

THE CORPORATION OF THE TOWN OF COLLINGWOOD

2021 Construction Guidelines: Patios located on the Municipal Boulevard

Guiding Principles

Design and construction of patios located on municipal boulevards, including but not limited to the public sidewalk and/or on-street parking area, should complement the character of the neighbourhood and adjacent businesses, and take into account heritage considerations while ensuring the safety of patrons and members of the public. All patios shall be of a safe and sturdy design while remaining respectful of the public, road users and other businesses. All construction guidelines outlined below are to be adhered to at all times, except where required otherwise by alternative legislation or by order of the Town of Collingwood or other enforcement officers.

Construction Guidelines

1. Installation of any patio on the municipal boulevard shall not begin until expressly approved by the Town.
2. Patio structures and /or furniture are not to block stormwater drainage and/or overland flow or interrupt surface drainage along the gutter.
3. Patios that extend into or that are fully situated within an on-street parking area are required to be built to the same height as the curb/sidewalk that it is adjacent to and is required to be:
 - a) of modular construction, to allow for easy installation and removal not fastened to the asphalt surface of the road;
 - b) constructed of wood or composite decking;
 - c) able to safely bear the weight of people and elements on the platform;
 - d) stable, safe and slip-resistant;
 - e) accessible between the level of the sidewalk and the on-street patio platform; and
 - f) compliant with the standards for decks and platforms set out in the Accessibility for Ontarians with Disabilities Act and the Ontario Building Code.
4. Patios located within an on-street parking area are required to be set back a minimum of 0.5 metres from the adjacent travel lane or a greater setback as determined by the Manager of Public Works if considered on a street where posted and operating speeds are greater than 40 kilometres/hour.
5. Install bollards and curb-stops between the patio and travelled portion of the road of an on-street patio will be undertaken by the Town and must be in place prior to the patio operating. These bollards shall incorporate retro-reflective marking tape or other visibility devices installed by the Town to mark the boundary of a patio and shall not be removed, covered or obscured in any way by anyone other than the Town.
6. Patios intended to serve alcohol and/or that are situated along the curb or are within the on-street parking area are required to be enclosed on all sides by fencing approved by the Town, except for designated ingress and egress points; no ingress or egress points may face the roadway or adjacent parking stalls.
7. Accessories such as menu boards, flower boxes or advertising must be either contained within the encroachment area in a safe manner to not cause an obstruction or trip hazard, or securely fastened to the fence of the patio.
8. Patio fencing shall be:
 - a) of a sturdy construction, without any sharp or jagged edges. If fencing is required to be secured to the ground, approval is required by the Town prior to the fencing being installed by the permit holder;
 - b) designed in a manner that compliments the Heritage District;

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- c) no shorter than 0.9 metres (3 feet) and no taller than 1.2 metres (4 feet), with the corner supports of the fence not to exceed 15.24 centimeters (6 inches) past the fence rail;
- d) comprised of spaced upright pickets that do not restrict sightlines or the visibility of drivers, cyclists or pedestrians; and
- e) Perimeter barriers (fencing) that are adjacent to the travelled portion of the road are required to be constructed of a sturdy material such as wood, aluminum or iron with no jagged or rough edges, and constructed in a manner as to allow for easy removal at any time.

Patio Furniture

9. Patio furniture shall be:

- a) of uniform style and design;
- b) contained entirely within the approved encroachment area;
- c) capable of safely bearing the weight of people and other elements; and
- d) of a design that is in keeping with the Heritage District.

10. Umbrellas shall not:

- a) extend beyond the boundary of the patio area;
- b) can be easily removed should there be strong winds or become unsafe for use;
- c) compromise or obstruct sightlines or the visibility of drivers, cyclists or pedestrians;
- d) be branded with any advertising or sponsored content, unless otherwise approved by the Town.

