



Council Meeting Attendance and Expense Claims 2021 Second Quarter Report for the Mayor and Councillors

The report includes the number of meetings that members of Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor/Councillor expense claims for **April 1 to June 30, 2021**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website (www.collingwood.ca).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meeting.

Council and Standing Committee Meeting Attendance

Total number of Council meetings in Q2: **11 (6 regular meetings and 5 special meetings)**

- **April 7, 2021 (special):** Councillor Madigan absent
- April 19, 2021: all members present
- April 26, 2021: all members present
- May 17, 2021: all members present
- **May 19, 2021 (special):** Councillors Comi and Madigan absent
- May 31, 2021: all members present
- **June 3, 2021 (special):** Councillor Comi absent
- **June 11, 2021 (special):** all members present (Deputy Mayor Hull and Comi left meeting early)
- June 21, 2021: all members present
- **June 24, 2021 (special):** all members present
- June 28, 2021: All members present (Councillor Comi left meeting at 7:05pm)

Total number of Strategic Initiatives Standing Committee meetings in Q2: **3 (2 regular meetings and 1 special meetings)**

- May 3, 2021: all members present (Deputy Mayor Hull left meeting)
- **May 31, 2021 (special):** all members present (Councillor Hamlin left at 4:33pm)
- June 7: Councillor Comi absent (Deputy Mayor Hull left meeting at 4:05pm)

Total number of Corporate & Community Services Standing Committee meetings in Q2: **2**

- May 3/May 6, 2021: Councillor Comi absent (meeting was recesses on May 3 due to length of SIC meeting and reconvened on May 6)
- June 7, 2021: Councillor Comi absent

Total number of Development & Operations Services Standing Committee meetings in Q2: **3**

- April 12, 2021: all members present

- May 10, 2021: all members present
- June 14, 2021: all members present

Other Committee and Board Commitments

Mayor Saunderson	Simcoe County Council Collingwood Police Services Board EPCOR / Town Advisory Committee Economic Support and Recovery Task Force Great Lakes and St. Lawrence Cities Initiative
Deputy Mayor Hull	Simcoe County Council Collingwood BIA Board of Management SC Alliance To End Homelessness Affordable Housing Task Force
Councillor McLeod	Nottawasaga Conservation Authority Board of Management Simcoe County Council (alternate)
Councillor Comi	
Councillor Madigan	Sports Hall of Fame
Councillor Berman	Collingwood Public Library Board
Councillor Doherty	AMO Waste Management Task Force EPCOR / Town Advisory Committee
Councillor Jeffery	Collingwood Police Services Board FCM Board of Management Affordable Housing Task Force
Councillor Hamlin	Joint Physician Retention Action Group Affordable Housing Task Force

Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council – the amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor annual honorarium - \$2,000
- Mayor business and travel - \$7,000
- Deputy Mayor annual honorarium - \$5,000
- Councillor annual honorarium - \$4,000

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule. If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.59 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website (www.collingwood.ca) or a copy is available by contacting Clerk Services at clerk@collingwood.ca

Following is the listing of Mayor/Councillor honorariums and expense claims for the second quarter of 2021 from **April 1 to June 30, 2021**.

Council Member	Extra Meetings	Other Expenses	Total (Q2)
Mayor Saunderson	420.00	681.79	1101.79
Deputy Mayor Hull	420.00	0.00	420.00
Councillor McLeod	420.00	0.00	420.00
Councillor Comi	280.00	0.00	350.00
Councillor Madigan	280.00	0.00	280.00
Councillor Doherty	420.00	1262.82	1682.82
Councillor Berman	420.00	0.00	420.00
Councillor Jeffery	420.00	175.56	595.56
Councillor Hamlin	420.00	610.56	1030.56

Additional funds have been budgeted for to provide opportunity for council members to be appointed to, and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Standing Committee (Councillor Jeffery): \$7,500 (\$610.56)
- AMO Standing Committee (Councillor Doherty): \$0,000 (\$ XXX)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website (www.collingwood.ca)

Further information in relation to this Council policy is available by contacting Clerk Services at clerk@collingwood.ca or 705-445-1030.

Expenses For Mayor Brian Saunderson
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Business and Travel	Additional Comments
Jan-21		-	-	
Feb-21		-	-	
Mar-21		-	-	
Apr-21		-	-	
May-21	Registration	681.79	-	FCM - Virtual Annual Conference
Jun-21		-	-	
Jul-21		-	-	
Aug-21		-	-	
Sep-21		-	-	
Oct-21		-	-	
Nov-21		-	-	
Dec-21		-	-	
	Total Expenses to Date	681.79	0.00	
	Annual Budget	2,000.00	7,000.00	
	Remaining Budget	1,318.21	7,000.00	

Expenses For Deputy Mayor Keith Hull
 Reporting period ended - 2nd Qtr
 January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	0.00	
	Annual Budget	5,000.00	
	Remaining Budget	5,000.00	

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Expenses For Councillor Steve Berman
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	0.00	
	Annual Budget	4,000.00	
	Remaining Budget	4,000.00	

Expenses For Councillor Tina Comi
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	0.00	
	Annual Budget	4,000.00	
	Remaining Budget	4,000.00	

Expenses For Councillor Yvonne Hamlin
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21	Home Office Expense	1,098.96	Laptop & Office 365
Feb-21	Cellular Phone	58.52	Rogers Wireless
Mar-21	Book	82.11	Ontario's Municipal Act
	Cellular Phone	67.84	Rogers Wireless
Apr-21	Registration	610.56	AMO - Virtual Annual Conference
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
Total Expenses to Date		1,917.99	
Annual Budget		4,000.00	
Remaining Budget		2,082.01	

Expenses For Councillor Kathy Jeffery
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21	Cellular Phone	57.49	Bell Mobility
	Home Office Expense	5.09	Photocopy paper
	Home Office Expense	94.13	Printer toner
Feb-21	Cellular Phone	57.50	Bell Mobility
Mar-21	Cellular Phone	57.50	Bell Mobility
Apr-21	Cellular Phone	58.52	Bell Mobility
May-21	Cellular Phone	58.52	Bell Mobility
Jun-21	Cellular Phone	58.52	Bell Mobility
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	<u>447.27</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,552.73</u></u>	

Expenses For Councillor Jeffery FCM
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan		-	
Feb		-	
Mar		-	
Apr	Registration	610.56	FCM - Annual Conference
May		-	
Jun		-	
Jul		-	
Aug		-	
Sept		-	
Oct		-	
Nov		-	
Dec		-	
	Total Expenses to Date	<u>610.56</u>	
	Annual Budget	<u>7,500.00</u>	
	Remaining Budget	<u><u>6,889.44</u></u>	

Expenses For Councillor Bob Madigan
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21		-	
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	<u>0.00</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>4,000.00</u></u>	

Expenses For Councillor Mariane McLeod
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-21		-	
Feb-21		-	
Mar-21	Registration	610.56	AMO - Virtual Annual Conference
Apr-21		-	
May-21		-	
Jun-21		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	<u>610.56</u>	
	Annual Budget	<u>4,000.00</u>	
	Remaining Budget	<u><u>3,389.44</u></u>	

Expenses For Councillor Deb Doherty
Reporting period ended - 2nd Qtr
January to June 30, 2021

Month	Activity	Professional Development & Discretionary	AMO Standing Committee Expenses	Additional Comments
Jan-21	Cellular Phone	21.33		Bell Mobility
	Registration	106.00		OIPC & OPWG Invasive Plant Conference
Feb-21	Cellular Phone	20.93		Bell Mobility
Mar-21	Cellular Phone	20.44		Bell Mobility
Apr-21	Cellular Phone	20.30		Bell Mobility
	Registration	610.56		AMO - Virtual Annual Conference
	Registration	610.56		FCM - Virtual Annual Conference
May-21	Cellular Phone	21.40		Bell Mobility
Jun-21		-		
Jul-21		-		
Aug-21		-		
Sep-21		-		
Oct-21		-		
Nov-21		-		
Dec-21		-		
	Total Expenses to Date	1,431.52	0.00	
	Annual Budget	4,000.00	0.00	
	Remaining Budget	2,568.48	0.00	

2021
RECAP
MAYOR COUNCIL PROFESSIONAL DEVELOPMENT

Mayor & Council Expense Summary - 2nd Qtr. - January - June 30, 2021

March 31		
Saunderson	PD	681.79
	B&T	0.00
Hull		0.00
Berman		0.00
Comi		0.00
Hamlin		1,917.99
Jeffery		447.27
Madigan		0.00
McLeod		610.56
Doherty		1,431.52
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Total		\$ 5,089.13
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