



Council Meeting Attendance and Expense Claims 2025 Third Quarter Report for the Mayor and Councillors

The report includes the number of meetings that members of the 2022-2026 Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **July 1, 2025 to September 30, 2025**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website (www.collingwood.ca).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

Council and Committee of the Whole Meeting Attendance

Total number of Meetings Q3: 10

July 7, 2025	Council – In Camera	All Members Present
July 14, 2025	Council & Committee of the Whole	All Members Present
July 16, 2025	Council – Special Meeting	All Members Present
July 17, 2025	Council – Special Meeting (S.P.A.R.K)	Councillor Doherty Absent Councillor MacCulloch Absent
July 21, 2025	Council – In Camera	Councillor MacCulloch Absent
July 28, 2025	Council & Committee of the Whole	All Members Present
September 3, 2025	Council & Committee of the Whole	All Members Present
September 8, 2025	Council – In Camera	All Members Present
September 15, 2025	Council & Committee of the Whole	All Members Present
September 22, 2025	Council	Councillor Perry Absent

Other Committee and Board Commitments

Mayor Yvonne Hamlin	Simcoe County Council South Georgian Bay Regional Mayors & CAOs Forum Collingwood OPP Detachment Board Simcoe County Economic Development Sub-Committee
Deputy Mayor Tim Fryer	Simcoe County Council Affordable Housing Task Force Simcoe County Audit and Finance Committee
Councillor Jeffery	Simcoe County Council (alternate) Collingwood OPP Detachment Board FCM National Board of Directors
Councillor Doherty	Affordable Housing Task Force AMO Board of Directors
Councillor Potts	Sports Hall of Fame Downtown Collingwood BIA Board of Management
Councillor Ring	Affordable Housing Task Force
Councillor Baines	Nottawasaga Valley Conservation Authority Collingwood Museum Advisory Board
Councillor Perry	Collingwood Public Library Board

Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member’s responsibility to submit the Per Diem Requisition Form to Clerk Services.

Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.72 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website (www.collingwood.ca) or a copy is available by contacting Clerk Services at clerk@collingwood.ca

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the **3rd** quarter of 2025 from **July 1 to September 30, 2025**

Council Member	Extra Meetings	Other Expenses	Total (Q2)
Mayor Yvonne Hamlin	\$140.00	\$1,001.96	\$1,141.96
Deputy Mayor Tim Fryer	\$140.00	\$0.00	\$140.00
Councillor Kathy Jeffery	\$140.00	\$1,339.60	\$1,479.60
Councillor Deb Doherty	\$70.00	\$1,336.99	\$1,406.99
Councillor Chris Potts	\$140.00	\$0.00	\$140.00
Councillor Rob Ring	\$140.00	\$197.52	\$337.52
Councillor Christopher Baines	\$140.00	\$558.06	\$698.06
Councillor Steve Perry	\$140.00	\$1,091.71	\$1,231.71
Councillor Ian MacCulloch	\$70.00	\$0.00	\$70.00

Additional funds have been budgeted to provide opportunity for council members to be appointed to and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Board Expenses (Councillor Jeffery): \$7,500 (\$3,235.49)
- AMO Board Expenses (Councillor Doherty): \$5,000 (\$3,253.79)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website (www.collingwood.ca/council)

Further information in relation to this Council policy is available by contacting Clerk Services at clerk@collingwood.ca or 705-445-1030.

Statement of Expenses - Mayor Yvonne Hamlin
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development & Discretionary		Business & Travel	Additional Comments
January					
February	Accommodations			\$ 860.77	Annual Roma Conference
	Parking			\$ 81.00	Annual Roma Conference
	Meals			\$ 53.98	Annual Roma Conference
March					
April	Cell Phone (Business)	\$ 1,521.43			Bell Mobility (2024 & 2025)
	Parking	\$ 13.51			BIA Conference
May	Registration	\$ 350.00			Warden's Gala at Simcoe County
	Mileage			\$ 346.37	Business Engagements
	Accommodations			\$ 296.88	Auto Mayors Meeting
June	Ticket	\$ 55.97			Grey County Golf Tournament (Dinner)
July	Ticket	\$ 250.00			Summer Leaders Golf Tournament
	Ticket	\$ 20.00			Summer Punch event for entrepreneurs
August	Lunch	\$ 77.35			Youth Mayor & Councillors
September	Mileage	\$ 250.01			Business Engagements
	Mileage			\$ 404.60	Business Engagements
October					
November					
December					

Net Total:	<u>\$ 2,538.27</u>	<u>\$ 2,043.60</u>
Annual Budget:	\$ 3,500.00	\$ 7,000.00
Remaining Budget:	<u>\$ 961.73</u>	<u>\$ 4,956.40</u>

Statement of Expenses - Deputy Mayor Tim Fryer
Reporting period ended - Q3
January 1 to September 30, 2025

		Professional Development	
Month	Activity		
January		-	
February		-	
March		-	
April			
May		-	
June		-	
July		-	
August		-	
September		-	
October		-	
November		-	
December		-	

Net Total:	<u>\$</u>	<u>-</u>
Annual Budget:	\$	6,500.00
Remaining Budget:	<u>\$</u>	<u>6,500.00</u>

Statement of Expenses - Councillor Kathy Jeffery
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development	FCM Standing Committee	Description
January	Mileage	\$ 289.97	\$ -	Advocacy Days & BOD Meetings
	Per Diem	\$ -	\$ 140.00	FCM Meetings & Parliamentarian meeting
	Per Diem	\$ 140.00	\$ -	Media training, Strategic Planning, Parliamentarian
	Per Diem	\$ 140.00	\$ -	Parliamentarian meetings & travel
	Accommodations	\$ 642.83	\$ -	AMO Conference
	Sundry	\$ 55.98	\$ -	TOC Swag whistles for mission trip
February	Sundry	\$ 38.61		TOC Swag Sweater for Minister
	Registration	\$ 849.70	\$ -	AMO Conference
	Registration	\$ 610.56		OSUM Conference
March	Registration	\$ -	\$ 1,216.03	FCM Conference
April	Accommodation (Balance)	\$ -	\$ 424.24	FCM Conference
	Travel - Flight		\$ 572.86	FCM Conference
	Accommodation (Deposit)		\$ 384.67	FCM Conference
May				
June	Travel		\$ 407.18	FCM BOD Meeting
	Taxi/Transportation		\$ 87.51	FCM BOD Meeting
July	Airline Ticket	\$ 454.79		AMO Conference
August				
September	Mileage	\$ 662.00		AMO Conference - (Flight was cancelled)
	Airline Ticket		\$ 486.33	FCM BOD meeting (October)
	Airline Ticket (Cancelled)	\$ (454.79)		AMO Conference
	Parking	\$ 100.74		AMO Conference
	Meals	\$ 90.53		AMO Conference
October				
November				
December				

Net Total:	<u>\$ 3,620.92</u>	<u>\$ 3,718.82</u>
Annual Budget:	\$ 5,500.00	\$ 7,500.00
Remaining Budget:	<u>\$ 1,879.08</u>	<u>\$ 3,781.18</u>

Statement of Expenses - Councillor Deb Doherty
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development		AMO Standing Committee		Additional Comments
January	Cell Phone	\$	20.41			Bell Mobility
	Mileage	\$	-	\$	79.31	AMO BOD Meeting
	Per Diem (1 1/2 half days)	\$	210.00			Haliburton County Housing Summit
	Transit			\$	22.30	AMO BOD Meeting
	Per Diem (2 half days)			\$	140.00	AMO BOD Meeting
	Accommodations			\$	251.70	AMO BOD Meeting
	Per Diem (2 half days)	\$	140.00			OSUM Conference
February	Cell Phone	\$	20.76			Bell Mobility - (Town Business)
	Registration	\$	849.70	\$	-	AMO Conference
	Registration	\$	610.56			OSUM Conference
	Registration	\$	570.13			Ontario Bike Summit (Share the Road)
March	Cell Phone	\$	20.82			Bell Mobility - (Town Business)
April	Cell Phone	\$	19.92			Bell Mobility - (Town Business)
	Ticket Dinner	\$	53.95			International Womens Day
	Ticket Panel	\$	15.77			International Womens Day
	Per Diems			\$	280.00	OSUM / AMO Meetings
May	Cell Phone	\$	19.68			Bell Mobility - (Town Business)
June	Cell Phone	\$	20.72			Bell Mobility - (Town Business)
	Per Diems (2 full days & 2 half days)	\$	420.00			Ontario Bike Summit
	Travel	\$	307.65			Ontario Bike Summit
	Accommodations	\$	448.62			Ontario Bike Summit
	Mileage	\$	75.21			Ontario Bike Summit
	Per Diems (1 full days & 2 half days)			\$	280.00	OSUM Conference
July	Cell Phone	\$	19.88			Bell Mobility - (Town Business)
August	Cell Phone	\$	20.80			Bell Mobility - (Town Business)
	Mileage (Kitchener)				177.66	AMO Board Meeting
	Accommodations				220.96	AMO Board Meeting
	Per Diems				140.00	AMO Board Meeting
September	Cell Phone	\$	20.92			Bell Mobility - (Town Business)
	Mileage	\$	607.53			AMO Conference (Ottawa)
	Per Diems	\$	210.00			AMO Conference (Ottawa)
	Accommodations	\$	349.92			AMO Conference (Ottawa)
	Parking	\$	66.57			AMO Conference (Ottawa)
	Meals	\$	41.37			AMO Conference (Ottawa)
	Accommodations				524.64	AMO Conference (Ottawa)
	Meals				67.62	AMO Conference (Ottawa)
	Parking				9.90	AMO Conference (Ottawa)
	Per Diems (1 full day + 1 half day)				210.00	AMO Conference (Ottawa)
October						
November						
December						

Net Total:	\$	5,160.89	\$	2,404.09
Annual Budget:	\$	5,500.00	\$	5,000.00
Remaining Budget:	\$	339.11	\$	2,595.91

Statement of Expenses -Councillor Chris Potts
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development	Description
January		-	
February		-	
March		-	
April			
May		-	
June		-	
July		-	
August		-	
September			
October			
November			
December		-	

Net Total:	\$ -
Annual Budget:	\$ 5,500.00
Remaining Budget:	\$ 5,500.00

Statement of Expenses -Councillor Rob Ring
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development	Description
January	Accommodations	\$ 642.83	AMO Conference
February	Registration	\$ 849.70	AMO Conference
March	Registration	\$ 610.56	OSUM Conference
April			
May			
June	Travel (AirlineTicket)	\$ 399.83	AMO Conference
July			
August	Travel Refund (Airline Ticket)	\$ (399.83)	AMO Conference
September	Travel (Flight Cancelled)	\$ 145.60	AMO Conference
	Per Diem (2 full Days + half day)	\$ 350.00	AMO Conference
	Transportation	\$ 20.55	AMO Conference
	Meals	\$ 81.20	AMO Conference
October			
November			
December			

Net Total:	<u>\$ 2,700.44</u>
Annual Budget:	\$ 5,500.00
Remaining Budget:	<u>\$ 2,799.56</u>

Statement of Expenses - Councillor Chris Baines
Reporting period ended - Q3
January 1 to September 30, 2025

Professional Development			
Month	Activity		
January	Accommodations	\$ 642.83	AMO Conference
February	Registration	\$ 849.70	AMO Conference
	Registration	\$ 610.56	OSUM Conference
March			
April			
May	Mileage	\$ 68.73	NVCA BOD Meetings
	Sundry (Business)	\$ 66.12	Office Supplies
June	Per Diem (1 Full Day)	\$ 140.00	Simcoe County Conference
	Mileage	\$ 125.14	Simcoe County Conference
July			
August			
September	Airline Ticket	\$ 146.64	AMO Conference
	Meals	\$ 111.62	AMO Conference
	Transit	\$ 19.80	AMO Conference
	Per Diem (2 Full Days)	\$ 280.00	AMO Conference
October			
November			
December			

Net Total:	<u><u>\$ 3,061.14</u></u>
Annual Budget:	\$ 5,500.00
Remaining Budget:	<u><u>\$ 2,438.86</u></u>

Statement of Expenses -Councillor Steve Perry
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development	Description
January	Accommodations	\$ 735.10	AMO Conference
February	Registration	\$ 849.70	AMO Conference
	Registration	\$ 610.56	OSUM Conference
March			
April			
May			
June			
July			
August			
September	Meal	\$ 4.72	AMO Conference
	Per Diem (2 full days + half day)	\$ 350.00	AMO Conference
	Parking	\$ 90.00	AMO Conference
	Meals	\$ 42.70	AMO Conference
	Mileage (Ottawa)	\$ 604.29	AMO Conference
October			
November			
December			

Net Total:	<u>\$ 3,287.07</u>
Annual Budget:	\$ 5,500.00
Remaining Budget:	<u>\$ 2,212.93</u>

Statement of Expenses - Councillor Ian MacCulloch
Reporting period ended - Q3
January 1 to September 30, 2025

Month	Activity	Professional Development	Description
January			
February			
March			
April	Sundry (Office)	\$ 19.73	Name Tag Safety Pin
	Registration	\$ 610.56	OSUM Conference
May			
June			
July			
August			
September			
October			
November			
December			

Net Total:	<u>\$ 630.29</u>
Annual Budget:	\$ 5,500.00
Remaining Budget:	<u>\$ 4,869.71</u>

**Q3 (2025) Financial Summary
Council and Mayor Statements of Expenses**

Reporting period ended - Q3

January 1 to September 30, 2025

Expenses Summary		Total Expenses
Hamlin	PD	2,538.27
Hamlin	B&T	2,043.60
Baines		3,061.14
Fryer		0.00
MacCulloch		630.29
Jeffery	PD	3,620.92
Jeffery	FCM	3,718.82
Perry		3,287.07
Potts		0.00
Ring		2,700.44
Doherty	PD	5,160.89
Doherty	AMO	2,404.09

	Net Total:	\$	29,165.53
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