



Town of Collingwood

Overnight & Temporary Parking Permit Application

By-Law No. 2003-062, as amended

APPLICANT INFORMATION

Applicant Name:	
Address & Postal Code:	
Mailing Address & Postal Code (if different than above):	
Telephone:	Email:

VEHICLE INFORMATION

Licence Plate:	Year:	Make/Model:	Colour:
Licence Plate:	Year:	Make/Model:	Colour:
Licence Plate:	Year:	Make/Model:	Colour:

PERMIT TYPE AND REQUIREMENTS

Indicate the type of permit required:

Overnight Permit (valid in municipal downtown lots only)

Temporary Permit

Specify dates & times parking is required:

FEES

- Overnight Permit: Free
- Temporary Permit: \$10.00 per day, per space

PLEASE RETURN THIS APPLICATION TO:

- Town Hall – 97 Hurontario Street, PO BOX 157, Collingwood ON L9Y 3Z5
- Email: service@collingwood.ca
- Fax: 705-445-2448
- Phone: 705-445-1030, option 0

Please note, parking permits are issued Monday to Friday, 8:30 a.m. – 4:30 p.m., excluding holidays. Applications submitted outside these hours will be processed on the next business day.

For Office Use Only

Date Received:	Staff Initials:
Permit # Issued:	Payment Received:



Overnight & Temporary Parking Permit Application

By-Law No. 2003-062, as amended

CONSENT

In accepting a parking permit, the permit holder agrees:

- a) to clearly display his/her permit at all times when parking (as applicable);
- b) to park only in authorized parking areas designated by the Municipal Law Enforcement Department;
- c) to park in an orderly manner so as to occupy only the space required by the one vehicle;
- d) to ensure that only the registered vehicle(s) is utilizing the permit while parking;
- e) to obey all parking and traffic requests made by Municipal Law Enforcement Officers, Police Officer or other duly appointed officer;
- f) to obey all regulatory traffic signs;
- g) to exercise caution while driving and parking within the lots - usage of the lots is at your own risk;
- h) to park only in the lots specified by that permit, if applicable;
- i) to promptly notify the Municipal Law Enforcement Department of any change of a vehicle/license plate, status, address, office location or telephone number, as was provided on the application form;
- j) permits are not transferrable;
- k) permit cannot be used to park commercial vehicles, recreational vehicles, trailers, vehicles with trailers or inoperable vehicles, unless otherwise approved;
- l) the Town of Collingwood, its employees or agents are not responsible for loss or damage to your vehicle or its contents, however caused. REMEMBER TO LOCK YOUR VEHICLE;
- m) if a vehicle is parked without a valid parking permit or the vehicle is not currently listed on the application form or the parking permit is not displayed, in addition to any other remedy, a Police Officer or Municipal Law Enforcement Officer may remove such vehicle, or cause same to be removed to and be stored in a suitable place, and all costs and charges for removal or storage thereof shall be a lien upon such motor vehicle;
- n) the Town of Collingwood reserves the right to withhold the renewal/issuance of any parking permit where the permit holder or vehicle listed on the application form has unpaid Town of Collingwood parking infractions;
- o) the overnight permit holder is responsible for clearing any snow around their vehicle;
- p) overnight parking is permitted in all municipal parking lots located in the downtown: Pine Street Lot, Ste. Marie Street – South, Ste. Marie Street – North, and Tremont Lot; and
- q) any vehicle parked overnight in a municipal parking lot listed in p) above, with a valid overnight parking permit, must be re-located to a different parking stall within a 12 hour period or by 6:00 p.m. each day to allow for snow removal and maintenance of parking lot.

The Town of Collingwood reserves the right to cancel/suspend/revoke any permit for any reason including failing to comply with any condition set out in the parking permit or municipal by-laws, providing 24 hour notice to the permit holder.

I, the undersigned, understand and agree to the terms and conditions of this application:

Print Name	Signature of Applicant	Date
------------	------------------------	------

Permit # Issued: _____