



TOWN OF COLLINGWOOD

COUNCIL MINUTES

December 12, 2016

"Collingwood is a responsible, sustainable, and accessible community that leverages its core strengths: a vibrant downtown, a setting within the natural environment, and an extensive waterfront. This offers a healthy, affordable, and four-season lifestyle to all residents, businesses, and visitors."

A meeting of Council was held Monday, December 12, 2016 in the Council Chambers, Town Hall, Collingwood commencing at **5:00 p.m.**

MAYOR COOPER CALLED COUNCIL TO ORDER

Members of Council Present:

Mayor Sandra Cooper
Deputy Mayor Brian Saunderson
Councillor Tim Fryer
Councillor Mike Edwards
Councillor Cam Ecclestone
Councillor Kathy Jeffery
Councillor Deb Doherty
Councillor Bob Madigan
Councillor Kevin Lloyd

Staff Present:

John Brown, CAO
Sara Almas, Clerk
Marjory Leonard, Treasurer
Nancy Farrer, Director of Planning and Building Services
Dean Collver, Director of Parks, Recreation and Culture
Brian MacDonald, Director of Public Works and Engineering
Ross Parr, Deputy Fire Chief
Martin Rydlo, Director of Marketing and Business Development
Dennis Sloan, Deputy Director Financial Planning, Policy Development
Melissa McCuaig, Manager, Human Resources
Mike Switzer, Manager of finance
Christa Carter, Communications Officer

ADOPTION OF AGENDA

No. 423-16 *Moved by Deputy Mayor Saunderson*
Seconded by Councillor Edwards

THAT the content of the Council Agenda for December 12, 2016 be adopted as presented.

CARRIED

DECLARATIONS OF PECUNIARY INTEREST

- Councillor Fryer disclosed that he has a Section 7 Code of Conduct interest with respect to Fees and Service Charges, specifically changes to Taxi Fees as his brother-in-law is the owner of ACE Cabs.
- Councillor Doherty disclosed an indirect pecuniary interest also with the Taxi Fees as Ace Cabs is a client of her employer, Corus Entertainment.

ADOPTION OF MINUTES

No. 424-16 *Moved by Councillor Fryer*
Seconded by Councillor Ecclestone

THAT the minutes of the regular meeting of Council held November 28, 2016, and the special meeting of Council held December 7, 2016 be approved as presented.

CARRIED

BUSINESS ARISING FROM THE PREVIOUS MINUTES - Nil

COMMUNITY ANNOUNCEMENTS

- Council reported on various community events they had attended and announced upcoming events.

DEPUTATIONS

▪ **Due Diligence Report re: Hospital Redevelopment**

Gloria Kain, Deloitte Senior Advisor, presented a summary of the Due Diligence Review of the Collingwood General & Marine Hospital Development Options Analysis & Report, as retained by the Town of Collingwood. Ms. Kain provided further clarification around the technical evaluation, cost estimates and the assessment of municipal alignment that were used to select a preferred development option and site location which should be considered before finalizing the site recommendation.

Ms. Kain confirmed that she participated in a positive meeting earlier in the day with hospital and Town representatives to review the recommendations contained in her report as well as next steps. It was agreed that in order to obtain the desired results, ongoing collaboration between the hospital and the Town is essential.

**No. 425-16 Moved by Councillor Jeffery
Seconded by Deputy Mayor Saunderson**

THAT Council hereby receive the Deloitte Report regarding the Town of Collingwood Due Diligence Review of the Collingwood General & Marine Hospital Development Options Analysis & Report, dated November 25, 2016;

AND FURTHER THAT Council authorize Deloitte to forward a copy of the report, executive summary and transmittal to the respective Ministries, as discussed with Collingwood General & Marine Hospital Representatives.

<u>COUNCIL</u>	<u>Yea</u>	<u>Nay</u>
Cooper	X	
Saunderson	X	
Fryer	X	
Edwards	X	
Ecclestone	X	
Jeffery	X	
Doherty	X	
Madigan	X	
Lloyd	X	
TOTAL	9	0

CARRIED (recorded vote)

CONSENT AGENDA

**No. 426-16 Moved by Councillor Edwards
Seconded by Councillor Jeffery**

THAT the General Consent Agenda, having been given due consideration by Council, be received.

General Consent Items	
A.1	Canadian Sport Tourism Alliance PRESTIGE Awards (deadline for submissions: December 22, 2016)
A.2	County of Simcoe, Review of the Ontario Municipal Board
A.3	NVCA Board Meeting Highlights, November 25, 2016
A.4	Canada's Volunteer Awards (deadline for submissions: February 3, 2017)
A.5	Lion's Club Needs Assessment Questionnaire
A.6	Georgian Trail Board Of Management Minutes, October 4, 2016
A.7	Ontario Nature Youth Council re: Request for Declaration of Collingwood as a Bee City – information has been provided to Parks, Recreation and Culture.
A.8	Collus PowerStream re: IT Support Services (<i>direction required</i>)

CARRIED

**No. 427-16 Moved by Deputy Mayor Saunderson
Seconded by Councillor Jeffery**

THAT Council advise Collus PowerStream that the Town will utilize the existing IT support services provided by Collus PowerStream IT Staff up to June 30, 2017, unless mutually agreed upon earlier.

CARRIED

REPORTS/MINUTES OF OTHER COMMITTEES/BOARDS

**No. 428-16 Moved by Councillor Ecclestone
Seconded by Councillor Madigan**

THAT Council hereby receive the following minutes:

- Collingwood Public Library Board, November 24, 2016

CARRIED

▪ **Library Board Strategic Plan**

Chris Cable, Chair of the Collingwood Library Board and Ken Haigh, CEO presented the Collingwood Public Library's 2016-2020 Strategic Plan which was developed through rigorous data collection and analysis. The Plan outlines the Library's Mission and Vision Statements as well its four strategic directions, namely to 1) Cultivate a workplace that fosters creativity and innovation; 2) Develop the library as a dynamic community space; 3) Promote awareness of the library and its role in the community; 4) Build long-term sustainability.

STANDING COMMITTEE REPORTS

CORPORATE AND COMMUNITY SERVICES STANDING COMMITTEE – DEC. 5, 2016

REPORTS/MINUTES OF OTHER COMMITTEES/BOARDS

**No. 429-16 *Moved by Councillor Ecclestone*
*Seconded by Councillor Lloyd***

THAT Council hereby receive the following minutes and approve the recommendations contained therein:

- a) Accessibility Advisory Committee, November 16, 2016
Recommendation: THAT the 2016 Accessibility Status Report be approved as presented.
- b) Downtown Collingwood Board of Management BIA, November 10, 2016
- c) Museum Advisory Committee, November 17, 2016
Recommendation: THAT the Museum Advisory Committee accept the November 17, 2016 Accessions List as attached hereto and that Council endorses the Committee's recommendation to accept those items.
- d) Trails Advisory Committee, November 10, 2016

CARRIED

STAFF REPORTS

FS2016-04 *Emergency Management Program and Emergency Response Plan*

**No. 430-16 *Moved by Councillor Ecclestone*
*Seconded by Councillor Madigan***

THAT Staff Report FS2016-04, recommending Council approve the Emergency Management Program and Emergency Response Plan By-law as attached in Appendix A, be received.

CARRIED

**No. 431-16 *Moved by Councillor Ecclestone*
*Seconded by Councillor Lloyd***

THAT By-law No. 2016-090, being a by-law to adopt an Emergency Management Program and Emergency Response Plan for the Town of Collingwood, be enacted and passed this 12th day of December, 2016.

CARRIED

PRC2016-27 *Award of Tender PRC2016-11 Old Village Playground Replacement*

**No. 432-16 *Moved by Councillor Ecclestone*
*Seconded by Councillor Madigan***

THAT Staff Report PRC2016-27, recommending Council authorize staff to award Tender PRC2016-11 for the removal and replacement of the playground at Old Village (Legion) Park to ABC Recreation in the amount of \$94,923.01 plus HST; be approved.

CARRIED

T2016-13 *Award of Georgian Bay Area Public Purchasing Cooperative Tender 2016-03 for the Provision of Waste Container Services*

**No. 433-16 *Moved by Councillor Ecclestone*
*Seconded by Councillor Lloyd***

THAT Staff Report T2016-13, recommending Council authorize staff to award Tender 2016-06 for the Provision of Waste Container Service to Progressive Waste Solutions for a contract term of three (3) years and an estimated value of \$72,613.20 plus HST; be approved.

CARRIED

CAO2016-09 Award of RFP CAO2016-03P for the development of a business database, an email deployment system and an annual business survey

**No. 434-16 Moved by Councillor Ecclestone
Seconded by Councillor Madigan**

THAT Staff Report CAO2016-09, recommending Council authorize staff to award RFP CAO2016-03P for the development of a business database, an email deployment system and an annual business survey to the highest scoring bidders; be approved:

2452030 Ontario Inc. operating as Spark branding

For the business database and email deployment system in the amount of \$10,000 plus HST for a 3 year period.

RMCG Inc.

For the annual business survey in the amount of \$29,000 plus HST for a 3 year period.

Total award value of \$39,000.00 plus HST. This excludes the cost of platform licensing fees which are not expected to exceed \$2,500 per year and are included with the 2017 operating budget plan.

CARRIED

STANDING COMMITTEE REPORT – CORPCOMM2016-08

**No. 435-16 Moved by Councillor Ecclestone
Seconded by Councillor Lloyd**

THAT Council receive Corporate and Community Services Standing Committee Report CORP-COMM2016-08 from its meeting held December 5, 2016, as presented.

CARRIED

STRATEGIC INITIATIVES STANDING COMMITTEE – DEC. 7, 2016

STAFF REPORTS

▪ **BMA Report - Detailed review of the current financial position**

CAO J. Brown provided a summary of the BMA Report, which detailed the Town's current financial position. CAO Brown confirmed that the Town's debt remains too high and that Collingwood's tax levy per capita is the highest in its peer group. Factors such as the Police and County budgets are not within Council's control. However, Council will have to determine which of the unmet needs coming forward in the 2017 budget will be funded.

CAO Brown commended Council for adopting debt reduction policies and urged them to develop an approach to reduce operating and capital costs for the future in order to meet the 7% target.

▪ **Budget Overview, Treasurer M. Leonard**

Treasurer, Marjory Leonard presented an overview of the preliminary budget for 2017. Given the factors outlined by CAO Brown, Treasurer Leonard advised that Council may have to re-evaluate the programs and service levels the municipality provides.

▪ **3rd Quarter Budget Variance Reporting, Manager of Finance M. Switzer**

Mike Switzer, Manager of Finance provided a summarized presentation of the 3rd Quarter Budget Variance Report, projecting that the Town will have a surplus at year end.

T2016-14 Investment Policy

**No. 436-16 Moved by Deputy Mayor Saunderson
Seconded by Councillor Jeffery**

THAT Staff Report T2016-14, recommending Council enact a By-law adopting the Investment Policy;

AND FURTHER THAT the Treasurer be authorized to begin the process of including the Association of Municipalities of Ontario Local Authority Services ONE Program as part of the Town's investment portfolio; be approved.

CARRIED

No. 437-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Jeffery*

THAT By-law No. 2016-091, being a by-law to adopt an investment policy for the Town of Collingwood, be enacted and passed this 12th day of December, 2016.

CARRIED

T2016-15 *2017 Fees and Charges*

No. 438-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Edwards*

THAT Staff Report T2016-15, recommending Council enact and pass the Fees and Service Charges as attached; be received.

CARRIED

No. 439-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Jeffery*

THAT By-law No. 2016-092, being a by-law to adopt the 2017 fees and service charges, be enacted and passed this 12th day of December, 2016.

CARRIED

No. 440-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Jeffery*

THAT By-law No. 2016-093, being a by-law to adopt the 2017 Taxi related fees and charges, be enacted and passed this 12th day of December, 2016.

CARRIED

**Councillor Fryer and Councillor Doherty left during discussion and vote pertaining to Taxi Fees and Charges as per their previously declared conflict of interest.*

T2016-17 *Update on Debt Position*

No. 441-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Madigan*

THAT Council receive Staff Report T2016-17 entitled "Update on Debt Position", consistent with the Town's Strategic Financial Plan.

CARRIED

T2016-18 *Review of Reserves and Reserve Funds*

No. 442-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Madigan*

THAT Council receive Staff Report T2016-18 entitled "Review of Reserves and Reserve Funds" for information purposes.

CARRIED

T2016-19 *Insurance Coverage Review & RFP Award*

No. 443-16 *Moved by Deputy Mayor Saunderson
Seconded by Councillor Edwards*

THAT Staff Report T2016-19, recommending Council receive the results of the Insurance Coverage RFP as provided by Secure Insurance Solutions Group Inc. and proceed with Frank Cowan Company Ltd; be approved.

CARRIED

SIC CONSENT AGENDA

No. 444-16 *Moved by Councillor Edwards*
Seconded by Councillor Jeffery

THAT Council herein accepts the proposal from Collus PowerStream to purchase all information technology hardware that is currently leased from the Town.

CARRIED (recorded vote)

<u>COUNCIL</u>	<u>Yea</u>	<u>Nay</u>
Cooper	x	
Saunderson		x
Fryer		x
Edwards	x	
Ecclestone	x	
Jeffery		x
Doherty	x	
Madigan		x
Lloyd	x	
TOTAL	5	4

STANDING COMMITTEE REPORT – SIC2016-06

No. 445-16 *Moved by Deputy Mayor Saunderson*
Seconded by Councillor Edwards

THAT Council receive Strategic Initiatives Standing Committee Report SIC2016-06 from its meeting held December 7, 2016, as presented.

CARRIED

STAFF REPORTS - Nil

MOTIONS

No. 446-16 *Moved by Councillor Jeffery*
Seconded by Councillor Doherty

THAT Council herein contribute \$100 to the Federation of Canadian Municipalities Haiti Disaster Relief Fund from the municipal disaster relief account.

CARRIED

BY-LAWS - Nil

NOTICE OF MOTION - Nil

COUNTY REPORT

Deputy Mayor Saunderson provided an update on recent Simcoe County activities and programs. At their November 22nd meeting, County Council approved a \$469 million budget for 2017, which focuses on the resources necessary to maintain existing services and service levels, while continuing to invest in Roads, Economic Development, Solid Waste Management, and Social Housing. Residents will see an overall 2 per cent increase on the County portion of their municipal property taxes in 2017, an impact of approximately \$5.98 per \$100,000 of property assessment.

OLD or DEFERRED BUSINESS - Nil

OTHER BUSINESS

- Councillor Jeffery reported on a recent visit to Communitech, located in Kitchener. The company helps tech companies start, grow and succeed.
- Councillor Fryer expressed concern to Bill 70, Building Ontario Up for Everyone Act (Budget Measures) which proposes to create more latitude around dealing with vacancy rebates and removing barriers to ending “capping” of commercial classes which were welcome, and amendments to freeze taxes paid by multi-residential units to 2016 amounts where the tax rate is over 2.0. The Treasurer explained that Collingwood has no multi-residential units that would be impacted by such change.
- Deputy Mayor Saunderson provided a brief update on the most recent hospital redevelopment forum.
- Mayor Cooper reminded Council that the 2017 Council Calendar has been finalized and published.

IN-CAMERA - Nil

CONFIRMATORY BY-LAW

**No. 447-16 *Moved by Councillor Doherty*
 *Seconded by Councillor Jeffery***

THAT *By-law No. 2016-094*, being a by-law to confirm the proceedings of the special meeting of Council held December 7, 2016 and the regular meeting of Council held December 12, 2016, be enacted and passed this 12th day of December, 2016.

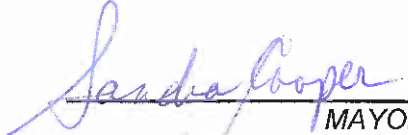
CARRIED

ADJOURNMENT

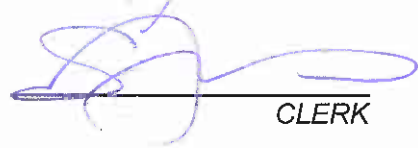
Moved by Councillor Jeffery

THAT the meeting of Council be hereby adjourned at 7:50 p.m.

CARRIED



MAYOR



CLERK