



Council Meeting Attendance and Expense Claims 2020 Second Quarter Report for the Mayor and Councillors

The report includes the number of meetings that members of Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor/Councillor expense claims for **July 1 to September 30, 2020**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website (www.collingwood.ca).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meeting.

Council and Standing Committee Meeting Attendance

Total number of Council meetings in Q3: **7 (4 regular meetings and 4 special meetings)**

- July 20, 2020: all members in attendance (Mayor Saunderson attended closed session only)
- July 27, 2020: all members in attendance
- July 29, 2020 (special meeting): Councillor Madigan absent
- August 17, 2020 (special meetingx2): Councillors Comi and Madigan absent
- September 9, 2020 (special meeting): all members in attendance
- September 21, 2020: all members in attendance
- September 28, 2020: Councillor Comi absent

Total number of Corporate & Community Services Standing Committee meetings in Q2: **2**

- July 6, 2020: all members in attendance
- September 8, 2020: all members in attendance

Total number of Strategic Initiatives Standing Committee meetings in Q3: **2**

- July 8, 2020: Deputy Mayor Hull absent
- September 9, 2020: all members in attendance

Total number of Development & Operations Services Standing Committee meetings in Q3: **2**

- July 13, 2020: all members in attendance
- September 14, 2020: all members in attendance (Deputy Mayor Hull left at 8:24pm)

Other Committee and Board Commitments

Mayor Saunderson	Simcoe County Council Collingwood Police Services Board EPCOR / Town Advisory Committee Economic Support and Recovery Task Force
Deputy Mayor Hull	Simcoe County Council Collingwood BIA Board of Management
Councillor McLeod	Nottawasaga Conservation Authority Board of Management Simcoe County Council (alternate)
Councillor Comi	
Councillor Madigan	Sports Hall of Fame
Councillor Berman	Collingwood Public Library Board
Councillor Hamlin	SC Alliance To End Homelessness
Councillor Doherty	AMO Waste Management Task Force EPCOR / Town Advisory Committee
Councillor Jeffery	Collingwood Police Services Board FCM Board of Management
Councillor Hamlin	Joint Physician Retention Action Group

Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council – the amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor annual honorarium - \$2,000
- Mayor business and travel - \$7,000
- Deputy Mayor annual honorarium - \$5,000
- Councillor annual honorarium - \$4,000

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule. If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.59 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website (www.collingwood.ca) or a copy is available by contacting Clerk Services at clerk@collingwood.ca

Following is the listing of Mayor/Councillor honorariums and expense claims for the third quarter from **July 1 to September 30, 2020.**

Council Member	Extra Meetings	Other Expenses	Total (Q3)
Mayor Saunderson	\$280.00	\$0.00	\$280.00
Deputy Mayor Hull	\$280.00	\$0.00	\$280.00
Councillor McLeod	\$280.00	\$0.00	\$280.00
Councillor Comi	\$210.00	\$0.00	\$210.00
Councillor Madigan	\$70.00	\$866.10	\$936.10
Councillor Doherty	\$280.00	\$113.74	\$393.74
Councillor Berman	\$280.00	\$0.00	\$280.00
Councillor Jeffery	\$280.00	\$678.00	\$958.00
Councillor Hamlin	\$280.00	\$0.00	\$280.00

Additional funds have been budgeted for to provide opportunity for council members to be appointed to, and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Standing Committee (Councillor Jeffery): \$7,500 (\$ 1,420.66)
- AMO Standing Committee (Councillor Doherty): \$2,000 (\$ 166.33)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website (www.collingwood.ca)

Further information in relation to this Council policy is available by contacting Clerk Services at clerk@collingwood.ca or 705-445-1030.

Expenses For Mayor Brian Saunderson
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Business and Travel	Additional Comments
Jan-20	Mileage		464.85	Travel to airport - Japan trip, Chicago GLSLCI / Queens park
	Mileage		153.56	Meeting Minister Yurek Re: GLSLCI
	Travel		492.35	expenses associated with Chicago and Japan Trip - parking, taxi, cell phone
	Accommodation		753.02	roaming charges and luggage transfer
	Meal Allowance		57.98	Hotel - Chicago trip GLSLCI
				Meetings in Chicago for GLSLCI Conference
Feb-20			-	
Mar-20			-	
Apr-20			-	
May-20			-	
Jun-20			-	
Jul-20			-	
Aug-20			-	
Sep-20			-	
Oct-20			-	
Nov-20			-	
Dec-20			-	
	Total Expenses to Date	0.00	1,921.76	
	Annual Budget	2,000.00	7,000.00	
	Remaining Budget	2,000.00	5,078.24	

Expenses For Deputy Mayor Keith Hull
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20		-	
Mar-20		-	
Apr-20		-	
May-20		-	
Jun-20		-	
Jul-20		-	
Aug-20		-	
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>0.00</u>	
	Annual Budget	<u>5,000.00</u>	
	Remaining Budget	<u><u>5,000.00</u></u>	
GL#	01-100-1050-61805		

Expenses For Councillor Steve Berman
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20	Registration	813.06	AMO Annual Conference
Mar-20		-	
Apr-20		-	
May-20		-	
Jun-20	Registration - refund	(813.06)	AMO Annual Conference
Jul-20		-	
Aug-20		-	
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>0.00</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>4,000.00</u></u>	

Expenses For Councillor Tina Comi
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20		-	
Mar-20		-	
Apr-20	Window Walk Community Contest	152.41	Community Prizes
May-20		-	
Jun-20		-	
Jul-20		-	
Aug-20		-	
Sep-20		-	
Oct-20			
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>152.41</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,847.59</u></u>	

Expenses For Councillor Deb Doherty
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	AMO Standing Committee Expenses	Additional Comments
Jan-20	Cellular Phone	71.20	-	Bell Mobility
Feb-20	Cellular Phone	37.14	-	Bell Mobility
	Registration	813.06	-	AMO Annual Conference
	Registration	319.22	-	2020 Bike Summit
	Mileage	-	166.33	AMO Waste Diversion Task Force Meeting
Mar-20	Cellular Phone	43.94	-	Bell Mobility
Apr-20	Cellular Phone	39.89	-	Bell Mobility
	Registration	150.00	-	Nature Works Conference
	Travel - train fare	16.66	-	Nature Works Conference
	Mileage	121.18	-	Travel to Vespra Hill (Simcoe County)
May-20	Cellular Phone	41.38	-	Bell Mobility
Jun-20	Registration - refund	(202.50)	-	AMO Annual Conference
	Cellular Phone	23.48	-	Bell Mobility
Jul-20	Cellular Phone	59.68	-	Bell Mobility
Aug-20	Cellular Phone	54.06	-	Bell Mobility
Sep-20		-	-	
Oct-20		-	-	
Nov-20		-	-	
Dec-20		-	-	
	Total Expenses to Date	<u>1,588.39</u>	<u>166.33</u>	
	Annual Budget	<u>4,000.00</u>	<u>2,000.00</u>	
	Remaining Budget	<u>2,411.61</u>	<u>1,833.67</u>	

Expenses For Councillor Yvonne Hamlin
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20		-	
Mar-20	Accommodation	180.11	Future of Urban Transportation Conference - Toronto
	Mileage	167.14	Future of Urban Transportation Conference - Toronto
Apr-20		-	
May-20		-	
Jun-20		-	
Jul-20		-	
Aug-20		-	
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>347.25</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,652.75</u></u>	

Expenses For Councillor Kathy Jeffery
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20	Cellular Phone	57.50	Bell Mobility
Feb-20	Cellular Phone	57.49	Bell Mobility
Mar-20	Cellular Phone	57.50	Bell Mobility
Apr-20	Cellular Phone	57.50	Bell Mobility
May-20		-	
Jun-20		-	
Jul-20		-	
Aug-20	Registration	678.00	Virtual AMO Annual Conference
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
Total Expenses to Date		907.99	
Annual Budget		4,000.00	
Remaining Budget		3,092.01	

GL# 01-100-1050-61850

Expenses For Councillor Jeffery FCM
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan	Accommodation deposit	307.97	FCM AGM Conference - 2020
Feb	Travel - flights & shuttle	465.36	FCM Board Meeting - Quebec
Mar	Accommodation	324.86	FCM Board Meeting - Quebec
	Travel - parking fee	121.57	FCM Board Meeting - Quebec
	Meal Allowance	92.93	FCM Board Meeting - Quebec
	Mileage	107.97	FCM Conference
Apr		-	
May		-	
Jun		-	
Jul		-	
Aug		-	
Sept		-	
Oct		-	
Nov		-	
Dec		-	
	Total Expenses to Date	1,420.66	
	Annual Budget	7,500.00	

Remaining Budget

6,079.34

Expenses For Councillor Bob Madigan
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20	Registration	813.06	AMO Annual Conference
Mar-20		-	
Apr-20		-	
May-20		-	
Jun-20	Registration-refund	(813.06)	AMO Annual Conference
Jul-20	Cellular Phone	866.10	Telus
Aug-20		-	
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>866.10</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,133.90</u></u>	

Expenses For Councillor Mariane McLeod
Reporting period ended
September, 2020

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-20		-	
Feb-20		-	
Mar-20	Registration	849.70	AMO Annual Conference
Apr-20		-	
May-20		-	
Jun-20	Registration - refund	(239.14)	AMO Annual Conference
Jul-20		-	
Aug-20		-	
Sep-20		-	
Oct-20		-	
Nov-20		-	
Dec-20		-	
	Total Expenses to Date	<u>610.56</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,389.44</u></u>	

**2020
RECAP
MAYOR COUNCIL PROFESSIONAL DEVELOPMENT**

Mayor & Council Expense - Summary - 3rd Qtr. -September 30, 2020

September 30, 2020

Saunderson	PD	0.00
	B&T	1,921.76
Hull		0.00
Berman		0.00
Comi		152.41
Hamlin		347.25
Jeffery		2,328.65
Madigan		866.10
McLeod		610.56
Doherty		1,754.72
Total		<u><u>\$ 7,981.45</u></u>