



TOWN OF COLLINGWOOD
97 Hurontario Street, P.O. Box 157
Collingwood, Ontario
L9Y 3Z5
Phone: (705) 445-1030 Ext. 3225
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**TENDER NO. LS-2008-05
FOR THE SUPPLY & DELIVERY
OF**

**Tractor Bi-Directional
Including:
Snowblower and Snow Wing Blade**

TENDER CLOSING

DATE: Friday September 19, 2008

TIME: 4:00pm

**LOCATION: Sara Almas, Clerk
Town of Collingwood
97 Hurontario Street
Collingwood, Ontario**

LATE TENDERS WILL NOT BE ACCEPTED.

GENERAL CONDITIONS

1. FORM OF TENDER

All tenders must be submitted on the **Tender Form** and must include:

- **Vehicle /Equipment Specifications/Compliance** (duly completed)
- **Manufacturer's Specifications/Warranty/Brochure Documents**

2. CLOSING

Tender submissions must be received by Ms. Sara Almas, Clerk, Town of Collingwood, 97 Hurontario Street, Collingwood, Ontario on or before:

4:00 p.m. local time, Friday September 19, 2008

3. OPENING

There will not be a public opening of the tenders. This will be conducted administratively by members of the Corporation and, at a time subsequent to the closing.

4. RESPONSIBILITY FOR DAMAGES

The Successful Bidder will indemnify and save harmless the Corporation of the Town of Collingwood from and against all claims, demands, loss, cost, damages, actions, suits or other proceedings by whomsoever made, brought or prosecuted by, or attributed to any such damages, injury or infringement as a result of activities under this Contract.

5. RIGHT TO ACCEPT OR REJECT TENDERS

The Corporation of the Town of Collingwood, Ontario reserves the right to reject any or all tenders or to accept any tender should it be deemed in the interest of the Corporation of the Town of Collingwood, Ontario to do so.

Bidders are advised that the tendered price(s) is/are open for acceptance for a period of sixty-(60) days from the date of closing of the tender.

6. LATE SUBMISSIONS

Tenders received after the official closing time will not be considered during the selection process and will be returned unopened to the respective bidder.

7. REGULATION COMPLIANCE AND LEGISLATION

The successful Bidder will ensure all services and products provided in respect to this Contract are in accordance with, and under authorization of all applicable authorities, Municipal, Provincial and Federal legislation, including but not limited to:

- The Environmental Protection Act (Ontario) and its regulations
- The Occupational Health and Safety Act and its regulations

- The Canadian Environmental Protection Act

- The Highway Traffic Act for Ontario

8. ELECTRONIC SUBMISSIONS

Electronically transmitted submissions (e-mail) will NOT be accepted for this tender. EXCEPTION: facsimile will be accepted.

9. GREEN FLEET REQUIREMENTS

The Town of Collingwood has recently adopted a policy with respect to Alternative Fuels and Vehicle Purchases. Collingwood is committed to being a good steward of the environment and a leader in the use of environmentally sound vehicles where possible. The purchase of all new vehicles must include an assessment process that has regard for green house gas reductions and balancing cost. For this reason all vehicles included in the quoted prices shall conform to reducing vehicle emissions in accordance with the Town of Collingwood's Alternative Fuels initiatives.

Gas Powered Engines – All quotes involving gas powered vehicles must stipulate if the vehicle can be retrofitted to Compressed Natural Gas (CNG). Also stipulating, whether or not Ethanol can be used as a fuel without voiding the manufactures warranties.

Diesel Powered Engines – All quotes involving diesel powered engines must state whether or not Bio-diesel fuel (B5,B20) can be used as a source of fuel without voiding any manufacturer's warranties.

Hybrid Engines – All quotes involving Hybrid Engines must include all information pertaining to the two (2) main categories of power generation.

10. BID SUBMISSIONS

All bids must conform to the Specifications/Compliance section included within this tender package.

All bids will be evaluated on several factors, including Cost, Fuel Economy, and over all Green House Gas Emissions. Refer to Item 6.0 in the "Specific Conditions" for further details.

All bidders are encouraged to submit several alternate bids highlighting the various features and options available for reducing greenhouse gas emissions. However, each bid must stipulate a different vehicle model or different motor power application. For more than one (1) bid, separate tender form and Specifications/Compliance form must be completed. As an example bidders are encouraged to provide a bid for both Hybrid and conventional versions of the same model as it may be determined through our analysis that the greener vehicle may not be cost effective GHG reduction.

For each bid to be valid, the bidder must include The Emission Specifications stating the fuel consumption with each bid.

SPECIFIC CONDITIONS

1. DELIVERY

The Corporation requires delivery of the complete vehicle from the Successful Bidder on or before December 1st, 2008. Quote price F.O.B, 97 Hurontario Street, Collingwood, Ontario and indicate lead-time for delivery on the Schedule of Items & Prices.

Bidders are advised that the delivery date that is indicated on the Schedule of Items & Prices, for the completed vehicle including all specified attachments, will be Firm and will be considered during the evaluation process.

Failure to meet the Firm delivery schedule may cause the Corporation additional expense, the cost of which may be deducted from the Successful Bidder's invoice for the completed vehicle.

2. PROVINCIAL SALES TAX (P.S.T.)

P.S.T. is applicable to the item(s) listed and is to be included as provided for on the Schedule of Items & Prices.

3. GOODS AND SERVICES TAX (G.S.T.)

G.S.T. is applicable to the item(s) listed and is to be included as provided for on the Schedule of Items & Prices.

4. PAYMENT TERMS

The Corporation's normal terms of payment are **NET 30 DAYS**.

5. LICENCE PLATES & REGISTRATION

The **costs** for licence plates & registration of each successfully awarded vehicle/equipment will be the responsibility of the Corporation and will be an extra charge over and above the quoted cost plus taxes. The successful bidder will be responsible however, for **obtaining** the plates and registration.

6. EVALUATION

Vehicle selection will be determined by, however, not limited to the following considerations:

- Firm delivery schedule
- Warranties
- Ease of operation/operator comfort
- Ability to meet/exceed all specifications and requirements
- Performance
- Cost
- References
- Best value to the Corporation

- Green Fleet Initiatives, Vehicle Life Cycle Calculations, and the use of Green Fuel
- The Emission Specifications

7. MANUFACTURER'S SPECIFICATIONS

Bidders will submit all manufacturer's specifications and literature, which fully describe the item(s) being offered, including any optional equipment. This will become part of the contract documents for the successful Bidder.

8. WARRANTY

The tender will include all warranties and guarantees covering materials and workmanship. The successful Bidder at no additional cost to the Corporation will carry out any repairs, services or adjustments during the warranty period for this unit. If the vehicle needs to be returned to supplier for warranty work, it will be at full cost to the successful Bidder.

9. PRE-DELIVERY INSPECTION/SET-UP

The successful Bidder will be required to perform a pre-delivery inspection and complete set-up/adjustment for the vehicle and respective attachments bid.

10. DEMONSTRATION

Bidders may be required to provide an on site demonstration of vehicle(s) being offered for consideration.

11. TRADE-IN

N/A

12. INQUIRIES

Inquiries concerning the **specifications** are to be directed to:

Pierre Lajoie, Airport Manager
Phone (705) 445-2663

SPECIFICATIONS/COMPLIANCE

VEHICLES OFFERED SHALL BE NEW AND UNUSED MODEL.

Should a Bidder wish to submit more than one (1) Tender for this part, then a separate Tender Form and Specifications/Compliance form must be completed.

BIDDERS NOTE: For each Specification item in all the following sections, you are given the opportunity to respond as to the compliance of your equipment to the Specification. Please do so as follows:

Your Equipment is in **Complete Compliance**.....Indicate **YES** in the COMPLIANCE box.

Your Equipment is **Different**Indicate **your specification** in the COMPLIANCE box.

Where document notes “**Specify**”.....Indicate **your specification** in the COMPLIANCE box.

GENERAL SPECIFICATIONS

ITEM	DESCRIPTION	COMPLIANCE	
1.	The vehicle to be provided under this Tender will be composed of individual components that meet or exceed the specifications for each component as stipulated in the following sections.		
2.	Where minimums are called for, the vehicle must meet, or exceed the capacity, size or performance specified.		
3.	The specifications list only the major details of the vehicle. It will be the responsibility of the Successful Bidder to deliver a fully equipped vehicle with compatible components that will provide dependable, efficient service.		
4.	The vehicle must meet or surpass the mandatory requirements of the “ Canadian Motor Vehicle Safety regulations”		

ITEM	DESCRIPTION	COMPLIANCE
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VEHICAL SPECIFICATIONS

• DETAILED SPECIFICATIONS		
1.	These specifications describe the Bi-Directional Tractor	
• ENGINE		
2.	Engine Type – Gas/Diesel/Hybrid	Specify
3.	Minimum 6.7 litre 6 cylinder	
4.	Minimum Horsepower	Specify
5.	Cold Starting Aids	Specify
• TRANSMISSION		
6.	Type	Specify
7.	Ground speeds, mph (kph)	Specify
• Dimensions with 480/85 R34VT Tires		
8.	Clearance in (mm): Differentials Drawbar rails Axles	Specify
9.	Height (to top of cab) in (mm)	Specify
10.	Inside tire Dimension (min.) in (mm)	Specify
11.	Length, in (mm)	Specify
12.	Maximum operating weight Ib (kg)	Specify
13.	Turning Radius, in (mm)	Specify
14.	Wheelbase, in (mm)	Specify
15.	Width, in (mm)	Specify
• BRAKES		
16.	Type	Specify
17.	Parking Brakes	Specify
• ELECTRICAL		
18.	Type	Specify
19.	Alternator	Specify
20.	Dual Batteries	Specify

ITEM	DESCRIPTION	COMPLIANCE
• CAPACITIES		
21.	Cooling System qt (L)	Specify
22.	Engine Oil, qt (L)	Specify
23.	Front axle, gal (L)	Specify
24.	Fuel Tank Capacity, gal (L)	Specify
25.	Hydraulic reservoir fill with filter change, gal (L)	Specify
• HYDRAULICS		
26.	Type	Specify
27.	Flow, gpm (lpm)	Specify
28.	Pump Type	Specify
29.	High Flow Implement System: Flow, gpm (lpm) Flow control	Specify
30.	Remote Valves: Cab End (Standard) Engine End (optional)	Specify
• STEERING		
31.	Type	Specify
32.	Maximum articulation angle	Specify
• POWER TAKE OFF(S) -PTO		
33.	Speeds, rpm: Standard cab end, dual speed Engine end, optional dual speed	Specify
• THREE-POINT HITCHES		
34.	Cab End (Standard)	Specify
35.	Engine End (optional)	Specify
36.	Max. lift @ 24 in (610mm) behind lift point lb(kg): Cab End (with external lift cylinder)	Specify

ITEM	DESCRIPTION	COMPLIANCE
	Engine End Cab End with DIA (second external cylinder)	
37.	Cab end drawbar (Standard)	
38.	Engine end drawbar (optional)	

GREEN FLEET REQUIREMENTS

<ul style="list-style-type: none"> DIMENSIONS 		
39.	Emission Specifications	Specify
40.	Able to operate on Bio-diesel (B5,B20)	Specify
41.	Able to operate on Ethanol	Specify
<ul style="list-style-type: none"> Special 'GREEN FLEET' Features List Any/All features of the vehicle that are ' GREEN ' or Environmentally significant . 		
42.		
43.		
44.		

ITEM	DESCRIPTION	COMPLIANCE
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Warranty And Manuals

1.	Signed manufactures factory warranty	
2.	Vehicle Operators and Maintenance manual provided upon delivery	
3.	Lease Option Sample Terms and Conditions including end of term buy-back price.	

ADDITIONAL ATTACHMENTS

4.	Snowblower With cylinders and hoses	
5.	Snow Wing Blade With all cylinders, hoses + 3 point mount	

DECLARATION

. By my/our signature hereunder, I/we _____ hereby certify this as this as the Specifications for the Supply & Delivery of ONE (1) **BIDIRECTIONAL TRACTOR** with the specified **ADDITIONAL ATTACHMETNS** and that the vehicle and equipment tendered meets, or exceeds, these Specifications.

Have you included the **Manufacturer’s Specifications/Warranty/Brochure Documents**

Executed by me/us and bearing date _____.

BIDDER

SIGNATURE

TENDER FORM

FOR THE SUPPLY OF:	ONE (1) BIDIRECTIONAL TRACTOR		
INCLUDING:	ONE (1) SNOWBLOWER & ONE (1) SNOW WING BLADE		
AS SUPPLIED BY:	_____		
	FIRM NAME		

	ADDRESS		
	_____		_____
	TELEPHONE NUMBER		FAX NUMBER
	HEREINAFTER CALLED THE BIDDER		

TO:	THE CORPORATION OF THE TOWN OF COLLINGWOOD,		
	HEREINAFTER CALLED THE CORPORATION		

I(we) _____ having carefully examined all tender documents, do hereby tender all and offer in strict accordance with the said tender documents and such further details as may be supplied and to supply the new vehicle and equipment, as specified, for the total amount of:

_____ (\$ _____) DOLLARS
(in writing) (Canadian Dollars) (FOR PURCHASE)

THE BIDDER DECLARES

1. No person, firm or corporation, other than the Bidder, has any interest in this tender or in the proposed works for which this tender is made.
2. This tender is made without any connection, comparison of figures, or arrangements with, or knowledge of any other corporation, firm or person making a tender for the same work and is in all respect fair and without collusion or fraud.
3. No member of the Council and no officer or employee of the Corporation is or will become interested directly or indirectly as a contracting party, partner, shareholder, surety or otherwise in or in any portion of the profits thereof, or in any of the monies to be derived therefrom.

LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED

DATED AT _____ THIS _____ DAY OF _____ 2008.

SIGNATURE OF WITNESS

SIGNATURE OF BIDDER

COMPLETE SCHEDULE OF ITEMS & PRICES NEXT PAGE.....

SCHEDULE OF ITEMS & PRICES

BIDIRECTIONAL TRACTOR
YEAR _____
MAKE _____
MODEL _____

SNOWBLOWER
YEAR _____
MAKE _____
MODEL _____

SNOW WING BLADE
YEAR _____
MAKE _____
MODEL _____

DELIVERY DATE
 The Bidder will specify a **firm date of delivery** to the Municipality. _____
 DATE

	Unit	Quant.	Unit Price	TOTAL
Delivered Bi-directional Tractor including all items and attachments as specified within this document	ea	1	\$	\$
No Trade In				\$NA
	SUBTOTAL			\$
	P.S.T.			\$
	G.S.T.			\$
(This must match price on Tender Form)	TOTAL			\$

_____ **BIDDER** _____ **SIGNATURE** _____ **DATE**