



THE CORPORATION OF THE TOWN OF COLLINGWOOD PERMIT TO DESTROY
TREES BY-LAW 2012-084 - 2019

TO: The Corporation of the Town of Collingwood
P.O. Box 157, Collingwood, ON L9Y3Z5
Planning Services
planning@collingwood.ca

FILE NO.: P11 _____
(Municipality Use)

Project Name: _____

APPLICATION FOR A PERMIT - Schedule "A" is to accompany the tree cutting application

An Owner who applies for a Permit shall submit the following:

- 1. A reference plan is required in support of this application.*** This application is distributed electronically therefore we require digital information including documents, drawings, and supporting reports. The drawings are required in AutoCAD, DWG, and PDF file in release 2000 or newer.
- 2.** A completed Application including all information set out herein.
- 3.** Payment of the required fees.
- 4.** The applicant shall submit a report prepared by a landscape architect or a qualified forestry consultant in accordance with Schedule 'A' of By-law 2012-084, that will form part of the Application, and which will provide a general visual assessment and categorization of the existing trees, set forth the reasons for the proposed destruction of the trees(s), shall confirm that the endangered, threatened or at risk species are not present, and shall include recommendations for preservation and protection of any trees to be retained unless the Planning Director has determined a report is not necessary,
 - 0.5 (1.24 acres) to 2 ha (4.94 acres)
 - Greater than 2 ha
 - Within an Environmental Policy Area, Conservation Area, or Recreation Area

The Owner/Applicant Agent acknowledges and agrees:

That all required application fees shall be paid in cash or by cheque made payable to the Town of Collingwood at the time of submission of the application. In the event that all fees are not paid in full at the time of submission the application shall be deemed incomplete. Our flat fee is non-refundable and payable upon submission of the application. Contingency fees will be utilized to cover costs associated with this application when deemed necessary by the Town of Collingwood, i.e. professional consultants and legal advice. Any portion of the contingency fee not used in connection with the review and completion of an application will be returned. The applicant further agrees to pay any additional costs and expenses beyond the initial contingency fee, which shall be determined by staff of the Corporation of the Town of Collingwood in the event that the amount of the initial contingency fee taken is insufficient.

Application Fees:

Our flat fee is non-refundable and payable upon submission of the application. Consult the Treasury Departments landing page for the current Fees & Charges <https://www.collingwood.ca/council-government/budget-taxes/fees-charges>

Be Aware that the Nottawasaga Valley Conservation Authority (NVCA) and the Grey Sauble Conservation Authority (GSCA) apply additional fees to planning applications. Contact the NVCA directly at 1-705-424-1479 or GSCA 1-519-376-3076 for information related to their respective fee submission(s) and application(s).



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TO BE COMPLETED BY APPLICANT:

Project Address: _____

Project Description: _____

Legal Description: _____

Assessment Roll #: _____ PIN (Property Identifier No.): _____

Registered Owner & Contact Information (s): _____

Address: Street: _____ City: _____ Postal Code: _____

Land Line: _____ Cell Phone: _____

E-mail: _____ Fax: _____

Give a detailed description of work applied for and the reason for the removal;

1. Information on Property and Trees/Woodlands

Attach proper drawings and survey showing:

- Limits of land owner's property and dimensions
- Adjacent roads
- Man-made features on the property such as fence lines, rail lines, and any buildings
- Location of Proposed Silt Fence (soil erosion practice)
- Reseeding to take place (i.e. Hydro-seed)
- Natural features such as streams, wetlands and slopes
- Location, extent and size of woodlands where trees are to be destroyed
- Location and size of trees to be protected and retained
- Proposed location of replacement trees
- Tree Preservation and Protection Plans may be required. Please find Schedule "A" By-law 2012-084 attached here if required.

Describe the trees to be destroyed:

- Approximate number

- Species type (botanical name, common name)

- Size (Diameter at Breast Height)

- Approximate age



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- Location on property (as shown on drawing)
-

2. Are the subject lands a woodland as defined by Tree by-law 2012-084

- No
 Yes

3. Official Plan Designation(s)

4. Time Period

Does this timeline comply with the Migratory Bird Act? _____

- No
 Yes
-
-

5. Has the Ministry of Natural Resources or a forestry consultant marked the tree/woodland for destruction?

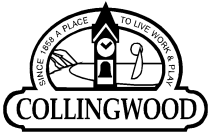
- No
 Yes

6. Concurrent Applications

Type (Planning, Fill, Municipal Services, Sign Permit, Department of Fisheries, Ministry of Transportation)

7. Please have regard that, at a minimum, the following conditions will form part of the permit:

1. The unnecessary destruction of any tree not authorized by this permit is hereby prohibited.
2. This permit shall be null and void in the event that the destruction of trees not authorized by this permit occurs.
3. Upon completion of the removal and/or harvesting of destroyed trees, specified trees shall be replanted in accordance with replanting plans approved by the Director.
4. All requirements of a Tree Preservation and Protection Plan, as approved by a forestry consultant and as approved by the Director, shall be complied with.
5. The destruction of trees and any required clean-up or re-planting plans authorized or required by this permit shall be complied with on or before the expiration of this permit.
6. This permit shall be null and void if the work or a portion of the work authorized by this permit is undertaken by a Tree Cutting contractor other than that indicated on the



THE CORPORATION OF THE TOWN OF COLLINGWOOD PERMIT TO DESTROY TREES BY-LAW 2012-084 - 2019 application to Destroy Trees.

- 7. The perimeter of the cutting area shall be secured by the installation of a 1.2 metre high temporary fence, eliminating unauthorized access to the site.
8. All cut trees and associated stumps shall be logged, chipped, or removed from the site and managed and disposed of, where necessary at a certified landfill site in accordance to good forestry practices.
9. That a temporary access/driveway permit be obtained (if required) from the Manager of Engineering Services prior to all works being undertaken.

Certification of Forestry Consultant

I _____ am a _____,

which is defined as a forestry consultant in this By-law. I do hereby certify that the destruction of trees detailed on this application constitutes good forest practices as defined by this By-law.

Address: Street: _____ City: _____ Postal Code: _____

Land Line: _____ Cell Phone: _____

E-mail: _____ Fax: _____

Written authorization from all registered owners must accompany the application. If the owner/applicant is a corporation acting without an agent or solicitor, an officer of the corporation and the corporation itself must sign the application. The Corporation's seal (if any) must also be affixed to the application.

Statutory Declaration of Applicant/Agent

Note: The applicant must be the owner of the lands. If there are multiple owners, only one owner shall be considered the applicant and the other owners must complete the owner's authorization form.

I _____ solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

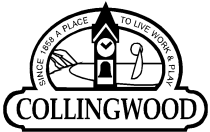
DECLARED before me at the of _____ of _____ (City or Town) (Which City or Town)

in the _____ of _____ this _____ (Region or County) (Which Region or County)

day of _____, 20_____.

Signature of Owner/Applicant/Agent

Signature of Commissioner



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Owners Authorization for Agent

I/we _____ authorize _____

to act as our agent(s) for the purpose of this application.

Signature of Owner

DATED at the _____ of _____, this
_____ day of _____, 20 _____.

Owners Authorization for Access

I/we, _____, of the _____

of _____ in the _____

hereby permit Town staff and its representatives to enter upon the premises during regular business hours for the purpose of performing inspections of the subject property.