

Public Consultation Plan

As part of the application process, an Open House and a Public Meeting will be held to gather public input and offer residents an opportunity to engage with the Town. These meetings will allow residents to learn about the proposal and share their feedback.

The Open House meeting will be conducted as a courtesy to the public for consultation above and beyond what is required under the *Planning Act*. This Open House will be scheduled for a date and time to be agreed to with the Planning Department and advertised to all landowners within 120 metres of the subject lands at least 20 days prior to the meeting date and on the City's website. The proposed draft plan of Subdivision and other supporting materials will be displayed for review and informal discussion for information gathering and consultation purposes.

In accordance with Section 34(12), 34(13), and 34(14) of the Planning Act, a Public Meeting will be held subsequent to the Open House and before the Zoning By-law Amendment is passed at a date agreed upon by the Client and Town of Collingwood Staff. Written notification of the statutory Public Meeting will be circulated to all landowners within 120 metres of the subject lands at least 20 days prior to the meeting date. The Public Notice will include the following information:

- A brief summary of the proposal and the amendments requested;
- Particulars of meeting location and time;
- Contact information of the City Planner assigned to the file; and
- Details for making a written submission.

A formal presentation will be made by the Applicant outlining the details of the proposal. Once the presentation is complete, there will then be an opportunity for members of the public to make oral submissions. The meeting will be moderated by members of Council and monitored by City Staff.

Members of the public are required to make a written submission at any point in the public consultation stage of the application, or an oral submission at the statutory public meeting, in order to protect their right to appeal the file to the Local Planning Appeal Tribunal following a decision made by Council.

In addition to the public consultation measures noted above, and pursuant to Section 34(10.7) of the *Planning Act*, the application is part of the public record and is available to the public for viewing/inspection during regular office hours at the Town of Collingwood Land Use Planning Services Office. Any person wishing further information or clarification with regard to the application or to arrange to view the application should contact the Town Planner.

The goal of the public consultation platform is to provide stakeholders regarding a new use in their neighbourhood and to afford them the opportunity to participate in the approval process.