



## Council Meeting Attendance and Expense Claims 2025 Second Quarter Report for the Mayor and Councillors

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The report includes the number of meetings that members of the 2022-2026 Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **April 1, 2025 to June 30, 2025**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website ([www.collingwood.ca](http://www.collingwood.ca)).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

### Council and Committee of the Whole Meeting Attendance

Total number of Meetings Q2: 10

April 7, 2025	Council – In Camera	All Members Present
April 14, 2025	Council & Committee of the Whole	All Members Present
April 28, 2025	Council & Committee of the Whole	Deputy Mayor Fryer Absent Councillor Doherty Absent
May 5, 2025	Council – In Camera	All Members Present
May 12, 2025	Council & Committee of the Whole	Councillor Perry Absent
May 26, 2025	Council & Committee of the Whole	Mayor Hamlin Absent
June 2, 2025	Council – In Camera	All Members Present
June 9, 2025	Council & Committee of the Whole	All Members Present
June 16, 2025	Council – In Camera	All Members Present
June 23, 2025	Council & Committee of the Whole	All Members Present

## Other Committee and Board Commitments

Mayor Yvonne Hamlin	Simcoe County Council South Georgian Bay Regional Mayors & CAOs Forum Collingwood OPP Detachment Board Simcoe County Economic Development Sub-Committee
Deputy Mayor Tim Fryer	Simcoe County Council Affordable Housing Task Force Simcoe County Audit and Finance Committee
Councillor Jeffery	Simcoe County Council (alternate) Collingwood OPP Detachment Board FCM National Board of Directors
Councillor Doherty	Affordable Housing Task Force AMO Board of Directors
Councillor Potts	Sports Hall of Fame Downtown Collingwood BIA Board of Management
Councillor Ring	Affordable Housing Task Force
Councillor Baines	Nottawasaga Valley Conservation Authority Collingwood Museum Advisory Board
Councillor Perry	Collingwood Public Library Board

## Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services.

Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.72 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website ([www.collingwood.ca](http://www.collingwood.ca)) or a copy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca)

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the **2ND** quarter of 2025 from **April 1 to June 30, 2025**

<b>Council Member</b>	<b>Extra Meetings</b>	<b>Other Expenses</b>	<b>Total (Q2)</b>
Mayor Yvonne Hamlin	\$0.00	\$2,584.16	\$2,584.16
Deputy Mayor Tim Fryer	\$0.00	\$0.00	\$0.00
Councillor Kathy Jeffery	\$0.00	\$0.00	\$0.00
Councillor Deb Doherty	\$0.00	\$1,381.52	\$1,381.52
Councillor Ian MacCulloch	\$0.00	\$630.29	\$630.29
Councillor Chris Potts	\$0.00	\$0.00	\$0.00
Councillor Rob Ring	\$0.00	\$0.00	\$0.00
Councillor Christopher Baines	\$0.00	\$399.99	\$399.99
Councillor Steve Perry	\$0.00	\$0.00	\$0.00

Additional funds have been budgeted to provide opportunity for council members to be appointed to and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Board Expenses (Councillor Jeffery): \$7,500 (\$1,791.95)
- AMO Board Expenses (Councillor Doherty): \$5,000 (\$560.00)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website ([www.collingwood.ca/council](http://www.collingwood.ca/council))

Further information in relation to this Council policy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca) or 705-445-1030.

**Q2 (2025) Financial Summary  
Council and Mayor Statements of Expenses**

**Reporting period ended - Q2**

**January 1 to June 30, 2025**

<b>Expenses Summary</b>		<b>Total Expenses</b>
Hamlin	PD	1,940.91
Hamlin	B&T	1,639.00
Baines		2,503.08
Fryer		0.00
Houston		630.29
Jeffery	PD	2,803.48
Jeffery	FCM	3,147.98
Perry		2,195.36
Potts		0.00
Ring		2,103.09
Doherty	PD	2,974.20
Doherty	AMO	1,903.01

**Net Total: \$ 21,840.40**

**Statement of Expenses - Mayor Yvonne Hamlin**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary		Business & Travel	Additional Comments
<b>January</b>		\$ -		\$ -	
<b>February</b>	Accommodations			\$ 860.77	Annual Roma Conference
	Parking			\$ 81.00	Annual Roma Conference
	Meals			\$ 53.98	Annual Roma Conference
<b>March</b>					
<b>April</b>	Cell Phone ( Business )	\$ 1,521.43		\$ -	Bell Mobility ( 2024 & 2025 )
	Parking	\$ 13.51		\$ -	BIA Conference
<b>May</b>	Registration	\$ 350.00		\$ -	Warden's Gala at Simcoe County
	Mileage			\$ 346.37	Business Engagements
	Accommodations			\$ 296.88	Auto Mayors Meeting
<b>June</b>	Ticket	\$ 55.97		\$ -	Grey County Golf Tournament ( Dinner )
<b>July</b>					
<b>August</b>					
<b>September</b>					
<b>October</b>					
<b>November</b>					
<b>December</b>					

<b>Net Total:</b>	\$ 1,940.91	\$ 1,639.00
<b>Annual Budget:</b>	\$ 3,500.00	\$ 7,000.00
<b>Remaining Budget:</b>	\$ 1,559.09	\$ 5,361.00

**Statement of Expenses - Deputy Mayor Tim Fryer**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

<b>Net Total:</b>	\$ -
<b>Annual Budget:</b>	\$ 6,500.00
<b>Remaining Budget:</b>	\$ 6,500.00

**Statement of Expenses - Councillor Kathy Jeffery**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

<b>Month</b>	<b>Activity</b>	<b>Professional Development &amp; Discretionary</b>	<b>FCM Standing Committee Expenses</b>	<b>Additional Comments</b>
<b>January</b>	Mileage	\$ 289.97	\$ -	Advocacy Days & BOD Meetings
	Per Diem	\$ -	\$ 140.00	FCM Meetings & Parliamentarian meeting
	Per Diem	\$ 140.00	\$ -	Media training, Strategic Planning, Parliamentarian
	Per Diem	\$ 140.00	\$ -	Parliamentarian meetings & travel
	Accommodations	\$ 642.83	\$ -	AMO Conference
	Sundry	\$ 55.98	\$ -	TOC Swag whistles for mission trip
<b>February</b>	Sundry	\$ 38.61	\$ -	TOC Swag Sweater for Minister
	Office Supply	\$ 35.83	\$ -	Computer Mouse
	Registration	\$ 849.70	\$ -	AMO Conference
	Registration	\$ 610.56	\$ -	OSUM Conference
<b>March</b>	Registration	\$ -	\$ 1,216.03	FCM Conference
<b>April</b>	Accommodation (Balance)	\$ -	\$ 424.24	FCM Conference
	Travel - Flight		\$ 574.86	FCM Conference
	Accommodation (Deposit)		\$ 385.67	FCM Conference
<b>May</b>		\$ -	\$ -	
<b>June</b>	Travel	\$ -	\$ 407.18	FCM BOD Meeting
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>October</b>				
<b>November</b>				
<b>December</b>				

<b>Net Total:</b>	<u>\$ 2,803.48</u>	<u>\$ 3,147.98</u>
<b>Annual Budget:</b>	\$ 5,500.00	\$ 7,500.00
<b>Remaining Budget:</b>	<u>\$ 2,696.52</u>	<u>\$ 4,352.02</u>

**Statement of Expenses - Councillor Deb Doherty**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	AMO Standing Committee	Additional Comments
<b>January</b>	Cell Phone	\$ 20.41		Bell Mobility
	Mileage	\$ -	\$ 79.31	AMO BOD Meeting
	Per Diem ( 1 1/2 half days )	\$ 210.00		Haliburton County Housing Summit
	Transit		\$ 22.30	AMO BOD Meeting
	Per Diem ( 2 half days )		\$ 140.00	AMO BOD Meeting
	Accommodations		\$ 251.70	AMO BOD Meeting
	Per Diem ( 2 half days )	\$ 140.00		OSUM Conference
<b>February</b>	Cell Phone	\$ 20.76		Bell Mobility - (Town Business)
	Registration	\$ -	\$ 849.70	AMO Conference
	Registration	\$ 610.56		OSUM Conference
	Registration	\$ 570.13		Ontario Bike Summit (Share the Road)
<b>March</b>	Cell Phone	\$ 20.82		Bell Mobility - (Town Business)
<b>April</b>	Cell Phone	\$ 19.92		Bell Mobility - (Town Business)
	Ticket - Dinner	\$ 53.95		International Womens Day
	Ticket - Panel	\$ 15.77		International Womens Day
	Per Diems		\$ 280.00	OSUM / AMO Meetings
<b>May</b>	Cell Phone	\$ 19.68		Bell Mobility - (Town Business)
<b>June</b>	Cell Phone	\$ 20.72		Bell Mobility - (Town Business)
	Per Diems ( 2 full days & 2 half days )	\$ 420.00		Ontario Bike Summit
	Travel	\$ 307.65		Ontario Bike Summit
	Accommodations	\$ 448.62		Ontario Bike Summit
	Mileage	\$ 75.21		Ontario Bike Summit
	Per Diems ( 1 full days & 2 half days )		\$ 280.00	OSUM Conference
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>October</b>				
<b>November</b>				
<b>December</b>				

<b>Net Total:</b>	<u>\$ 2,974.20</u>	<u>\$ 1,903.01</u>
<b>Annual Budget:</b>	\$ 5,500.00	\$ 5,000.00
<b>Remaining Budget:</b>	<u>\$ 2,525.80</u>	<u>\$ 3,096.99</u>

**Statement of Expenses -Councillor Chris Potts**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January		-	
February		-	
March		-	
April		-	
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

<b>Net Total:</b>	\$ -
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	\$ 5,500.00

**Statement of Expenses -Councillor Rob Ring**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January	Accommodations	\$ 642.83	AMO Conference
February	Registration	\$ 849.70	AMO Conference
March	Registration	\$ 610.56	OSUM Conference
April			
May			
June			
July			
August			
September			
October			
November			
December			

**Net Total:** \$ 2,103.09

**Annual Budget:** \$ 5,500.00

**Remaining Budget:** \$ 3,396.91

**Statement of Expenses - Councillor Chris Baines**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
<b>January</b>	Accommodations	\$ 642.83	AMO Conference
<b>February</b>	Registration	\$ 849.70	AMO Conference
	Registration	\$ 610.56	OSUM Conference
<b>March</b>			
<b>April</b>			
<b>May</b>	Mileage	\$ 68.73	NVCA BOD Meetings
	Sundry (Business)	\$ 66.12	Office Supplies
<b>June</b>	Per Diem ( 1 Full Day )	\$ 140.00	Simcoe County Conference
	Mileage	\$ 125.14	Simcoe County Conference
<b>July</b>			
<b>August</b>			
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			

<b>Net Total:</b>	<u>\$ 2,503.08</u>
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	<u>\$ 2,996.92</u>

**Statement of Expenses -Councillor Steve Perry**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
January	Accommodations	\$ 735.10	AMO Conference
February	Registration	\$ 849.70	AMO Conference
	Registration	\$ 610.56	OSUM Conference
March		\$ -	
April		\$ -	
May		\$ -	
June		\$ -	
July			
August			
September			
October			
November			
December			

<b>Net Total:</b>	<u>\$ 2,195.36</u>
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	<u>\$ 3,304.64</u>

**Statement of Expenses - Councillor Ian MacCulloch**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2025**

Month	Activity	Professional Development & Discretionary	Additional Comments
<b>January</b>			
<b>February</b>			
<b>March</b>			
<b>April</b>	Sundry (Office)	\$ 19.73	Name Tag Safety Pin
	Registration	\$ 610.56	OSUM Conference
<b>May</b>			
<b>June</b>			
<b>July</b>			
<b>August</b>			
<b>September</b>			
<b>October</b>			
<b>November</b>			
<b>December</b>			

<b>Net Total:</b>	<u>\$ 630.29</u>
<b>Annual Budget:</b>	\$ 5,500.00
<b>Remaining Budget:</b>	<u>\$ 4,869.71</u>