
TOWN OF COLLINGWOOD



55 Ste. Marie Street, Unit 302
Collingwood, ON L9Y 0W6

October 20, 2023

BY EMAIL ONLY

Kristine Loft, Loft Planning Inc.
25 Maple Street
Collingwood, ON L9Y 2P7
kristine@loftplanning.com

**Re: Notice of Complete Applications
Official Plan Amendment and Zoning Amendment Application D0840323
629 Hurontario Street, Town of Collingwood**

The Town of Collingwood Planning Services Department received applications for an Official Plan Amendment and Zoning By-law Amendment on September 28, 2023 for lands municipally addressed as 629 Hurontario Street, and legally described as Plan 163, Part of Block 1.

Town staff have reviewed your applications in accordance with Ontario Regulation 543/06 *Official Plans and Plan Amendments* and Ontario Regulation 545/06 *Zoning By-laws, Holding By-laws, and Interim Control By-laws*, of the *Planning Act*.

Please be advised that on October 20, 2023, the Town has deemed these applications complete pursuant to Sections 22(6.1) and 34(10.4) of the *Planning Act*.

Sincerely,

Julie Nolan
Community Planner, Planning Services
Town of Collingwood
jnolan@Collingwood.ca or (705) 445-1290 ext. 3285

cc: Summer Valentine, Director of Planning, Town of Collingwood
Lindsay Ayers, Manager of Planning, Town of Collingwood,

Incl: Schedules: "A" – List of Materials submitted between September 20, 2023 and
October 20, 2023

Schedule “A” – List of Materials submitted between April 12, 2021 to May 09, 2023

ADMINISTRATIVE

1. Application forms for:
 - a. Official Plan Amendment, September 2023
 - b. Zoning By-law Amendment, September 2023
2. Payment to the Town of Collingwood totaling \$16,230.00, and proof of payment for the respective amounts of:
 - a. \$12,650.00 – Application for Official Plan Amendment and Zoning By-law Amendment
 - b. \$3,580.00 – Contingency Fee Deposit

LAND USE PLANNING

3. Survey, prepared by Van Harten, dated December 13, 2022
4. Planning Justification Report, prepared by Loft Planning, dated September 18, 2023
5. Urban Design Brief, prepared by Loft Planning, dated September 18, 2023
6. Public Consultation Strategy, prepared by Loft Planning, dated October 20, 2023
7. Concept and Site Plan Drawings prepared by Crozier Consulting Engineers., dated August 23, 2023 including:
 - a. Concept Plan (Drawing FIG.2);
8. Response Matrix including preconsultation responses, September 20, 2023
9. Servicing Capacity Allocation Policy Matrix, prepared by Loft Planning, September 2023
10. Draft Official Plan Amendment policy, prepared by Loft Planning, dated September 2023
11. Draft proposed Zoning, prepared by Loft Planning, dated September 2023
12. Market Impact Study, prepared by Parcel Economics Inc., dated June 16, 2023

INFRASTRUCTURE

13. Functional Servicing Report, prepared by Crozier & Associates Inc., stamped August 2023, containing:
 - a. Water Supply Calculations
 - b. Sanitary Servicing
 - c. Stormwater Management and Site Drainage
 - I. Existing Drainage Conditions
 - II. Proposed Drainage Conditions
 - III. Stormwater Quantity Control
 - IV. Stormwater Quality Control

TRAFFIC

14. Traffic Impact Study, prepared by Crozier & Associates, dated August 23, 2023