



## TOWN OF COLLINGWOOD

# COUNCIL MINUTES

October 31, 2016

*"Collingwood is a responsible, sustainable, and accessible community that leverages its core strengths: a vibrant downtown, a setting within the natural environment, and an extensive waterfront. This offers a healthy, affordable, and four-season lifestyle to all residents, businesses, and visitors."*

A meeting of Council was held Monday, October 31, 2016 in the Council Chambers, Town Hall, Collingwood commencing at 5:00 p.m.

### **MAYOR COOPER CALLED COUNCIL TO ORDER**

#### **Members of Council Present:**

Mayor Sandra Cooper  
Deputy Mayor Brian Saunderson  
Councillor Tim Fryer  
Councillor Mike Edwards  
Councillor Cam Ecclestone  
Councillor Kathy Jeffery  
Councillor Deb Doherty  
Councillor Bob Madigan (*regrets*)  
Councillor Kevin Lloyd

#### **Staff Present:**

John Brown, CAO  
Sara Almas, Clerk  
Marjory Leonard, Treasurer (*regrets*)  
Nancy Farrer, Director of Planning and Building Services  
Dean Coliver, Director of Parks, Recreation and Culture  
Brian MacDonald, Director of Public Works and Engineering  
Martin Rydlo, Director of Marketing and Business Development  
Dennis Sloan, Deputy Director Financial Planning, Policy Development  
Mike Switzer, Manager, Finance  
Melissa McQuaig, Manager, Human Resources  
Christa Carter, Communications Officer

### **ADOPTION OF AGENDA**

**No. 361-16** *Moved by Deputy Mayor Saunderson*  
*Seconded by Councillor Edwards*

**THAT** the content of the Council Agenda for October 31, 2016 be adopted as presented.

**CARRIED**

### **DECLARATIONS OF PECUNIARY INTEREST**

- Councillor Jeffery declared a conflict to Staff Report P2016-36 as her brother and sister-in-law own an abutting property to 574 Cameron Street in relation to the code of conduct.
- Councillor Fryer noted his brother-in-law's interest in the Clearview Aviation Business Park and Georgian Meadows (Staff Report PW2016-03) in relation to the Code of Conduct, further noting that he remains unbiased and does not have a conflict at this time and will be participating unless discussion warrants his decision to leave the table.
- Mayor Cooper declared a conflict under Section 7 of the Code of Conduct, being improper use of influence, to Other Business regarding the report from Malone Given Parsons and the deputation by Deputy Mayor Barry Burton, Township of Clearview with respect to Clearview Aviation Business Park as her brother is the Senior Vice President of Operations and Business Development.

### **ADOPTION OF MINUTES**

**No. 362-16** *Moved by Councillor Fryer*  
*Seconded by Councillor Ecclestone*

**THAT** the minutes of the regular meeting of Council held October 24, 2016 be approved as presented.

**CARRIED**

**BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Councillor Doherty reported that further to Council's request at its October 24<sup>th</sup> meeting that the NVCA considers phasing in the capital levy portion of their budget, the NVCA has taken that request under advisement and she will report back once the Board make a decision.

**COMMUNITY ANNOUNCEMENTS**

- Council reported on various community events they had attended and announced upcoming events.

**DEPUTATIONS**

- **Collingwood Airport and the Clearview Aviation Business Park**

*\*Mayor Cooper left the meeting during the deputation, discussion and vote on the following matter with respect to her previously declared conflict. Deputy Mayor Saunderson assumed the Chair.*

Deputy Mayor Barry Burton, Township of Clearview addressed Council to request support from the Town to enter into a letter of intent to provide access to the Clearview Aviation Business Park to the Collingwood Regional Airport.

Council expressed appreciation of the contributions made by the Township Clearview as well as the Town of Wasaga Beach and reviewed the risk benefit analysis as noted in the Malone Givens Parson's Report, noting the disparity of fees and taxes paid directly to the Township of Clearview as a direct result of locating the Clearview Aviation Business Park in the Township of Clearview asked if the Township Clearview would consider purchasing the airport or sharing the revenue stream.

*\*Councillor Fryer left the meeting at 5:31pm during the discussion and vote on the above matter with respect to his previously declared interest.*

**Moved by Councillor Edwards  
Seconded by Councillor Doherty**

**THAT** the request from the Township of Clearview's deputation regarding the Clearview Aviation Business Park and Collingwood Regional Airport be referred to staff for a comprehensive review and report back to Council.

**CARRIED (recorded vote)**

**Moved by Councillor Lloyd  
Seconded by Councillor Ecclestone**

**THAT** Staff obtain a second legal opinion regarding executing a letter of intent for access to the Collingwood Regional Airport to Clearview Aviation Business Park.

**DEFEATED**

*Mayor Cooper and Councillor Fryer returned at 5:45pm.  
Mayor Cooper resumed the Chair.*

**PUBLIC MEETINGS**

Mayor Cooper welcomed those in attendance and introduced the Public Meeting format.

**Proposed Changes to Building Permit Fees**

Bill Plewes, Chief Building Official reviewed the Ontario Building Code Act which requires municipalities give public notice and hold a Public Meeting concerning proposed changes to Building Permit Fees. In his presentation, Mr. Plewes outlined the Building Department's staffing model, permitting process and existing fee structure, noting that Collingwood's fees and staffing model are the lowest in the region and have not been raised since 2011. Should Council approve the recommended increase, they are expected to continue to remain the lowest in the region. The increase will allow the Building Department to set aside funds for the targeted reserves of 1.5 of operating costs. Mr. Plewes confirmed that only one request for the proposed change in fees was requested to date. Mr. Plewes recommended that the permit fee application process (construction index) increase with the consumer price index on an annual basis.

Mayor Cooper asked for comments from the public. There being none, the public session closed at 6:02 p.m.

<u>COUNCIL</u>	<u>Yea</u>	<u>Nay</u>
<i>Cooper (conflict)</i>		
<i>Saunderson</i>	x	
<i>Fryer (conflict)</i>		
<i>Edwards</i>	x	
<i>Ecclestone</i>	x	
<i>Jeffery</i>	x	
<i>Doherty</i>	x	
<i>Madigan (absent)</i>		
<i>Lloyd</i>		x
<b>TOTAL</b>	<b>5</b>	<b>1</b>

**Proposed Plan of Subdivision (Riverside Townhouse Development)**

Clerk Sara Almas confirmed notice for the application was provided with respect to the proposed Plan of Subdivision being heard this evening, in accordance with the Planning Act. Notice was provided on, September 23, 2016.

Planner Kandas Bondarchuk reviewed the proposed Plan of Subdivision which pertains to a parcel of land legally described as the west side of Peel Street, Block 148, Plan 51M-865, Town of Collingwood, County of Simcoe. The subject property is approximately 2.54 ha (6.3 ac) in area and is located west of Peel Street and north of Collins Street. This particular proposal is called the Riverside Townhouse development.

**THE PURPOSE AND EFFECT** of the proposed Plan of Subdivision is to subdivide the subject property into a variety of lots and blocks to permit a residential development including stormwater block, new public street and an open space area. The proposed Plan of Subdivision is considering the development of fifty seven (57) street townhouse dwelling units.



Brandon Prest, agent on behalf of the applicant addressed Council to further explain the application and request Council's favourable support.

Mayor Cooper called for the first and second time for comments from the public.

Dave Heaslip, 57 Dillon Drive asked about the 25 metre setback. Planner Bondarchuk explained that it would be staked from the property line.

Kerri Heaslip, 57 Dillon Drives asked about the minimum price point of the proposed dwellings. Mr. Prest advised that Sunvale Homes will be building the homes and suggested that she contact Mr. Ken Hale directly.

Mr. MacDonald, Director of Public Works, Engineering confirmed that sidewalks will be on the south side.

Mayor Cooper called for the third and final time for comments from the public. The public meeting closed at 5:22 p.m.

**CONSENT AGENDA**

**No. 363-16 Moved by Councillor Edwards  
Seconded by Councillor Lloyd**

THAT the General Consent Agenda, having been given due consideration by Council, be received.

<b>General Consent Items</b>	
A.1	Association of Municipalities of Ontario re: Request for Council Resolution in support of closing fiscal gap
A.2	R. Spicer re: Concerns on Cat Population
A.3	Ontario Lottery and Gaming Corporation re: OLG West GTA Gaming Bundle
A.4	Town of Wasaga Beach re: Access to Collingwood Regional Airport

**CARRIED**

**A.1 Association of Municipalities of Ontario re: Request for Council Resolution in support of closing fiscal gap**

**No. 364-16 Moved by Councillor Edwards  
Seconded by Councillor Jeffery**

**WHEREAS** recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

**AND WHEREAS** infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

**AND WHEREAS** a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

**AND WHEREAS** the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

**AND WHEREAS** this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

**AND WHEREAS** if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

**AND WHEREAS** Ontarians already pay the highest property taxes in the country;

**AND WHEREAS** each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

**NOW THEREFORE BE IT RESOLVED** that Council of the Town of Collingwood supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

**CARRIED**

\*Council requested that the above resolution be forwarded to the County of Simcoe.

**A.3 Ontario Lottery and Gaming Corporation re: OLG West GTA Gaming Bundle**

*Moved by Deputy Mayor Saunderson  
Seconded by Councillor Edwards*

**THAT** Council request a Staff Report be prepared on the status of the OLG RFP process as it pertains to the Town of Collingwood.

**CARRIED**

**REPORTS/MINUTES OF OTHER COMMITTEES/BOARDS - NIL**

**STANDING COMMITTEE REPORTS**

**DEVELOPMENT AND OPERATIONS SERVICES STANDING COMMITTEE – OCT. 24, 2016**

**REPORTS/MINUTES OF OTHER COMMITTEES/BOARDS**

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**No. 365-16** *Moved by Councillor Jeffery  
Seconded by Deputy Mayor Saunderson*

**THAT** Council hereby receive the Collingwood Heritage Committee minutes dated September 28, 2016.

**CARRIED**

**STAFF REPORTS**

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**P2016-34** *Proposed Zoning By-law Amendment 804 Hurontario Street*

**No. 366-16** *Moved by Councillor Jeffery  
Seconded by Deputy Mayor Saunderson*

**THAT Staff Report P2016-34**, recommending that Council enacts and passes an amending Zoning By-law to permit the redevelopment of 804 Hurontario Street for residential purposes; be received.

**CARRIED**

**No. 367-16** *Moved by Councillor Jeffery  
Seconded by Deputy Mayor Saunderson*

**THAT By-law No. 2016-076**, being a by-law under the provision of section 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended, to rezone property municipally addressed as 804 Hurontario Street from the Highway Commercial (C5) zone to the Residential Second Density Exception Three (R2-3) zone, be enacted and passed this 31<sup>st</sup> day of October, 2016.

**CARRIED**

**P2016-35**     **Application for an Amendment to the Major Redevelopment and Restoration Tax Incentive Grant By-law #2010 -100**

**No. 368-16**     **Moved by Councillor Jeffery**  
**Seconded by Deputy Mayor Saunderson**

*THAT Staff Report P2016-35, recommending that Council grant the heritage tax incentive established under the Major Redevelopment and Restoration Tax Incentive Grant program to the owners of 78 Hurontario Street; be approved.*

**CARRIED**

**P2016-36**     **Authorization By-law to execute a Development Agreement Milan Smeh and Wendy Smeh (574 Cameron Street)**

**No. 369-16**     **Moved by Councillor Edwards**  
**Seconded by Deputy Mayor Saunderson**

*THAT Staff Report P2016-36, recommending that Council enacts and passes an Authorization By-law to execute a Development Agreement for the property addressed as 574 Cameron Street; be received.*

**CARRIED**

**No. 370-16**     **Moved by Councillor Edwards**  
**Seconded by Deputy Mayor Saunderson**

*THAT By-law No. 2016-077, being a by-law to authorize the execution of a Development Agreement for the development located on land municipally addressed as 574 Cameron Street, Collingwood between Milan Smeh, Wendy Smeh and The Corporation of the Town of Collingwood, be enacted and passed this 31<sup>st</sup> day of October, 2016.*

**CARRIED**

*\*Councillor Jeffery left the meeting during the discussion and vote on the above matter with respect to her previously declared conflict.*

**PW2016-03**     **Assumption of Georgian Meadows Subdivision – Phases 3, 4, 5 and 6**

**No. 371-16**     **Moved by Councillor Jeffery**  
**Seconded by Deputy Mayor Saunderson**

*THAT Staff Report PW2016-03, recommending that Council approve the assumption of all municipal works within Phases 3, 4, 5 and 6 of the Georgian Meadows Subdivision;*

*AND THAT Council enact and pass a By-law to assume the roads within Phases 3, 4, 5 and 6 of the Georgian Meadows Subdivision; be approved.*

**CARRIED**

**No. 372-16**     **Moved by Councillor Jeffery**  
**Seconded by Deputy Mayor Saunderson**

*THAT By-law No. 2016-078, being a by-law to assume and dedicate certain highways and municipal service within the Georgian Meadows Subdivision, be enacted and passed this 31<sup>st</sup> day of October, 2016.*

**CARRIED**

**PW2016-27**     **Authorization to Award the Supply & Delivery of Highway Salt & Treated Salt**

**No. 373-16**     **Moved by Councillor Jeffery**  
**Seconded by Councillor Edwards**

*THAT Staff Report PW2016-27, recommending that Council receive Staff Report PW2016-27 entitled "Authorization to Award the Supply & Delivery of Highway Salt & Treated Salt;*

**AND THAT** Council authorize Staff to sign the Agreement to Award for a Multi-Year Contract of 3 years to:

- Part A: K & S Windsor Ltd for Highway Salt
- Part B: Sifto Canada Corp (Compass Minerals Canada Corp) for Treated Salt; be approved.

**CARRIED**

**PW2016-28 Authorization to Award Invitational Request for Quotation PW2016-0022 Purchase of Screened Winter Sand**

**No. 374-16 Moved by Councillor Jeffery  
Seconded by Councillor Edwards**

**THAT Staff Report PW2016-28**, recommending that Council receive Staff Report PW2016-28 entitled "Authorization to Award Invitational Request for Quotation PW2016-0022 of Screened Winter Sand";

**AND THAT** Council authorize Staff to award to Ralph MacDonald Construction in the amount of \$26,125 excluding HST; be approved.

**CARRIED**

**PW2016-30 Award of Engineering for Tenth Line and Mountain Road Improvements**

**No. 375-16 Moved by Councillor Jeffery  
Seconded by Councillor Edwards**

**THAT Staff Report PW2016-30**, recommending that Council receives Staff Report PW2016-30 to award the contract pursuant to RFP PW2016-16P entitled "Request for Proposal for Tenth Line and Mountain Road Improvements";

**AND THAT** Council awards the RFP to Ainley Group; be approved.

**CARRIED**

**PW2016-31 Award of Contract for Design Services for Sewage Pumping Station Upgrades**

**No. 376-16 Moved by Councillor Jeffery  
Seconded by Councillor Edwards**

**THAT Staff Report PW2016-31**, recommending that Council receives Staff Report PW2016-31 to award the contract pursuant to RFP PW2016-13P entitled "Design Services for Sewage Pumping Station Upgrades";

**AND THAT** Council awards the RFP to Ainley Group for the total upset limit of \$385,645.00 plus HST; be approved.

**CARRIED**

**STANDING COMMITTEE REPORT – DEVT2016-09**

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**No. 377-16 Moved by Councillor Jeffery  
Seconded by Councillor Edwards**

**THAT** Council receive Development & Operations Standing Committee Report DEVT2016-09 from its meeting held October 24, 2016, as presented.

**CARRIED**

**STAFF REPORTS - Nil**

**MOTIONS - Nil**

**BY-LAWS - Nil**

**NOTICE OF MOTION - Nil**

**OLD or DEFERRED BUSINESS**

Clerk Almas confirmed that by-law staff met with Mr. Henderson whose concerns have been satisfied. Clerk Almas also confirmed additional parking restrictions on Saturdays were included for Pine Street based on the feedback received.

Request to separate recommendation:

**No. 378-16** *Moved by Councillor Doherty  
Seconded by Councillor Ecclestone*

**THAT By-law No. 2016-079**, being a by-law to amend By-law No. 03-62 for the regulation of parking within the Town of Collingwood, specifically on Pine Street, be enacted and passed this 31<sup>st</sup> of October, 2016.

**CARRIED**

**No. 378-16** *Moved by Councillor Doherty  
Seconded by Councillor Ecclestone*

**THAT By-law No. 2016-079**, being a by-law to amend By-law No. 03-62 for the regulation of parking within the Town of Collingwood, specifically on Collins Street, be enacted and passed this 31<sup>st</sup> of October, 2016.

**CARRIED**

**OTHER BUSINESS**

▪ **Malone Given Parsons, Review of Airport Subdivision**

Clerk Almas confirmed for Mayor Cooper and Councillor Fryer who left the meeting during the earlier Clearview deputation and motion, that staff have been directed to further investigate and report back to Council regarding the access request and will include the comments and recommendations from the Malone Givens Parsons report.

- Councillor Fryer briefly discussed the Collus PowerStream partnership and a number of outstanding matters.
- Mayor Cooper provided an update of Great Lakes St. Lawrence Basin Conference held in Ottawa on October 27<sup>th</sup> and an update from the Automotive Mayors Group on the successful agreement between Unifor and FIAT/ Chrysler Motors.

**COUNTY REPORT - Nil**

**IN-CAMERA**

**No.379 -16** *Moved by Councillor Ecclestone  
Seconded by Councillor Fryer*

**THAT** this Council proceeds in camera in order to address a matter pertaining to:

- advice that is subject to solicitor/client privilege, including communications necessary for that purpose; (a)(b)

*Items for Discussion: a) Shared Services Agreement b) Shareholders Declaration*

**CARRIED**

*Council proceeded to in-camera session as previously resolved. (7:00 p.m.)*

*Rise & Report*

*Moved by Councillor Jeffery  
Seconded by Councillor Doherty*

**THAT** Council rise from in-camera and return to public session. (8:10 p.m.)

**CARRIED**

**CONFIRMATORY BY-LAW**

**No.380-16** *Moved by Councillor Lloyd  
Seconded by Councillor Ecclestone*

**THAT By-law No. 2016-080**, being a by-law to confirm the proceedings of the regular meeting of Council held October 31, 2016, be enacted and passed this 31<sup>st</sup> day of October, 2016.

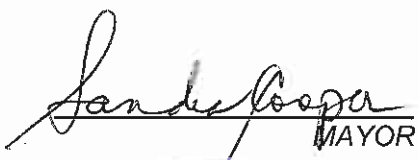
**CARRIED**


**ADJOURNMENT**

***Moved by Councillor Jeffery***

***THAT*** the meeting of Council be hereby adjourned at 8:10 p.m.

**CARRIED**

  
MAYOR

  
CLERK