



Council Meeting Attendance and Expense Claims 2022 Third Quarter Report for the Mayor and Councillors

The report includes the number of meetings that members of Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **July 1 to September 30, 2022**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website (www.collingwood.ca).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

Council and Standing Committee Meeting Attendance

NOTE: Council Member Tina Comi resigned as of January 24, 2022.

Mayor Brian Saunderson temporary leave of absence on April 20, 2022.

Mayor Brian Saunderson resigned from Council on June 6, 2022.

Acting Mayor Hull was appointed as Mayor on July 27, 2022

Acting Deputy Mayor McLeod was appointed Deputy Mayor on September 20, 2022

Total number of **Council** meetings in Q3:

7 (5 regular meetings and 2 special meetings)

- July 11, 2022 (Special): All members present
- July 18, 2022: All members present
- July 25, 2022: All members present
- August 3, 2022 (Special): Councillor Madigan (Absent)
- August 18, 2022: All members present
- September 20, 2022: Councillor Madigan (Absent)
- September 26, 2022: All members present

Total number of **Strategic Initiatives Standing Committee** meetings in Q3:

5 (3 regular meetings and 2 special meeting)

- July 4, 2022: All members present
- July 25, 2022 (Special): All members present
- August 8, 2022: All members present

- August 11, 2022 (Special): Councillor Carrier (Absent)
Councillor Madigan (Absent)
- September 6, 2022: Councillor Madigan (Absent)
Councillor Jeffery (Absent)

Total number of **Corporate & Community Services Standing Committee** meetings in Q3: **2**

- July 4, 2022: All members present
- September 6, 2022: Councillor Madigan (Absent)

Total number of **Development & Operations Services Standing Committee** meetings in Q3: **3**

- July 11, 2022: All members present
- August 8, 2022: All members present
- September 12, 2022: Councillor Jeffery (Absent)

Other Committee and Board Commitments

Acting Mayor / Mayor Hull	Simcoe County Council Collingwood BIA Board of Management SC Alliance To End Homelessness Affordable Housing Task Force Police Services Board UN Habitat Steering Committee Regional Mayor and CAO Working Group
Acting Deputy Mayor / Deputy Mayor McLeod	Nottawasaga Conservation Authority Board of Management Simcoe County Council (alternate)
Councillor Madigan	Sports Hall of Fame
Councillor Berman	Collingwood Public Library Board
Councillor Doherty	AMO Waste Management Task Force EPCOR / Town Advisory Committee
Councillor Jeffery	Collingwood Police Services Board FCM Board of Management Affordable Housing Task Force
Councillor Hamlin	Joint Physician Retention Action Group Affordable Housing Task Force
Councillor Carrier	

Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.61 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website (www.collingwood.ca) or a copy is available by contacting Clerk Services at clerk@collingwood.ca

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the third quarter of 2022 from **July 1 to September 30, 2022**.

Council Member	Extra Meetings	Other Expenses	Total (Q3)
Acting Mayor / Mayor Hull	0.00	0.00	0.00
Acting Deputy Mayor / Deputy Mayor McLeod	0.00	1,370.59	1,370.59
Councillor Carrier	0.00	0.00	0.00
Councillor Madigan	0.00	0.00	0.00
Councillor Doherty	0.00	1,965.13	1,965.13
Councillor Berman	0.00	0.00	0.00
Councillor Jeffery	0.00	0.00	0.00
Councillor Hamlin	0.00	242.35	242.35

Additional funds have been budgeted to provide opportunity for council members to be appointed to, and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Standing Committee (Councillor Jeffery): \$7,500 (3,252.80)
- AMO Standing Committee (Councillor Doherty): \$2,000 (xxx)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website (www.collingwood.ca/council)

Further information in relation to this Council policy is available by contacting Clerk Services at clerk@collingwood.ca or 705-445-1030.

Expenses - Mayor Keith Hull
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
	Total Expenses to Date	<u>0.00</u>	
	Annual Budget	6,500.00	
	Remaining Budget	<u>6,500.00</u>	

Expenses - Mayor Brian Saunderson
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Business and Travel	Additional Comments
Jan-22		-	-	
Feb-22		-	-	
Mar-22		-	-	
Apr-22		-	-	
May-22	Coaching Retainer	755.08	-	Executive Coaching / Leadership
Jun-22		-	-	
Jul-22		-	-	
Aug-22		-	-	
Sep-22		-	-	
Oct-22		-	-	
Nov-22		-	-	
Dec-22		-	-	
Total Expenses to Date		755.08	0.00	
Annual Budget		3,500.00	7,000.00	
Remaining Budget		2,744.92	7,000.00	

Expenses - Councillor Steve Berman
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
Total Expenses to Date		<u>0.00</u>	
Annual Budget		5,500.00	
Remaining Budget		<u>5,500.00</u>	

Expenses - Councillor Carrier
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
Total Expenses to Date		<u>0.00</u>	
Annual Budget		5,500.00	
Remaining Budget		<u>5,500.00</u>	

Expenses - Councillor Doherty
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	AMO Standing Committee Expenses	Additional Comments
Jan-22	Cellular Phone	32.14	-	Bell Mobility
Feb-22	Cellular Phone	20.87	-	Bell Mobility
Mar-22	Cellular Phone	22.43	-	Bell Mobility
	Registration - Training Seminars	195.00	-	GLOBE Forum FCM 2022
Apr-22	Registration	746.39	-	AMO AGM Annual Conference
	Cellular Phone	19.53		
May-22	Cellular Phone	20.88	-	Bell Mobility
Jun-22	Cellular Phone	21.32	-	Bell Mobility
Jul-22	Cellular Phone	21.79	-	Bell Mobility
Aug-22	Cellular Phone	21.15	-	Bell Mobility
	Mileage	544.38		AMO Conference
	Meal Allowance	183.44		AMO Conference
	Parking	32.40		AMO Conference
	Per Diem Allowance	210.00		AMO Conference
Sep-22	Cellular Phone	21.47	-	Bell Mobility
	Mileage	513.07		AMO Conference Ottawa
	Per Diem Allowance	210.00		AMO Conference Ottawa
	Meal Allowance	177.43		AMO Conference Ottawa
	Parking	30.00		AMO Conference Ottawa
Oct-22		-	-	
Nov-22		-	-	
Dec-22		-	-	
	Total Expenses to Date	3,043.69	0.00	
	Annual Budget	5,500.00	2,000.00	
	Remaining Budget	2,456.31	2,000.00	

Expenses - Councillor Hamlin
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22	Registration	281.57	AMO - Municipal Energy Symposium
	Office Supplies	411.13	Work Expense
	Cellular Phone	359.39	Bell Mobile (Sept to Dec.2021)
Feb-22	Office Supplies	227.92	Work Expense
	Educational	49.78	Book
	Cellular Phone	57.71	Bell Mobile (Sept to Dec.2021)
Mar-22	Tickets	18.01	International Women's Day Event 2022
Apr-22		-	
May-22		-	
Jun-22	Registration	849.70	AMO AGM Annual Conference
Jul-22	Accommodations	242.35	AMO Annual Conference
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
Total Expenses to Date		2,497.56	
Annual Budget		5,500.00	
Remaining Budget		3,002.44	

Expenses - Councillor Jeffery
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22	Cell Phone	58.51	Rogers Wireless
Feb-22	Cell Phone	58.52	Rogers Wireless
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22			
Nov-22			
Dec-22			
	Total Expenses to Date	<u><u>117.03</u></u>	
	Annual Budget	5,500.00	
	Remaining Budget	<u><u>5,382.97</u></u>	

Expenses For Councillor Jeffery (FCM)
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22	Registration	918.17	FCM Annual Conference (Regina)
	Travel - Return flight Regina	594.16	FCM Annual Conference (Regina)
Apr-22	Accommodation	187.12	FCM Conference
May-22		-	
Jun-22	Travel / Mileage	126.34	FCM - Collingwood to Pearson Return
	2 Full Day - per diem	350.00	Cover cost of living on business travel
	Accommodation	768.46	FCM Conference & Trade Show
	Meals	115.14	FCM Conference & Trade Show
	Travel / Mileage	62.83	FCM Conference & Trade Show
	Parking	130.58	FCM Conference & Trade Show
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
	Total Expenses to Date	\$ 3,252.80	
	Annual Budget	\$ 7,500.00	
	Remaining Budget	\$ 4,247.20	

Expenses - Councillor Madigan
Reporting period ended - Q3
January 1 to September 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22			
May-22	Accommodations	795.77	AMO AGM Annual Conference
Jun-22	Registration	802.89	AMO AGM Annual Conference
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22			
Nov-22			
Dec-22			
	Total Expenses to Date	1,598.66	
	Annual Budget	5,500.00	
	Remaining Budget	3,901.34	

**Expenses -Deputy Mayor McLeod
Reporting period ended - Q3
January 1 to September 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22	Office Supplies Registration	90.55 814.57	Work Expense AMO AGM Annual Conference
May-22		-	
Jun-22		-	
Jul-21	Office Supplies	109.57	Work Expense
Aug-21		-	
Sep-21	Accommodation Mileage	749.05 511.97	AMO Conference Ottawa AMO Conference Ottawa
Oct-21		-	
Nov-21		-	
Dec-21		-	
	Total Expenses to Date	<u>2,275.71</u>	
	Annual Budget	5,500.00	
	Remaining Budget	<u>3,224.29</u>	