



## Public Works & Engineering

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September 15<sup>th</sup>, 2022

### RE: Road Occupancy Permits – Winter Moratorium

To Whom It May Concern:

Please be advised that from November 15<sup>th</sup>, 2022 to April 15<sup>th</sup>, 2023 all Road Occupancy Permits that affect winter operations will only be approved under specific or emergency circumstances.

Construction projects currently underway will be permitted to continue until winter operations have commenced. Notification will be provided to permit holders that have commenced construction activities and they will be given one week from the date of notification to complete their work.

Emergency work during the winter season will be limited to the following construction activities:

- Damage to main utility plant/service resulting in outage to customer
- Hydro/Gas installation (if required for primary heat/hydro source).

It is understood that portions of the winter season may be favourable for construction activity; therefore, during these times permits **may** be evaluated on an individual basis for short duration work only, citing specific conditions for work and reinstatement measures. Furthermore, the start up of spring construction on Municipal Right-of Ways may commence prior to April 15<sup>th</sup>, 2023 but will be dependent on the length and severity of the winter season.

Pursuant to By-Law 2018-031 Section 7.2, the intent of this letter is to notify all applicants of the requirements outlined herein.

If you have any questions related to the terms of winter work within the Municipal Right-of Ways, please contact Public Works at 705-445-1030.

We appreciate your cooperation in this matter.

Yours truly,

Daniel Cole  
Manager, Public Works