


**Collingwood Occupational Health & Safety**

	<b>COVID-19</b> <b>Contractor Site Visit Pre-Screening</b>	<b>FORM :</b> HS-EP-10a
		<b>Revision:</b> 4
		<b>Date:</b> 01-Oct-20

Contractors must complete this form prior to any site visits to Town facilities. The form shall be completed each time a period of more than 24 hours has passed since being on site. The Contractor must check-in with the Town Representative on a daily basis to confirm there have been no changes to any of the answers on the form for any of their staff on site.

<b>Planned Date of Site Visit:</b>	<b>Location:</b>
<b>Reason for Site Visit:</b>	<b>Contractor Company Name:</b>

**COVID-19 Pre-Screening Questions (prior to site visit):**

If any of the contractors who are attending the site answer “yes” to any of the questions, the site visit will need to be re-scheduled until the answer to all questions from all contractors is “no”.

1	Do you have any of the following <b>new or worsening</b> symptoms or signs? Symptoms should not be chronic or related to other known causes or conditions.		
	Fever or chills	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Difficulty breathing or shortness of breath	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Cough	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Sore throat, trouble swallowing	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Runny nose/stuffy nose or nasal congestion	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Decrease or loss of smell or taste	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Nausea, vomiting, diarrhea, abdominal pain	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Not feeling well, extreme tiredness, sore muscles	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	Have you travelled outside of Canada in the past 14 days?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Have you had close contact with a confirmed or probable case of COVID-19?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Name of Contracted Workers to be on site.**


**Name of Town Workers to be on site.**


<b>Contractor Signature</b>	<b>Date</b>
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In addition to answering the pre-screening questions, all personnel scheduled to attend site must commit to following all recommendations from the Public Health Agency of Canada. **More specifically, all personnel must physically distance from others at a distance of 2 meters, wear a mask when physical distancing is not possible, and wash their hands frequently.** Personnel not following these protocols will be asked to leave the site.