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## INTEGRITY COMMISSIONER'S REPORT

June 15, 2015

**Submitted to: Mayor and Council**

**Submitted by: Robert J. Swayze**

**Subject: Annual Report of the Integrity Commissioner**

### **PURPOSE**

- The purpose of this report is to inform Council on the activities of the Integrity Commissioner during the year 2014.

### **RECOMMENDATION:**

**THAT** Council receive the report dated June 15, 2015 from the Integrity Commissioner;

## **1. BACKGROUND**

I participated in a competitive process and was appointed Integrity Commissioner on January 1, 2014 for a two year term ending on December 31, 2015. The Town has an option to renew my contract for one further term of two years on the same terms and conditions. I am paid an annual retainer of \$7,000 and an hourly rate of \$260 per hour. In the calendar year 2014, I was paid for fees, a total of \$15,710.00 plus HST which includes the annual retainer.

I am honoured and pleased to serve as the Integrity Commissioner of the Town of Collingwood. My duties include providing advice and educational training to members of Council, investigating complaints alleging breaches of the Code of Conduct for Members of Council (the "Code") and preparing an annual report of my activities.

## **2. ACTIVITIES**

As required by my contract with the Town, I first reviewed the Code of Conduct for Members of Council (the "Code") and made recommendations for amendments to Council in my report dated January 27, 2014 which was considered by Council on

February 10, 2014. I also drafted and recommended a Complaint Protocol which was adopted by Council.

During the year, I received 9 requests for advice from members of Council and responded confidentially to all of them. In every case I provided my advice in writing by E-mail. The advice given by me to members will remain confidential but I will comment that much of it related to potential conflicts of interest. I continue to encourage all members of Council to contact me at any time if they are in doubt as to the meaning of the Code, the Complaint Protocol or any other policy document of the Town.

I received 2 complaints, one against staff which I summarily dismissed as beyond my jurisdiction. The second complaint was against the then Deputy Mayor which I investigated and reported my findings to Council on October 20, 2014.

I also attended an orientation meeting of the new Council on December 2, 2014 to provide a lecture on the Code, the Complaint Protocol and other matters.

### 3. EFFECT ON TOWN FINANCES

As stated above.

### SIGNATURE

Prepared by: Integrity Commissioner	
	
<i>Robert Swayze</i>	
<i>Integrity Commissioner</i>	
Town of Collingwood	