



Notice of Public Meeting Proposed Planning, Building, and Development Engineering Fees Update

Quick Facts

Who:	Town of Collingwood	When:	October 6, 2025
What:	Public Meeting		
Where:	Collingwood Council Chambers/ Zoom webinar	Why:	To receive feedback on proposed Planning, Building, and Development Engineering fees

Take Notice that the Council of the Corporation of the Town of Collingwood will hold a public meeting on **Monday October 6, 2025, on or about 2:00 pm**, to discuss proposed changes to the Town's Planning, Building, and Development Engineering Fees per Town By-laws 2019-039 (Building By-law) and 2024-093 (Fees and Service Charges By-law).

Any members of the public may attend in person (Council Chambers, 97 Hurontario Street, Collingwood) or virtually by Zoom webinar. Written comments can also be submitted to the Town contacts noted below.

The public meeting will take place during the regular Council meeting. For those attending virtually, a link to the webinar will be included on the October 6, 2025, Council/Committee of the Whole agenda. Council and Committee of the Whole meeting agendas are located here:

www.collingwood.ca/agendas-minutes

Any person or agency may attend the public meeting and/or make written or verbal comments either in support of or in opposition to the proposed changes.

What is being proposed?

On April 22, 2024, Council received and endorsed in principle [Staff Report P2024-09](#) "Development Process and Fees Review – Presentation of Final Reports" dated April 8, 2024, inclusive of the appended Phase One and Two Final Reports and Process Maps, as guiding documents for continuous improvement within the development review and approvals system, including the general principle that "growth pays for growth".

The purpose of the public meeting is to provide information and allow the public an opportunity to review and provide comments on proposed changes to the Planning, Building, and Development Engineering Fees per the Town's recent, comprehensive Development Process and Fees Review. A presentation with details on the proposed fee changes will be provided by the Town at the meeting. No decisions will be made at the public meeting, rather it is an opportunity for Town Council and staff to hear the input and perspectives of members of the public and stakeholders.

The proposed changes to the Planning, Building, and Development Engineering fees are available at: collingwood.ca/DAP

Staff Report(s) outlining the rationale for the proposed changes will be included on the October 6, 2025 Council/Committee of the Whole agenda. Council/Committee of the Whole meeting agendas are typically published on the Wednesday prior to the meeting date and are located here: www.collingwood.ca/agendas-minutes

The *Building Code Act* authorizes municipalities to charge fees for the administration and enforcement of the *Act*. These fees must not exceed the anticipated reasonable costs incurred by the Town. The public meeting will provide the opportunity for the public to review and provide comments on proposed amendments to the Town's Building By-law 2019-039 related to Building Permit fees in accordance with Section 7 of the *Building Code Act*. The proposed Building Permit fees schedule is the result of a comprehensive review designed to ensure that application fees are keeping up with reasonable costs.

The *Planning Act* authorizes municipalities to establish a tariff of fees for the processing of applications respecting land use planning matters, which shall be designed to meet only the anticipated cost to the municipality for the processing of each type of application. The public meeting will also provide the opportunity for the public to review and provide comments on proposed changes to Planning fees associated with applications under the *Planning Act* and other related planning applications as well as Development Engineering fees related to technical review, inspections, and other engineering matters, as outlined in the Town's Fees and Service Charges By-law 2024-093.

When will a decision be made?

A decision will NOT be made at the public meeting. After considering comments received from the public, Town staff will bring recommendations to a future Council meeting, **no earlier than November 3, 2025**.

For more information or to submit written comments, please contact:

Planning Fees: planning@collingwood.ca
Building Fees: building@collingwood.ca
Development Engineering Fees: growthdevelopment@collingwood.ca

Note about information you may submit to the Town:

Under the authority of Ontario's *Municipal Act*, 2001 and the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), all information including oral and written comments, provided for, or at a public meeting; public consultation; or other public process are considered part of the public record and may be posted on the Town's website and/or made available to the public including names, addresses, phone numbers, emails or other personal information voluntarily disclosed.