



## **Council Meeting Attendance and Expense Claims 2022 Second Quarter Report for the Mayor and Councillors**

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The report includes the number of meetings that members of Council were scheduled to attend and the actual attendance at the meetings, as well as a reporting of Mayor and Councillor expense claims for **April 1 to June 30, 2022**.

Scheduled meetings include Standing Committee and Council meetings as well as meetings for the Committees/Board/Commissions that members of Council are appointed to as representatives of the municipality. A listing of the Council appointments to these Committees/Board/ Commissions is posted on the Town's website ([www.collingwood.ca](http://www.collingwood.ca)).

Councillors may encounter circumstances where more than one meeting is scheduled within the same time period. As a result, there can be instances when these scheduling conflicts result in Councillors not being available to attend all required regularly scheduled meetings.

### **Council and Standing Committee Meeting Attendance**

**NOTE:** Council Member Tina Comi resigned as of January 24, 2022.  
Mayor Brian Saunderson temporary leave of absence on April 20, 2022.  
Mayor Brian Saunderson resigned from Council on June 6, 2022.

Total number of **Council** meetings in Q2:

#### **7 (6 regular meetings and 1 special meetings)**

- April 4, 2022 (Special): All members present
- April 19, 2022: Councillor Madigan (Absent)
- April 25, 2022: Councillor Carrier (Left at 5:00pm)
- May 16, 2022: Acting Mayor Hull (Absent)
- May 30, 2022: Councillor Carrier (Absent)
- June 20, 2022: All members present
- June 27, 2022: All members present

Total number of **Strategic Initiatives Standing Committee** meetings in Q2:

#### **4 (3 regular meetings and 1 special meeting)**

- April 4, 2022: All members present
- May 2, 2022: All members present
- June 6, 2022: Councillor Carrier (Absent)
- June 13, 2022 (Special): All members present

Total number of **Corporate & Community Services Standing Committee** meetings in Q2: **3**

- April 4, 2022: All members present
- May 2, 2022: All members present
- June 6, 2022: Councillor Carrier (Absent)

Total number of **Development & Operations Services Standing Committee** meetings in Q2: **3**

- April 11, 2022: All members present
- May 9, 2022: All members present
- June 13, 2022: Acting Mayor Hull (Absent)

**Other Committee and Board Commitments**

Mayor Saunderson	Simcoe County Council Collingwood Police Services Board EPCOR / Town Advisory Committee Economic Support and Recovery Task Force Great Lakes and St. Lawrence Cities Initiative
Deputy Mayor / Acting Mayor Hull	Simcoe County Council Collingwood BIA Board of Management SC Alliance To End Homelessness Affordable Housing Task Force
Councillor / Acting Deputy Mayor McLeod	Nottawasaga Conservation Authority Board of Management Simcoe County Council (alternate)
Councillor Madigan	Sports Hall of Fame
Councillor Berman	Collingwood Public Library Board
Councillor Doherty	AMO Waste Management Task Force EPCOR / Town Advisory Committee
Councillor Jeffery	Collingwood Police Services Board FCM Board of Management Affordable Housing Task Force
Councillor Hamlin	Joint Physician Retention Action Group Affordable Housing Task Force
Councillor Carrier	

## **Professional Development and Discretionary Expenses (PD&DE) Budget for Members of Council**

The amounts members of Council are entitled to claim under the terms of the Council Professional Development and Discretionary Expense Policy are as follows:

- Mayor Annually - \$3,500
- Mayor business and travel - \$7,000
- Deputy Mayor Annually - \$6,500
- Councillor Annually - \$5,500

Members of Council are provided with a PD&DE Budget with which to run their offices. The amount will be set annually during the budget deliberations. Expenses include items such as: office supplies, phones, phone bills, per diems, travel by Members of Council to conferences, Board or committee meetings of municipal organizations or similar events in accordance with relevant, approved policies and procedures. Salaries and benefits are not included in this budget account. The budget for the Elected Officials is overseen by Clerk Services.

Half or full day per diem is an allowance provided to cover the cost of lost wages/cost of living while undertaking municipal business. It is the individual member's responsibility to submit the Per Diem Requisition Form to Clerk Services. Clerk Services will submit a quarterly per diem requisition form on behalf of Council for all additional Council and Standing Committee meetings that are required in addition to the regular meeting schedule.

If a member's PD&DE budget is overspent as a result of the extra Standing Committee or Council, the additional budget will be allocated from the corporate administration budget.

Rates are set as follows:

- \$70.00 half day rate
- \$140.00 full day rate (4 hours +)

Councillors are entitled to claim for mileage travelled to meetings/events at a rate of \$0.61 cents per kilometre (the provincial rate as set by the Canada Revenue Agency).

The Councillor Remuneration Policy in its entirety is posted on the Town of Collingwood website ([www.collingwood.ca](http://www.collingwood.ca)) or a copy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca)

Following is the listing of Mayor, Deputy Mayor and Councillor expense claims for the second quarter of 2022 from **April 1<sup>st</sup> to June 30<sup>th</sup> 2022.**

<b>Council Member</b>	<b>Extra Meetings</b>	<b>Other Expenses</b>	<b>Total (Q2)</b>
Mayor Saunderson	70.00	755.08	825.08
Deputy Mayor / Acting Mayor Hull	140.00	0.00	140.00
Councillor / Acting Deputy Mayor McLeod	140.00	905.12	1045.12
Councillor Carrier	140.00	0.00	140.00
Councillor Madigan	140.00	1,598.66	1,738.66
Councillor Doherty	140.00	808.12	948.12
Councillor Berman	140.00	0.00	140.00
Councillor Jeffery	140.00	1,857.50	1,997.50
Councillor Hamlin	140.00	849.70	989.70

Additional funds have been budgeted to provide opportunity for council members to be appointed to, and represent the Town of Collingwood on other committees and boards. Approval has been provided in the following amounts:

- FCM Standing Committee (Councillor Jeffery): \$7,500 (\$ 1,740.47)
- AMO Standing Committee (Councillor Doherty): \$2,000 (\$0.00)

Copies of Councillors' expense claim sheets are posted on the Town of Collingwood website ([www.collingwood.ca/council](http://www.collingwood.ca/council))

Further information in relation to this Council policy is available by contacting Clerk Services at [clerk@collingwood.ca](mailto:clerk@collingwood.ca) or 705-445-1030.

**Expenses - Mayor Brian Saunderson**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Business and Travel	Additional Comments
Jan-22		-	-	
Feb-22		-	-	
Mar-22		-	-	
Apr-22		-	-	
May-22	Coaching Retainer	755.08	-	Executive Coaching / Leadership
Jun-22			-	
Jul-22			-	
Aug-22			-	
Sep-22			-	
Oct-22			-	
Nov-22			-	
Dec-22			-	
<b>Total Expenses to Date</b>		755.08	0.00	
<b>Annual Budget</b>		2,000.00	7,000.00	
<b>Remaining Budget</b>		1,244.92	7,000.00	

Expenses - Deputy Mayor Keith Hull  
Reporting period ended - Q2  
January 1 to June 30, 2022

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
	<b>Total Expenses to Date</b>	<u>0.00</u>	
	<b>Annual Budget</b>	6,500.00	
	<b>Remaining Budget</b>	<u>6,500.00</u>	

**Expenses - Councillor Steve Berman**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	
<b>Total Expenses to Date</b>		<u>0.00</u>	
<b>Annual Budget</b>		5,500.00	
<b>Remaining Budget</b>		<u>5,500.00</u>	

**Expenses - Councillor Carrier**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22		-	
Jul-22		-	
Aug-22		-	
Sep-22		-	
Oct-22		-	
Nov-22		-	
Dec-22		-	

<b>Total Expenses to Date</b>	0.00
<b>Annual Budget</b>	5,500.00
<b>Remaining Budget</b>	5,500.00



**Expenses - Councillor Hamlin**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
<b>Jan-22</b>	Registration	281.57	AMO - Municipal Energy Symposium
	Office Supplies	411.13	Work Expense
	Cellular Phone	359.39	Bell Mobile (Sept to Dec.2021)
<b>Feb-22</b>	Office Supplies	227.92	Work Expense
	Educational	49.78	Book
	Cellular Phone	57.71	Bell Mobile (Sept to Dec.2021)
<b>Mar-22</b>	Tickets	18.01	International Women's Day Event 2022
<b>Apr-22</b>		-	
<b>May-22</b>		-	
<b>Jun-22</b>	Registration	849.70	AMO AGM Annual Conference
<b>Jul-22</b>		-	
<b>Aug-22</b>		-	
<b>Sep-22</b>		-	
<b>Oct-22</b>		-	
<b>Nov-22</b>		-	
<b>Dec-22</b>		-	
<b>Total Expenses to Date</b>		2,255.21	
<b>Annual Budget</b>		5,500.00	
<b>Remaining Budget</b>		3,244.79	

**Expenses - Councillor Doherty**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	AMO Standing Committee Expenses	Additional Comments
Jan-22	Cellular Phone	32.14	-	Bell Mobility
Feb-22	Cellular Phone	20.87	-	Bell Mobility
Mar-22	Cellular Phone	22.43	-	Bell Mobility
	Registration - Training Seminars	195.00	-	GLOBE Forum FCM 2022
Apr-22	Registration	746.39	-	AMO AGM Annual Conference
	Cellular Phone	19.53		
May-22	Cellular Phone	20.88	-	
Jun-22	Cellular Phone	21.32	-	
Jul-22			-	
Aug-22			-	
Sep-22			-	
Oct-22			-	
Nov-22			-	
Dec-22			-	
	<b>Total Expenses to Date</b>	<u>1,078.56</u>	<u>0.00</u>	
	<b>Annual Budget</b>	5,500.00	2,000.00	
	<b>Remaining Budget</b>	<u>4,421.44</u>	<u>2,000.00</u>	

**Expenses - Councillor Jeffery**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22	Cell Phone	58.51	Rogers Wireless
Feb-22	Cell Phone	58.52	Rogers Wireless
Mar-22		-	
Apr-22		-	
May-22		-	
Jun-22			
Jul-22			
Aug-22			
Sep-22			
Oct-22			
Nov-22			
Dec-22			
<b>Total Expenses to Date</b>		<u><u>117.03</u></u>	
<b>Annual Budget</b>		5,500.00	
<b>Remaining Budget</b>		<u><u>5,382.97</u></u>	

**Expenses For Councillor Jeffery (FCM)**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
<b>Jan-22</b>		-	
<b>Feb-22</b>		-	
<b>Mar-22</b>	Registration	918.17	FCM Annual Conference (Regina)
	Travel - Return flight Regina	594.16	FCM Annual Conference (Regina)
<b>Apr-22</b>	Accommodation	187.12	FCM Conference
<b>May-22</b>		-	
<b>Jun-22</b>	Travel / Mileage	126.34	FCM - Collingwood to Pearson Return
	2 Full Day - per diem	350.00	Cover cost of living on business travel
	Accommodation	768.46	FCM Conference & Trade Show
	Meals	115.14	FCM Conference & Trade Show
	Travel / Mileage	62.83	FCM Conference & Trade Show
	Parking	130.58	FCM Conference & Trade Show
<b>Jul-22</b>			
<b>Aug-22</b>			
<b>Sep-22</b>			
<b>Oct-22</b>			
<b>Nov-22</b>			
<b>Dec-22</b>			
	<b>Total Expenses to Date</b>	\$ 3,252.80	
	<b>Annual Budget</b>	\$ 7,500.00	
	<b>Remaining Budget</b>	\$ 4,247.20	

**Expenses - Councillor Madigan**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22			
May-22	Accommodations	795.77	AMO AGM Annual Conference
Jun-22	Registration	802.89	AMO AGM Annual Conference
Jul-22			
Aug-22			
Sep-22			
Oct-22			
Nov-22			
Dec-22			
	<b>Total Expenses to Date</b>	<u><u>1,598.66</u></u>	
	<b>Annual Budget</b>	5,500.00	
	<b>Remaining Budget</b>	<u><u>3,901.34</u></u>	

**Expenses - Councillor McLeod**  
**Reporting period ended - Q2**  
**January 1 to June 30, 2022**

Month	Activity	Professional Development & Discretionary	Additional Comments
Jan-22		-	
Feb-22		-	
Mar-22		-	
Apr-22	Office Supplies Registration	90.55 814.57	Work Expense AMO AGM Annual Conference
May-22		-	
Jun-22		-	
Jul-21		-	
Aug-21		-	
Sep-21		-	
Oct-21		-	
Nov-21		-	
Dec-21		-	
	<b>Total Expenses to Date</b>	<u>905.12</u>	
	<b>Annual Budget</b>	5,500.00	
	<b>Remaining Budget</b>	<u>4,594.88</u>	

**2022  
RECAP  
MAYOR COUNCIL PROFESSIONAL DEVELOPMENT**

**Mayor and Council Expense Summary - Q2. - January to June, 2022**

<b>Expenses for the period: 'January to June, 2022</b>		<b>Total Expenses</b>
Saunderson	PD	755.08
Saunderson	B&T	0.00
Hull		0.00
Berman		0.00
Carrier		0.00
Hamlin		2,255.21
Jeffery	PD	117.03
Jeffery	FCM	3,252.80
Madigan		1,598.66
McLeod		905.12
Doherty	PD	1,078.56
Doherty	AMO	0.00
<b>Total</b>		<b>\$ 9,962.46</b>