



## Council Meeting Attendance and Expense Claims 2025 First Quarter Report for the Mayor and Councillors

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The report includes the number of meetings that members of the 2022-2026 Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **January 1, 2025 to March 31, 2025**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website ([www.collingwood.ca](http://www.collingwood.ca)).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

### **Council and Committee of the Whole Meeting Attendance**

Total number of Meetings Q1: 11

January 6, 2025	Special Meeting of Council	Councillor Houston – LOA
January 13, 2025	Council & Committee of the Whole	Councillor Houston – LOA
January 20, 2025	Council – In Camera	Councillor Houston – LOA Councillor Ring Absent
January 27, 2025	Council & Committee of the Whole	All members present
February 3, 2025	Council – In Camera	Councillor Baines Absent Councillor Perry Absent
February 10, 2025	Council & Committee of the Whole	Councillor Ring Absent Councillor Baines Absent
February 24, 2025	Council & Committee of the Whole	All members present
March 3, 2025	Council – In Camera	All members present
March 17, 2025	Council & Committee of the Whole	All members present
March 20, 2025	Special Meeting of Council	All members present
March 31, 2025	Council & Committee of the Whole	All members present

\*\*\* Councillor Houston resignation effective January 23, 2025

\*\*\* Councillor MacColloch elected March 20, 2025

## Other Committee and Board Commitments

Mayor Yvonne Hamlin	Simcoe County Council Regional Mayor and CAO Working Group Collingwood Police Services Board Simcoe County Economic Development Sub-Committee
Deputy Mayor Tim Fryer	Simcoe County Council Affordable Housing Task Force Simcoe County Audit and Finance Committee
Councillor Jeffery	Simcoe County Council (alternate) Collingwood Police Services Board FCM Committee of the Whole
Councillor Doherty	Affordable Housing Task Force AMO Board of Directors
Councillor Houston	Downtown Collingwood BIA Board of Management
Councillor Potts	Sports Hall of Fame
Councillor Ring	Affordable Housing Task Force
Councillor Baines	Nottawasaga Valley Conservation Authority Collingwood Museum Advisory Board
Councillor Perry	Collingwood Public Library Board

## **Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council**

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.72 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website ([www.collingwood.ca](http://www.collingwood.ca)) or a copy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca)

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the 1st quarter of 2025 from **January 1st to March 31, 2025**

<b>Council Member</b>	<b>Extra Meetings</b>	<b>Other Expenses</b>	<b>Total (Q1)</b>
Mayor Yvonne Hamlin	\$210.00	\$995.75	\$1,205.75
Deputy Mayor Tim Fryer	\$210.00	\$0.00	\$210.00
Councillor Kathy Jeffery	\$210.00	\$2,803.48	\$3,013.48
Councillor Deb Doherty	\$210.00	\$1,592.68	\$1,802.68
Councillor Ian MacCulloch	\$70.00	\$0.00	\$70.00
Councillor Chris Potts	\$210.00	\$0.00	\$210.00
Councillor Rob Ring	\$210.00	\$2,103.09	\$2,313.09
Councillor Christopher Baines	\$210.00	\$2,103.09	\$2,313.09
Councillor Steve Perry	\$210.00	\$2,195.36	\$2,405.36

Additional funds have been budgeted to provide opportunity for council members to be appointed to and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Board Expenses (Councillor Jeffery): \$7,500 (\$1,356.03)
- AMO Board Expenses (Councillor Doherty): \$5,000 (\$1,343.01)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website ([www.collingwood.ca/council](http://www.collingwood.ca/council))

Further information in relation to this Council policy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca) or 705-445-1030.

**Statement of Expenses - Mayor Yvonne Hamlin**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Business & Travel	Additional Comments
January		-	-	
February	Accommodations		860.77	Annual Roma Conference
	Parking		81.00	Annual Roma Conference
	Meals		53.98	Annual Roma Conference
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

<b>Net Total:</b>	\$	-	\$	995.75
<b>Annual Budget:</b>	\$	3,500.00	\$	7,000.00
<b>Remaining Budget:</b>	\$	3,500.00	\$	6,004.25

**Statement of Expenses - Deputy Mayor Tim Fryer**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	
	<b>Net Total:</b>	<u>\$ -</u>	
	<b>Annual Budget:</b>	\$ 6,500.00	
	<b>Remaining Budget:</b>	<u>\$ 6,500.00</u>	

**Statement of Expenses - Councillor Kathy Jeffery**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	FCM Standing Committee Expenses	Additional Comments
<b>January</b>	Mileage	289.97	-	Advocacy Days & BOD Meetings
	Per Diem	-	140.00	FCM Meetings & Parliamentarian meeting
	Per Diem	140.00	-	Media training, Strategic Planning, Parliamentarian
	Per Diem	140.00	-	Parliamentarian meetings & travel
	Accommodations	642.83	-	AMO Conference
	Sundry	55.98	-	TOC Swag whistles for mission trip
<b>February</b>	Sundry	38.61	-	TOC Swag Sweater for Minister
	Office Supply	35.83	-	Computer Mouse
	Registration	849.70	-	AMO Conference
	Registration	610.56	-	OSUM Conference
<b>March</b>	Registration	-	1,216.03	FCM Conference
<b>April</b>		-	-	
<b>May</b>		-	-	
<b>June</b>		-	-	
<b>July</b>		-	-	
<b>August</b>		-	-	
<b>September</b>		-	-	
<b>October</b>		-	-	
<b>November</b>		-	-	
<b>December</b>		-	-	
<b>Net Total:</b>		<u>\$ 2,803.48</u>	<u>\$ 1,356.03</u>	
<b>Annual Budget:</b>		\$ 5,500.00	\$ 7,500.00	
<b>Remaining Budget:</b>		<u>\$ 2,696.52</u>	<u>\$ 6,143.97</u>	

**Statement of Expenses - Councillor Deb Doherty**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	AMO Standing Committee	Additional Comments
<b>January</b>	Cell Phone	20.41		Bell Mobility
	Mileage	0.00	79.31	AMO BOD Meeting
	Per Diem (1 1/2 half days )	210.00		Haliburton County Housing Summit
	Transit		22.30	AMO BOD Meeting
	Per Diem ( 2 half days )		140.00	AMO BOD Meeting
	Accommodations		251.70	AMO BOD Meeting
	Per Diem (2 half days)	140.00	-	OSUM Conference
<b>February</b>	Cell Phone	20.76	-	Bell Mobility
	Registration	-	849.70	AMO Conference
	Registration	610.56	-	OSUM Conference
	Registration	570.13	-	Ontario Bike Summit (Share the Road)
<b>March</b>	Cell Phone	20.82	-	Bell Mobility
<b>April</b>		-	-	
<b>May</b>		-	-	
<b>June</b>		-	-	
<b>July</b>		-	-	
<b>August</b>		-	-	
<b>September</b>		-	-	
<b>October</b>		-	-	
<b>November</b>		-	-	
<b>December</b>		-	-	
<b>Net Total:</b>		<u>\$ 1,592.68</u>	<u>\$ 1,343.01</u>	
<b>Annual Budget:</b>		\$ 5,500.00	\$ 5,000.00	
<b>Remaining Budget:</b>		<u>\$ 3,907.32</u>	<u>\$ 3,656.99</u>	

**Statement of Expenses -Councillor Chris Potts**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

<b>Net Total:</b>	\$ -
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	\$ 5,500.00

**Statement of Expenses -Councillor Rob Ring**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

<b>Month</b>	<b>Activity</b>	<b>Professional Development &amp; Discretionary</b>	<b>Additional Comments</b>
<b>January</b>	Accommodations	642.83	AMO Conference
<b>February</b>	Registration	849.70	AMO Conference
<b>March</b>	Registration	610.56	OSUM Conference
<b>April</b>			
<b>May</b>			
<b>June</b>			
<b>July</b>			
<b>August</b>			
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			
	<b>Net Total:</b>	2,103.09	
	<b>Annual Budget:</b>	5,500.00	
	<b>Remaining Budget:</b>	3,396.91	

**Statement of Expenses - Councillor Chris Baines**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January	Accommodations	642.83	AMO Conference
February	Registration	849.70	AMO Conference
	Registration	610.56	OSUM Conference
March			
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

<b>Net Total:</b>	<u>\$ 2,103.09</u>
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	<u>\$ 3,396.91</u>

**Statement of Expenses -Councillor Steve Perry**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January	Accommodations	735.10	AMO Conference
February	Registration	849.70	AMO Conference
	Registration	610.56	OSUM Conference
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

<b>Net Total:</b>	\$ 2,195.36
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	\$ 3,304.64

**Statement of Expenses - Councillor Ian MacCulloch**  
**Reporting period ended - Q1**  
**January 1 to March 31, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

<b>Net Total:</b>	\$ -
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	\$ 5,500.00

**Q1 (2025) Financial Summary  
Council and Mayor Statements of Expenses**

**Reporting period ended - Q1**

**January 1 to March 31, 2025**

<b>Expenses Summary</b>		<b>Total Expenses</b>
Hamlin	PD	0.00
Hamlin	B&T	995.75
Baines		2,103.09
Fryer		0.00
Houston		0.00
Jeffery	PD	2,803.48
Jeffery	FCM	1,356.03
Perry		2,195.36
Potts		0.00
Ring		2,103.09
Doherty	PD	1,592.68
Doherty	AMO	1,343.01
<b>Net Total:</b>		<b>\$ 14,492.49</b>