



**Town of Collingwood  
Council Vacancy Appointment: Application Form**

Council Vacancy Application for appointment to the position of Councillor for the Town of Collingwood for the balance of the 2022 to 2026 Term of Council. **Deadline for submissions is March 12, 2025 at 4:00PM**

**Instructions:** An application may be submitted electronically to [clerk@collingwood.ca](mailto:clerk@collingwood.ca) or in person by the applicant. It is the responsibility of the person applying to file a complete and accurate application form.

| <b>Town of Collingwood: Council Vacancy Application</b>                                                                                                                                                                                                                                                                                                                                                                                   |            |                                     |             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------|-------------|
| For the Office of: <b>Town of Collingwood Councillor</b>                                                                                                                                                                                                                                                                                                                                                                                  |            | Ward Name or No. (if any): N/A      |             |
| Applicant's Last Name or Single Name                                                                                                                                                                                                                                                                                                                                                                                                      |            | Applicant's Given Name(s)           |             |
| <b>Applicant's full qualifying address within municipality</b>                                                                                                                                                                                                                                                                                                                                                                            |            |                                     |             |
| Suite or Unit No.                                                                                                                                                                                                                                                                                                                                                                                                                         | Street No. | Street Name                         |             |
| City/Town                                                                                                                                                                                                                                                                                                                                                                                                                                 |            | Province                            | Postal Code |
| Email Address                                                                                                                                                                                                                                                                                                                                                                                                                             |            | Telephone No. (including area code) |             |
| <b>Applicant's full mailing address within municipality (if different from qualifying address above)</b>                                                                                                                                                                                                                                                                                                                                  |            |                                     |             |
| Suite or Unit No.                                                                                                                                                                                                                                                                                                                                                                                                                         | Street No. | Street Name                         |             |
| City/Town                                                                                                                                                                                                                                                                                                                                                                                                                                 |            | Province                            | Postal Code |
| <b>QUESTION:</b> I intend to run in the 2026 Town of Collingwood Municipal Election, please select one:                                                                                                                                                                                                                                                                                                                                   |            |                                     |             |
| Yes                                                                                                                                                                                                                                                                                                                                                                                                                                       |            | No                                  |             |
| Applicant declines to answer                                                                                                                                                                                                                                                                                                                                                                                                              |            |                                     |             |
| <b>Declaration of Qualification</b>                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                     |             |
| <p>I, _____, declare that I am presently legally qualified (or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be appointed and to hold the office for which I have applied, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.</p> |            |                                     |             |
| Signature of Applicant                                                                                                                                                                                                                                                                                                                                                                                                                    |            | Date (yyyy/mm/dd)                   |             |
| A copy of identification including my name and qualifying address has been attached to my application form.                                                                                                                                                                                                                                                                                                                               |            |                                     |             |
| <b>Certification by Clerk or Designate</b>                                                                                                                                                                                                                                                                                                                                                                                                |            |                                     |             |
| <p>I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.</p>                                                                                                                                                                    |            |                                     |             |
| Signature                                                                                                                                                                                                                                                                                                                                                                                                                                 |            | Date (yyyy/mm/dd)                   |             |



**Town of Collingwood**  
**Declaration of Qualifications for Municipal Applicants – Council Vacancy**

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I, \_\_\_\_\_, an Applicant for the office of Councillor for the balance of the 2022 to 2026 term of Council do solemnly declare that:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected or appointed to and to hold the office of Councillor in the Town of Collingwood.
2. Without limiting the generality of paragraph 1, I am:
  - at least eighteen years of age
  - a Canadian citizen
  - a resident of the Town of Collingwood or the owner or tenant of land in the Town of Collingwood or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be appointed to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
  - I am not an employee of the Town of Collingwood, or if I am an employee of the Town of Collingwood, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
  - I am not a judge of any court.
  - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Town of Collingwood prior to 4:00 p.m. on the closing date for application being March 12, 2025. I understand that the Clerk of the Town of Collingwood will reject my application for the above-mentioned office if I fail to provide proof of resignation by this deadline.
  - I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
  - I am not a Crown employee within the meaning of the *Public Service Act*, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such Act.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
6. Without limiting the generality of paragraph 5,
  - I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
  - I am not a person who was convicted of a corrupt practice described in subsection 90(3) of the *Municipal Elections Act, 1996*, from voting in a municipal election.
7. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code (Canada)*, in connection with an act or omission with respect to a municipal election if the Voting Day in that election is less than five years prior to February 25, 2022.
8. I am not disqualified from being appointed to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*.



**Town of Collingwood**  
**Declaration of Qualifications for Municipal Applicants – Council Vacancy**

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AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared at the Town of Collingwood this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Signature of applicant

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the vacancy appointment process for the Councillor office being filled and will be available for public inspection in the office of the Town of Collingwood until the next municipal election.



**Town of Collingwood**  
**Municipal Applicants – Council Vacancy: Freedom of Information Release**

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Name of Applicant: \_\_\_\_\_

For the office of: Councillor

**NOTE:** *The name of each Applicant shall be listed on the Town of Collingwood website. Applicants may choose what further information, if any, is to be provided on the Town's website site by completing and signing this form.*

In accordance with the *Municipal Freedom of Information and Privacy Act, 1990*, as amended, I hereby authorize the Town of Collingwood to include on the Town website and to make available to any person, the following information with respect to my application for appointment to the office of Councillor for the balance of the 2018 to 2022 Term of Council:

Name

(Optional) A Personal Statement of Qualifications and Interest in the Position is attached, and I agree that it will be posted publicly. \*to be a maximum of two (2) pages

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date