





**Town of Collingwood**  
**Parking Permit - Terms & Conditions**  
**By-law No. 2003-062, as amended**

1. Parking Permit(s) must be clearly display at all times when parking;
2. The vehicle must only be parked in authorized parking areas designated by the Municipal Law Enforcement Department and to park only in the lots specified by that permit, if applicable;
3. The vehicle must be parked in an orderly manner so as to occupy only the space required by the one vehicle;
4. Only one of the registered vehicles is authorize to utilize the permit while parking at one time;
5. All parking and traffic requests made by Municipal Law Enforcement Officers, Police Officer or other duly appointed officer and all regulatory traffic signs must be obeyed at all times;
6. The vehicle owner must promptly notify the Municipal Law Enforcement Department of any change of a vehicle/license plate, status, address, office location or telephone number, as was provided on the application form.
7. Permits are not transferable.
8. This permit cannot be used to park commercial vehicles, recreational vehicles, trailers, vehicles with trailers or inoperable vehicles, unless otherwise approved.
9. The Town of Collingwood reserves the right to cancel/suspend/revoke any permit for any reason including failing to comply with any condition set out in the parking permit or municipal by-laws, providing 24 hour notice to the permit holder.
10. The Town of Collingwood, its employees or agents are not responsible for loss or damage to your vehicle or its contents, however caused. **REMEMBER TO LOCK YOUR VEHICLE.**
11. If a vehicle is parked without a valid parking permit or the vehicle is not currently listed on the application form or the parking permit is not displayed, in addition to any other remedy, a Police Officer or Municipal Law Enforcement Officer may remove such vehicle, or cause same to be removed to and be stored in a suitable place, and all costs and charges for removal or storage thereof shall be a lien upon such motor vehicle.
12. The Town of Collingwood reserves the right to withhold the renewal/issuance of any parking permit where the permit holder or vehicle listed on the application form has unpaid Town of Collingwood parking infractions.
13. The overnight permit holder is responsible for clearing any snow around their vehicle.
14. Overnight parking is permitted in all municipal parking lots located in the downtown: Pine Street Lot, Ste. Marie Street – South, Ste. Marie Street – North, and Tremont Lot.
15. Any vehicle parked overnight in a municipal parking lot listed in clause #14, with a valid overnight parking permit, must be re-located to a different parking stall within a 12 hour period or by 6:00 p.m. each day to allow for snow removal and maintenance of parking lot.

**I hereby understand and agree to the terms and conditions of the parking permit.**

\_\_\_\_\_   
Date

\_\_\_\_\_   
Signature