



TOWN OF COLLINGWOOD

97 Hurontario Street,

P.O. Box 157

Collingwood, Ontario

L9Y 3Z5

Phone: (705) 445-1030

Fax: (705) 445-2448

REFERENCE NO. PW2010-08

Reclaimed Brick Pavers

FOR SALE BY SEALED BID

BID CLOSING

DATE: Wednesday, September 15, 2010

TIME: 1:00 P.M.

LOCATION: Sara Almas, Clerk
Town of Collingwood
97 Hurontario Street
Collingwood, Ontario

LATE BIDS WILL NOT BE ACCEPTED

INTRODUCTION:

The Corporation of the Town of Collingwood has recently completed a downtown revitalization project which consisted of the removal and replacement of the majority of the surface works in the downtown core. This project included the removal of the existing brick pavers from the sidewalks and public spaces along the downtown streets. The reclaimed brick pavers are in fair to good condition and up to thirty (30) years old.

THE OFFERING:

The Town is offering full skids of the reclaimed brick pavers for sale by sealed bid. A skid of pavers covers approximately ten (10) square meters (108 square feet). The reclaimed pavers are being sold on an as-is and where-is basis. Although the pavers are deemed to be in generally good condition, estimates of quantity requirements may consider a 20% allowance for wastage.

Approximately five hundred (500) skids of reclaimed bricks are available. The intention of this offering is to obtain the best value for the product for the Town. Therefore, higher bids will be given preference over large quantities, and lower bidders may not be awarded their full requested allotment, depending on the response to this initiative. In the event of identical bid prices, the award will be based on a percentage of the requested allotment, subject to the availability of reclaimed brick pavers.

Upon award of the purchase of a quantity of skids of bricks, and prior to release of the product, full payment must be made by cash or certified cheque within ten (10) days at the Collingwood Municipal Office located at 97 Hurontario Street, Collingwood, Ontario. Harmonized Sales Tax (HST) is applicable to the sale of the bricks and will be in addition to the bid price.

Arrangements have been made with a local building supply outlet for delivery of full skids of reclaimed brick pavers within the local Collingwood area. An additional charge, due directly to the building supply outlet, would be required prior to delivery. Successful Bidders may make their own arrangements for pick up, however a skid of reclaimed brick pavers weighs approximately 1,410 kg (3,109 lb). Full responsibility for the safe loading, transportation and off loading of the pavers lies with the purchaser.

The sale of the reclaimed brick pavers is by full skids only and may only be picked up or delivered on that basis. No provisions have been made or inferred for the pick-up of partial skid quantities at the Town facilities. All purchased brick pavers must be picked up or delivered between 8:00 a.m. and 4:00 p.m., Monday to Friday, and removed from the Town location no later than October 15, 2010.

Samples of the reclaimed brick pavers offered for sale are available for viewing at the Public Works and Recreation yard at 545 Tenth Line North, Collingwood. Other inquiries regarding this offering may be directed to:

Dave McNalty
Manager, Fleet, Facilities and Purchasing
Town of Collingwood
705-445-1292 Ext. 2308
dmcnalty@collingwood.ca

GENERAL CONDITIONS

1. **FORM OF BID**

All Bids must be submitted on the Bid Form in a sealed envelope that is clearly marked with the reference number and title of this offering, as well as the full legal name and return address of the Bidder.

2. **CLOSING**

Bid submissions must be received by Sara Almas, Clerk, Town of Collingwood, 97 Hurontario Street, Collingwood, Ontario, on or before:

1:00 p.m. local time, Wednesday, September 15, 2010

3. **OPENING**

There will be a public opening of the Bids for the purposes of registering the Bids. A subsequent evaluation of the Bids will be conducted by staff members of the Town, at a time subsequent to the opening of the Bids.

2. **PAYMENT TERMS**

The Town's terms of payment are **CASH or CERTIFIED CHEQUE within 10 days** of notice to the successful bidder. Payment in full must be made at the Town Hall, 97 Hurontario Street, Collingwood, Ontario prior to the release the purchased material.

4. **WARRANTY**

The material offered for sale has no express or implied guarantee or warranty on the part of the Town as to the number or quantity, kind, character, description, condition, suitability for use of which it may be desired, or in any other respect whatsoever. All material is sold "as is" and "where is".

5. **RESPONSIBILITY FOR DAMAGES**

The successful Bidder will indemnify and save harmless the Town from and against all claims, demands, loss, cost, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted by, or attributed to any such damages, injury or infringement as a result of activities under this offering or the sale of goods contemplated by this offering.

6. **RIGHT TO ACCEPT OR REJECT BIDS**

The Town reserves the right to reject any or all Bids or to accept any Bid at any time should it be deemed in the interest of the Corporation of the Town of Collingwood, Ontario to do so. Bids that do not achieve a minimum reserve value may be rejected at the sole discretion of the Town.

7. **LATE SUBMISSIONS**

Bids received after the official closing time will not be considered during the selection process and will be returned unopened to the respective Bidder.

8. SUPPLEMENTAL INFORMATION AND CLARIFICATION

The Town reserves the right to request supplemental information or clarification to documentation provided in the Bid submission. Such information subsequently provided to the Town will be incorporated into the Bidder's submission.

9. REGULATION COMPLIANCE AND LEGISLATION

The successful Bidders will ensure all activities in respect to this offering are in accordance with, and under authorization of all applicable authorities, Municipal, Provincial and Federal legislation, including but not limited to:

- The Environmental Protection Act (Ontario) and its regulations
- The Occupational Health and Safety Act and its regulations
- The Canadian Environmental Protection Act
- The Highway Traffic Act for Ontario

10. ELECTRONIC SUBMISSIONS

Electronically transmitted submissions (facsimile, e-mail, etc.) will NOT be accepted for this offering.

11. PURCHASING BY-LAW

The provisions of the Town of Collingwood Purchasing By-Law (2006-42) shall apply to this offering. In the event of any inconsistency or conflict between the provisions of this offering and the provisions of the Town's Purchasing By-Law, the latter shall govern.

12. CONFIDENTIALITY

All information provided by or obtained from the Town in any form in connection with this offering, either before or after the issuance of the offering is the sole property of the Town and must be treated as confidential; is not to be used for any purpose other than responding to this offering and in the performance of any subsequent agreement; must not be disclosed without the prior written authorization from the Town; and shall be returned to the Town immediately upon the request of the Town.

A Bidder may not at any time directly or indirectly communicate with the media in relation to this offering or any sale of goods pursuant to this offering without first obtaining the written permission of the Town.

13. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Information provided by a Bidder may be released in accordance with the *Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c.M 56*. A Bidder must identify any information in their Bid or accompanying documentation for which confidentiality is to be maintained by the Town.

BID FORM – PW2010-08

FROM:			
	BIDDER		
	ADDRESS		
	PHONE NUMBER	FAX NUMBER	
	CONTACT NAME	EMAIL	
	THE BIDDER		

TO:	THE CORPORATION OF THE TOWN OF COLLINGWOOD, THE TOWN
-----	--

Item No.	Description	Quantity (No. Skids)	Bid Price (Per Skid)
1.	Skid of Reclaimed Brick Pavers Approximately 10 square meters (108 sq. ft.)		\$
	EXTENDED PRICE		\$
	H.S.T. (13%)		\$
	TOTAL		\$

Having carefully examined the above noted offering, I (we) agree to purchase the Quantity identified above on an **“AS IS, WHERE IS”** basis at the Bid Price. An additional delivery charge may be required.

HIGHEST OR ANY BID NOT NECESSARILY ACCEPTED

DATED AT _____ THIS _____ DAY OF _____ 2010

PRINT NAME OF BIDDER

SIGNATURE OF BIDDER