



## Council Meeting Attendance and Expense Claims 2021 Third Quarter Report for the Mayor and Councillors

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The report includes the number of meetings that members of Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor/Councillor expense claims for **July 1 to September 30, 2021**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town’s website ([www.collingwood.ca](http://www.collingwood.ca)).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meeting.

### Council and Standing Committee Meeting Attendance

Total number of Council meetings in Q3: **4 (4 regular meetings and 0 special meetings)**

- July 19, 2021: all members present
- July 26, 2021: Deputy Mayor Hull arrived at 5:27pm, Councillor Comi absent
- September 20, 2021: all members present
- September 27, 2021: Councillor Comi absent

Total number of Strategic Initiatives Standing Committee meetings in Q3: **2**

- July 5, 2021: Deputy Mayor Hull absent (Councillor Berman left meeting at 5:13pm)
- September 7, 2021: Deputy Mayor Hull, Councillor Madigan and Councillor Doherty absent

Total number of Corporate & Community Services Standing Committee meetings in Q3: **3**

- July 5, 2021: Councillor Berman absent (Councillor Madigan left meeting at 6:23pm)
- September 7, 2021: All members present (Power Outage)
- September 14, 2021: Councillor Madigan absent (Meeting resumed from September 7 power outage)

Total number of Development & Operations Services Standing Committee meetings in Q3: **2**

- July 12, 2021: Councillor Hamlin absent
- September 13, 2021: Councillor Doherty absent

### Other Committee and Board Commitments

Mayor Saunderson	Simcoe County Council Collingwood Police Services Board EPCOR / Town Advisory Committee Economic Support and Recovery Task Force Great Lakes and St. Lawrence Cities Initiative
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Deputy Mayor Hull	Simcoe County Council Collingwood BIA Board of Management SC Alliance To End Homelessness Affordable Housing Task Force
Councillor McLeod	Nottawasaga Conservation Authority Board of Management Simcoe County Council (alternate)
Councillor Comi	
Councillor Madigan	Sports Hall of Fame
Councillor Berman	Collingwood Public Library Board
Councillor Doherty	AMO Waste Management Task Force EPCOR / Town Advisory Committee
Councillor Jeffery	Collingwood Police Services Board FCM Board of Management Affordable Housing Task Force
Councillor Hamlin	Joint Physician Retention Action Group Affordable Housing Task Force

**Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council** – the amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor annual honorarium - \$2,000
- Mayor business and travel - \$7,000
- Deputy Mayor annual honorarium - \$5,000
- Councillor annual honorarium - \$4,000

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member’s responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule. If a member’s PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.59 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website ([www.collingwood.ca](http://www.collingwood.ca)) or a copy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca)

Following is the listing of Mayor/Councillor honorariums and expense claims for the third quarter of 2021 from **July 1 to September 30, 2021**.

<b>Council Member</b>	<b>Extra Meetings</b>	<b>Other Expenses</b>	<b>Total (Q3)</b>
Mayor Saunderson	0.00	0.00	0.00
Deputy Mayor Hull	0.00	0.00	0.00
Councillor McLeod	0.00	0.00	0.00
Councillor Comi	0.00	0.00	0.00
Councillor Madigan	0.00	0.00	0.00
Councillor Doherty	0.00	84.17	84.17
Councillor Berman	0.00	0.00	0.00
Councillor Jeffery	0.00	175.55	175.55
Councillor Hamlin	0.00	0.00	0.00

Additional funds have been budgeted for to provide opportunity for council members to be appointed to, and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Standing Committee (Councillor Jeffery): \$7,500 (\$ XXX)
- AMO Standing Committee (Councillor Doherty): \$0,000 (\$ XXX)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website ([www.collingwood.ca](http://www.collingwood.ca))

Further information in relation to this Council policy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca) or 705-445-1030.

**Expenses - Mayor Brian Saunderson**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	Business and Travel	Additional Comments
Jan-21		-	-	
Feb-21		-	-	
Mar-21		-	-	
Apr-21		-	-	
May-21	Registration	681.79	-	FCM - Virtual Annual Conference
Jun-21		-	-	
Jul-21		-	-	
Aug-21		-	-	
Sep-21		-	-	
Oct-21		-	-	
Nov-21		-	-	
Dec-21		-	-	
	<b>Total Expenses to Date</b>	681.79	0.00	
	<b>Annual Budget</b>	2,000.00	7,000.00	
	<b>Remaining Budget</b>	1,318.21	7,000.00	

**Expenses - Deputy Mayor Keith Hull**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	<u>0.00</u>	
	<b>Annual Budget</b>	<u>5,000.00</u>	
	<b>Remaining Budget</b>	<u><u>5,000.00</u></u>	

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**Expenses - Councillor Steve Berman**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	0.00	
	<b>Annual Budget</b>	4,000.00	
	<b>Remaining Budget</b>	4,000.00	

Expenses - Councillor Tina Comi  
Reporting period ended - 3rd Qtr  
January to September 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	0.00	
	<b>Annual Budget</b>	4,000.00	
	<b>Remaining Budget</b>	4,000.00	

**Expenses - Councillor Doherty**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	AMO Standing Committee Expenses	Additional Comments
<b>Jan-21</b>	Cellular Phone	21.33		Bell Mobility
	Registration	106.00		OIPC & OPWG Invasive Plant Conference
<b>Feb-21</b>	Cellular Phone	20.93		Bell Mobility
<b>Mar-21</b>	Cellular Phone	20.44		Bell Mobility
<b>Apr-21</b>	Cellular Phone	20.30		Bell Mobility
	Registration	610.56		AMO - Virtual Annual Conference
	Registration	610.56		FCM - Virtual Annual Conference
<b>May-21</b>	Cellular Phone	21.40		Bell Mobility
<b>Jun-21</b>	Cellular Phone	21.17		Bell Mobility
<b>Jul-21</b>	Cellular Phone	20.77		Bell Mobility
<b>Aug-21</b>	Cellular Phone	21.93		Bell Mobility
<b>Sep-21</b>	Cellular Phone	20.30		Bell Mobility
<b>Oct-21</b>		-		
<b>Nov-21</b>		-		
<b>Dec-21</b>		-		
	<b>Total Expenses to Date</b>	1,515.69	0.00	
	<b>Annual Budget</b>	4,000.00	0.00	
	<b>Remaining Budget</b>	2,484.31	0.00	



**Expenses - Councillor Hamlin**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

<b>Month</b>	<b>Activity</b>	<b>Professional Development &amp; Discretionary</b>	<b>Additional Comments</b>
<b>Jan-21</b>	Home Office Expense	1,098.96	Laptop & Office 365
<b>Feb-21</b>	Cellular Phone	58.52	Rogers Wireless
<b>Mar-21</b>	Book	82.11	Ontario's Municipal Act
	Cellular Phone	67.84	Rogers Wireless
<b>Apr-21</b>	Registration	610.56	AMO - Annual Conference
<b>May-21</b>		-	
<b>Jun-21</b>		-	
<b>Jul-21</b>		-	
<b>Aug-21</b>		-	
<b>Sep-21</b>		-	
<b>Oct-21</b>		-	
<b>Nov-21</b>		-	
<b>Dec-21</b>		-	
	<b>Total Expenses to Date</b>	<u>1,917.99</u>	
	<b>Annual Budget</b>	<u>4,000.00</u>	
	<b>Remaining Budget</b>	<u><u>2,082.01</u></u>	

**Expenses - Councillor Jeffery**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

<b>Month</b>	<b>Activity</b>	<b>Professional Development &amp; Discretionary</b>	<b>Additional Comments</b>
<b>Jan-21</b>	Cellular Phone	57.49	Bell Mobility
	Home Office Expense	5.09	Photocopy paper
	Home Office Expense	94.13	Printer toner
<b>Feb-21</b>	Cellular Phone	57.50	Bell Mobility
<b>Mar-21</b>	Cellular Phone	57.50	Bell Mobility
<b>Apr-21</b>	Cellular Phone	58.52	Bell Mobility
<b>May-21</b>	Cellular Phone	58.52	Bell Mobility
<b>Jun-21</b>	Cellular Phone	58.52	Bell Mobility
<b>Jul-21</b>		-	
<b>Aug-21</b>	Cellular Phone	58.52	Bell Mobility
<b>Sep-21</b>	Cellular Phone	117.03	Bell Mobility
<b>Oct-21</b>		-	
<b>Nov-21</b>		-	
<b>Dec-21</b>		-	
	<b>Total Expenses to Date</b>	622.82	
	<b>Annual Budget</b>	4,000.00	
	<b>Remaining Budget</b>	3,377.18	

**Expenses For Councillor Jeffery (FCM)**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

<b>Month</b>	<b>Activity</b>	<b>Professional Development &amp; Discretionary</b>	<b>Additional Comments</b>
Jan		-	
Feb		-	
Mar		-	
Apr		-	
May	Registration	610.56	FCM - Annual Conference
Jun		-	
Jul		-	
Aug		-	
Sept		-	
Oct		-	
Nov		-	
Dec		-	
	<b>Total Expenses to Date</b>	<u>610.56</u>	
	<b>Annual Budget</b>	<u>7,500.00</u>	
	<b>Remaining Budget</b>	<u><u>6,889.44</u></u>	

**Expenses - Councillor Madigan**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	<u>0.00</u>	
	<b>Annual Budget</b>	<u>4,000.00</u>	
	<b>Remaining Budget</b>	<u><u>4,000.00</u></u>	

**Expenses - Councillor McLeod**  
**Reporting period ended - 3rd Qtr**  
**January to September 30, 2021**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21	Registration	610.56	AMO - Virtual Annual Conference
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	<u>610.56</u>	
	<b>Annual Budget</b>	<u>4,000.00</u>	
	<b>Remaining Budget</b>	<u><u>3,389.44</u></u>	

2021  
RECAP  
MAYOR COUNCIL PROFESSIONAL DEVELOPMENT

**Mayor & Council Expense Summary - 3rd Qtr. - January - September 30, 2021**

January to September 30, 2021		
Saunderson	PD	681.79
	B&T	0.00
Hull		0.00
Berman		0.00
Comi		0.00
Hamlin		1,917.99
Jeffery		622.82
Madigan		0.00
McLeod		610.56
Doherty		1,515.69
		<hr/>
Total		<b>\$ 5,348.85</b>
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