
SUBMITTED TO:	Mayor, Deputy Mayor and Council
SUBMITTED BY:	Sara Almas, Clerk
SUBJECT:	Compliance Audit Committee

1. RECOMMENDATION:

THAT that the Compliance Audit Committee Terms of Reference attached as Appendix I to the subject report be approved;

THAT a call for applications/nominations to the 2010 Compliance Audit Committee (CAC) be published and recommended appointments be presented to Council for approval;

THAT the Clerk is hereby authorized to undertake any action as deemed necessary to ensure the Compliance Audit Committee may execute its duties.

2. SUMMARY AND BACKGROUND:

Purpose

The purpose of this report is to advise Council of the requirement to establish a Compliance Audit Committee as provided for under Section 81 of the *Municipal Elections Act, 1996*.

Background

The *Municipal Elections Act, 1996* (the Act), provides for the creation of a Compliance Audit Committee (CAC) to investigate complaints that a candidate has contravened a provision of the Act relating to election campaign finances.

An elector who is entitled to vote in an election and believes on reasonable grounds that a candidate has contravened a provision of the Act relating to election campaign finances may apply for a compliance audit of the candidate's election campaign finances. A complaint would

be filed with the Clerk's Office in writing within 90 days after the filing of financial statements and/or supplementary statements, and include the reasons for the application/complaint.

Compliance Audit Committee Composition

The Act provides that a Compliance Audit Committee shall be comprised of not fewer than three (3) and not more than seven (7) members and shall not include:

- employees or officers of the municipality or local board;
- members of the council or local board; or
- any persons who are candidates in the election for which the committee is established.

Staff suggest that given the nature of the audit review, the committee's composition be comprised of persons that are bound by professional standards, such as, but not limited to auditors, accountants, lawyers, and others with working knowledge of campaign financing as provided for in the Act.

Further, it would be appropriate that key members, officers, or agents of a 2010 municipal election campaign would also not qualify for appointment to the committee.

Suggested qualifications for the committee are outlined in Appendix I to the subject report. Upon approval, the Clerk will commence a recruitment strategy targeting the suggested professions.

Conclusion

The Compliance Audit Committee (CAC) must be established before October 1, 2010.

Once a shortlist of committee applicants is made by a staff selection committee comprised of the Clerk, the Chief Administrative Officer, and the Treasurer or their designates, the shortlist of qualified audit committee candidates will be submitted for Council's consideration in closed session.

3. SUSTAINABILITY CONSIDERATIONS:

Sustainability Check List:

1. Is this item currently identified in the SCP or Strategic Plan? Yes No
2. Does it fulfill the sustainability mission/vision of the Town of Collingwood? Yes No
3. Is regulatory compliance mandatory? Yes No If yes, proceed to #1 next section.
4. Negative impacts on any of the four (4) sustainability pillars (economic, social, environmental, cultural)?

Social Yes No Explain:

Cultural Yes No Explain:

Environmental Yes No Explain:
Economic Yes No Explain:

5. Is funding available from external source(s)? Or is funding committed from internal source(s)? Yes (internal) No If yes, proceed to next section # 1.
6. Does it advance other initiatives? Yes No

Total Score:

1. Regulatory compliance is mandatory or funding is available (If so, action will automatically receive 6 points): 6
2. Positive impacts on sustainability pillars (up to 4 points): 0
3. Action advances other initiatives (1 point): 0

Total Score: 6

4. CONCLUSIONS:

For actions that score 4 points, or higher it is recommended that they proceed.

Action to proceed

5. DEPARTMENT HEAD REVIEW:

- No concerns were raised by Department Heads.

6. EFFECT ON TOWN FINANCES:

- Per diem amounts are expected to be minimal and will be contained in the approved Election Account

7. DISPOSITION:

- Clerk Services will proceed with the application process, shortlist and bring back to Council for membership appointment approval.

8. APPENDICES:

- A.1 Terms of Reference

SIGNATURE

Sara Almas
Clerk, Town of Collingwood

Terms of Reference 2010 Compliance Audit Committee

1. Mandate

As provided for in section 81 of the *Municipal Elections Act, 1996*, the Committee's mandate is:

- Receive applications from the Clerk and determine whether the applicant has merit.
- Should the application have merit and warrant an auditor's review, forward the application to the Town's auditor, if not disqualified from conducting the audit by association or the provision of services to a candidate in the 2010 election. If the auditor is disqualified, the Clerk may designate an alternate auditor to conduct the audit.
- Receive the auditor's report and make recommendations to Council.

2. Membership

The Committee will be comprised of no less than three (3) and no more than seven (7) members from one of the following professions:

- Accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- Engineers;
- Legal Services;
- Any profession required to adhere to codes or standards of their profession enforced by disciplinary tribunals; and
- Other individuals with knowledge of the campaign financing rules of the *Municipal Elections Act, 1996*.

For greater certainty, members of Council, Town staff and key members, officers, or agents of a 2010 election campaign are not eligible to be appointed to the committee.

3. Membership Selection

Through public recruitment, applicants will be reviewed by a staff selection committee consisting of the Clerk, CAO, and the Treasurer (or their designates) and a shortlist of audit members will be presented to Council in closed session.

The selection criteria will be based on, but not limited to:

- knowledge of municipal election campaign financing;
- proven analytical and decision-making skills achieved through a professional designation;
- previous experience working on a committee of Council;
- availability to attend meetings.

4. Appointment Duration

The term of office of the committee is the same as the term of office of the council that takes office following the next regular election, and the term of office of the members of the committee is the same as the term of the committee to which they have been appointed.

5. Meetings

The Committee will meet as deemed appropriate and may be held in the Town Hall meeting rooms without cost. The Committee will conduct its meetings in public, subject to any need to meet in closed session for a purpose authorized by section 239 of the *Municipal Act, 2001*.

The Compliance Audit Committee shall be deemed to be a “Committee” of Council and shall adhere to any policies and procedures as provided for under the *Municipal Act, 2001* for the calling, place and conduct of meetings.

6. Chair/Vice Chair

The Committee members will select a Chair from amongst its members at its first meeting. If the Chair is absent from three consecutive meetings through illness or otherwise, the Committee may appoint an Acting Chair or a new Chair, as deemed appropriate. While presiding, the Acting Chair shall have all the powers of the Chair.

7. Quorum

A majority of the committee members constitute a quorum at meetings of the Committee.

8. Staffing

Staff from the Clerk’s Office will provide all staffing needs and administrative support to the committee. The committee may request legal advice through the Town’s legal counsel.

9. Procedures

As prescribed for in the Act, the clerk shall establish administrative practices and procedures for the committee and shall carry out any other duties required under the Act to implement the committee’s decisions.

The committee shall adhere to the Town’s Procedural By-law for all procedural matters regarding committee meetings.

10. Remuneration

Members will receive remuneration of \$100 per meeting.



STAFF REPORT

REPORT #: C2010-17
DATE: July 19, 2010
TO: Mayor & Council
SUBJECT: Pay and Display Parking Meters
SUBMITTED BY: Sara Almas, Clerk

1. RECOMMENDATION:

THAT Council authorize the purchase of the Pay and Display Parking meters be awarded to JJ MacKay Canada Ltd.

2. SUMMARY AND BACKGROUND:

As part of the downtown revitalization project, an assessment of the current parking meters was undertaken. It was determined that the lifecycle of the old meters has expired and that new meters should be installed.

Staff did include the replacement of the pay and display meters in the 2010 capital budget. There are only three parking equipment suppliers that offer the pay and display meters that meet the required specifications. Each company was contacted and requested to quote on the provision of supply and installation of up to 25 machines.

Additionally, staff requested an estimate to refurbish the old machines. The feedback received was that the cost to do this was almost as much as buying new but the machines would have a shorter lifespan.

3. SUSTAINABILITY CONSIDERATIONS:

Sustainability Check List:

1. Is this item currently identified in the SCP or Strategic Plan? Yes No

2. Does it fulfill the sustainability mission/vision of the Town of Collingwood? Yes No
3. Is regulatory compliance mandatory? Yes No If yes, proceed to #1 next section.
4. Negative impacts on any of the four (4) sustainability pillars (economic, social, environmental, cultural)?
 - Social Yes No Explain:
 - Cultural Yes No Explain:
 - Environmental Yes No Explain: All have solar power capability, and trade in of old machines to be reused.
 - Economic Yes No Explain:
5. Is funding available from external source(s)? Or is funding committed from internal source(s)? Yes No - Contained in the 2010 Capital Budget
6. Does it advance other initiatives? Yes No Beautification and Heritage Aesthetics of the Downtown.

Total Score:

1. Regulatory compliance is mandatory or funding is available (If so, action will automatically receive 6 points): 6
2. Positive impacts on sustainability pillars (up to 4 points): 1
3. Action advances other initiatives (1 point): 1

Total Score: 8

Action to proceed

4. DISCUSSION

The redesign of Hurontario Street included the additional meters that were recommended in the Parking Strategy that was commissioned by the Parking Advisory Committee and Downtown BIA. All the pay and display meters will have the capability of being solar powered, however the recommended solar attachments will be purchased initially only for the municipal lots receiving full sun. Additionally, the meters are credit card compatible, however, it is not recommended to proceed with credit card equipment or activation. The annual cost to utilize the credit card function is approximately \$20,000.

The following is a breakdown of the quotes:

	<u>JJ MacKay</u>	<u>Company 2</u>	<u>Company 3</u>
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Meter price	\$8495/meter	\$8490/meter	\$9840/meter
Total for 20 meters	\$169,900	\$169,800	\$196,800
Trade in	(\$15,000)	0	(\$3,000)
Coin Box	2/meter included	\$540/meter	2/meter included
Heater and fan	\$895/meter	included	Included
Installation and Configuration		\$200/meter	included
Back Office connection	\$175/once	\$300/once	included in monthly fee
Delivery and freight cost	included	\$180.00/meter \$3,600.00	included
Warranty	1 Year	1 year	1 Year
Delivery	6 to 8 weeks	8 to 12 weeks	2 to 3 weeks
Total	\$172,800 +taxes	\$184,600 + taxes + \$3,600.00 delivery	\$193,200+ taxes

*Estimate to refurbish – approximately \$8,100 per machine (20 machines = \$162,000)

5. EFFECT ON TOWN FINANCES:

- Cost of new Pay and Display Parking meters has been budgeted in the 2010 Capital budget. The capital budget has \$258,000.00 dollars. The Town will still require signage and Kiosks to be built.
- Income generated with the installation of the meters and added enforcement of the parking areas

6. DISPOSITION:

- If approved, the meters will be reinstalled and enforcement of the Parking regulations will resume.

7. APPENDICES:

Attached

SIGNATURE

**Sara Almas, Clerk
Town of Collingwood**



STAFF REPORT

REPORT #: C2010-18
DATE: July 19, 2010
TO: Mayor & Council
SUBJECT: Encroachment Agreement – 6 Oliver Crescent
SUBMITTED BY: Sara Almas, Clerk

1. RECOMMENDATION:

THAT Council pass a by-law authorizing the execution of a minor encroachment agreement between the Town of Collingwood and the property owner(s) of 6 Oliver Crescent.

2. SUMMARY AND BACKGROUND:

Staff were contacted by the property owner(s) of 6 Oliver Crescent seeking permission to utilize a portion of municipal property to accommodate an engineered eco septic system. The properties in this area do not have municipal sewer infrastructure and many of the properties in this area only have a holding tank system for septage waste. This is permitted in the comprehensive zoning by-law however not ideal.

The Ontario Drinking Water Stewardship Program administered locally by the NVCA currently has a funding program available for property owners wishing to install an eco septic system. This funding expires in the Fall 2010.

The septic system would be installed on subject property however will require approximately 5 meters of municipal lands immediate abutting the rear of the property. This property is currently owned by the Town and it is not recommended for disposition as a future road widening is required off Pretty River Parkway, as well as the topography is not conducive to many uses. As a result of the time constraints, consideration to sever the property and dispose of the parcel(s) in accordance with the land sale by-law would not meet the NVCA deadline.

Building Services, Public Works and Engineering, Clerk Services, Planning and the CAO have met to review the matter. It is recommended to proceed with a standard encroachment agreement prepared by our solicitors that would recognize the minimum required area needed, and require the property owner to decommission the system and connect to the municipal sewer system when installed in that area at the landowners own expense. The property owner(s) have consented to the agreement, and agree to accept all costs associated with the preparation of the agreement and its registration on title of the subject property. Should the municipality require the lands for any purpose, the Town will retain the right to discontinue the encroachment.

Location of the encroachment – 6 Oliver Crescent:



The available funding through the Nottawasaga Valley Conservation Authority provides:

Early Actions Funds Available to Protect Municipal Drinking Water Sources

Of the \$7 million available across the province, in 2008-09, \$4.5 million will support early actions to protect municipal drinking water sources, namely municipal wellheads and municipal surface water intakes. Specifically, this funding will be available for the following 4 priorities:

1. Decommissioning unused wells and upgrading existing wells

Decommissioning unused wells - including testing, monitoring and technical work on water wells - and upgrading drinking water wells may prevent these wells and poorly maintained wellheads from becoming pollutant pathways to municipal drinking water sources.

2. Septic systems inspections and upgrades

The septic program will provide funding for the repair, upgrade or replacement of faulty or malfunctioning septic systems that are located within a source water protection area. Malfunctioning septic systems can add contaminants to the groundwater.

3. Runoff and erosion protection

In an effort to protect municipal drinking water sources from runoff contamination and soil erosion, funding will be available to eligible landowners to properly restore buffer strips and riparian zones.

4. Pollution prevention reviews

These reviews aim to identify best management practices for storing, handling and disposing materials. They are available to small and medium-sized businesses that are located within, or extend into, the source protection area. Businesses that manufacture, handle, store and dispose of materials into water, land or air are eligible.

Funding Amounts

Program	Grant Rates & Caps
Well decommissioning & upgrades Connecting to municipal water (with an old well decommissioning)	80% up to \$4,000
Septic system inspection & upgrades Connecting to municipal sewer (with an old septic decommissioning)	80% up to \$7,000 for eligible projects up to \$15,000 for advanced systems
Runoff & Erosion Protection - Equipment for improved manure land application - Riparian area management - Erosion control structures (riparian) - Erosion control structures - Product and waste management	30% to 70% Up to \$1,000 to \$30,000 Rate and cap dependent on project type
Pollution prevention reviews	100% up to \$12,000

3. SUSTAINABILITY CONSIDERATIONS:

Sustainability Check List:

- Is this item currently identified in the SCP or Strategic Plan? Yes No
- Does it fulfill the sustainability mission/vision of the Town of Collingwood? Yes No
- Is regulatory compliance mandatory? Yes No If yes, proceed to #1 next section.
- Negative impacts on any of the four (4) sustainability pillars (economic, social, environmental, cultural)?
 - Social Yes No Explain:
 - Cultural Yes No Explain:
 - Environmental Yes No Explain:
 - Economic Yes No Explain:
- Is funding available from external source(s)? Or is funding committed from internal source(s)? Yes No - Cost to be borne by the property owner

6. Does it advance other initiatives? Yes No

Total Score:

1. Regulatory compliance is mandatory or funding is available (If so, action will automatically receive 6 points): 6
2. Positive impacts on sustainability pillars (up to 4 points):
3. Action advances other initiatives (1 point):

Total Score: 6

Action to proceed

4. EFFECT ON TOWN FINANCES:

- Cost of the preparation of the encroachment agreement and to have the agreement registered on title is expected to be approximately \$1500.00 to be paid by the property owner.

5. DISPOSITION:

- If approved, Clerk Services will coordinate the preparation and execution of the encroachment agreement.

SIGNATURE

**Sara Almas, Clerk
Town of Collingwood**

BY-LAW NO. 2010-084
OF THE
CORPORATION OF THE TOWN OF COLLINGWOOD



BEING A BY-LAW TO ESTABLISH THE “BUSKER AUDITION
COMMITTEE”

WHEREAS the Municipal Act provides that Council may pass by-laws to establish committees

AND WHEREAS the Council of the Corporation of the Town of Collingwood has determined that a Committee should be established to be known as the Busker Audition Committee;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF COLLINGWOOD ENACTS AS FOLLOWS:

1. **THAT** a Committee be and is hereby established to be known as the Busker Audition Committee.
2. **THAT** the purpose of the Committee shall be:

“To establish and review criteria for auditioning buskers, set audition dates, and jury potential buskers in accordance with the Busking Policy as developed by the Arts and Culture Advisory Committee and the municipal Busking by-law and to authorize final approval to successful busker applications. The Committee will aim to encourage a variety of entertainment that showcases, supports and attracts musicians and artists, both emerging and professional, particularly from the Collingwood area.
3. The Committee shall convene as required to achieve Committee goals and objectives
4. The Committee shall consist of three (3) appointees who shall have the same qualification for appointment as to be elected as a member of Council.
5. Public appointment to the Committee shall be advertised in accordance with established Town policy; in the first year there shall be one (1) one year appointment one (1) two year appointment and one (1) three (3) year appointment. A member shall not be appointed for more than two (2) consecutive terms.
6. The Committee shall conduct its business in accordance with the by-laws of the Town (and as amended from time to time) established for the conduct of committees of Council.
7. Council shall select the first chair from the three (3) public appointees; subsequent appointment of the chair shall be yearly by the committee from within the appointed membership by majority vote.
8. This by-law shall come into effect upon the date of its enactment.

ENACTED and passed this 19th day of July, 2010

Chris Carrier, Mayor

Sara Almas, Clerk