



## Exemption Request Form

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Exemptions under the Interim Control By-law (ICBL) will be considered on an individual basis based on the following factors. These factors are not meant to be an exhaustive list. Their weighting and consideration may vary depending upon the details of a specific project, and the statement of these factors and the acceptance of an exemption request in no way confers an approval of those requests or acceptance of a standardized exemption process that replaces the outcomes of the Study.

- servicing efficiency i.e. water used per dwelling unit;
- building permit application (where applicable) compliance with Town and Ontario Building Code requirements;
- timing of the anticipated completion of the Study relative to readiness to construct;
- estimated review time to finalize the subject development application(s) (where applicable) for Council approval consideration;
- extent to which the proposal is consistent with the Town staff position on the file;
- responsiveness within prescribed timeframes to staff comments and identified deficiencies;
- the extent to which the request can be accommodated within the scope of available servicing capacity;
- the extent to which the proposal reflects an appropriate balance of land use types including, but not limited to: greenfield, infill/intensification, and non-residential development;
- the extent to which the proposal reflects the objectives of a complete community including but not limited to:
  - projects with community benefits including, but not limited to, public health, safety and well-being, affordable housing, heritage protection, environmental protection and any other matters deemed to be of an overriding municipal interest;
  - non-residential projects generally including, but not limited to, those with a significant economic impact in terms of investment, job generation, tax base growth and/or those that fulfill or are aligned with municipal economic development objectives;
  - lands that already carry water servicing capacity and are the subject of redevelopment but do not require new or additional water system capacity and may also address the aforementioned criteria;
  - matters of broad community interest;
- understanding that where additional development approvals are required, any approval would be conditional only pending exemption; and
- willingness to enter into performance related agreement, specifically that construction will commence in a timely fashion failing which any unused allocated servicing capacity will be returned to the Town for re-allocation.



## Exemption Request Form

Please complete the following Request Form to be considered for an exemption under the Interim Control By-law (ICBL). All requests are to be submitted to [planning@collingwood.ca](mailto:planning@collingwood.ca) to be considered at the next available Strategic Initiatives Standing Committee meeting. Any decision of the Strategic Initiatives Standing Committee must be ratified by Town Council. Please review the Timeline provided on the Engage Collingwood website for details to the evaluation process.

Please note that an exemption request received under the approved process in no way confers on the applicant an exemption from the Interim Control Bylaw, the exemption process is not intended to replace or establish a basis upon which the outcomes of the Land Use Planning Policy Study that is being undertaken during the ICBL are to be evaluated and any decisions undertaken by an applicant relative to this process are understood to be at the applicant's risk.

Exemption requests will be considered by Council. For details please review the Timeline provided at [Engage Collingwood](https://www.collingwood.ca/engage). If you are not sure if you need to apply for an exemption, please email [building@collingwood.ca](mailto:building@collingwood.ca) or call 705-445-1030 ext. 3243.

Application/Property Owner Information	
Property Owner:	
Email:	Telephone:
Applicant (if different than above):	
Email:	Telephone:
Agent (if different than above):	
Email:	Telephone:
Developer (if different than above):	
Email:	Telephone:
Builder (if different than above):	
Email:	Telephone:
Development Details	
Name of Development (if the request is for a private residential lot or the name of the development is unknown, please provide the address where the development is to occur)	



## Exemption Request Form

Does this development require a building permit only, and no planning approvals?

Yes (please specify below)

No

I'm not sure

Does this development relate to other planning or development applications you have submitted to Town of Collingwood (i.e. subdivision, zoning or official plan amendment, site plan, severance application)?

Yes

No

If yes, please provide a brief description of related development files below, including any file number or reference number if known:

Street address OR M-Plan# AND Related Blocks OR Legal Survey Description of the property to be developed:

Reason for exemption request (if additional space is required, please attached to your request form):



## Exemption Request Form

What is the planned timeline for your development from start to finish, including the approximate dates to when application for the development was provided to the Town, construction of the development, to the potential occupancy date.

Will your development require Town water during the period the ICBL is in effect? (on a preliminary basis and without prejudicing the time required to conduct the study and complete ICBL requirements is tentatively by the end of April 2022). For more complex projects, you may be requested to submit supporting documentation from a professional engineer or other qualified individual to confirm and demonstrate whether your project will require additional water capacity or not, including justification of the amount of water that will be needed based on the proposed use(s) or structure(s).

Yes      No

If yes, please provide the amount of Town water your development will require during ICBL below.



## Exemption Request Form

What type of development are you constructing and how many units or households are projected for your development?

Land use type:      commercial      industrial      residential  
Unit type:            apartment      townhouse      semi-detached home      single home

Number of units or households:

Proposed building area for industrial and commercial development:

A map of the property being developed that includes the footprint and dimensions of the structures to be built that require Town water has been included with my exemption request form:

Yes                                  No                                  Pending

Additional explanatory materials or graphics that may help communicate the request have been included with my exemption request form:

Yes                                  No                                  Pending

Exemption requests will be evaluated based on development components that contribute to complete communities. Please explain how your development would contribute to any of the below.

public health      safety and well-being      affordable housing      heritage protection  
environmental protection      economic investment      job generation



## Exemption Request Form

**The content of this request form will be provided to Council in an agenda package available to the public. If you have concerns to the release of this information in a public format, please provide your concerns with your request form.**

- I consent to my information being provided in a public forum for consideration by Standing Committee and Council on a meeting agenda open to the public.
- I do not consent to the information contained in this request form to be made available to the public, and have attached my submissions to the sensitivity of disclosing such information.

### Applicant Signature

Signature of Applicant

Date

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